



# City of Roswell

38 Hill Street  
Roswell, Georgia 30075

## Meeting Minutes Public Safety and Public Works Committee

*City Administrator Kay Love*  
*Mayor Jere Wood*  
*Council Member Nancy Diamond*  
*Council Member Rich Dippolito*  
*Council Member Kent Igleheart*  
*Council Member Jerry Orleans*  
*Council Member Betty Price*  
*Council Member Becky Wynn*

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Tuesday, January 5, 2010

5:00 PM

Room 220

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**(Immediately following the Administration and Finance and Recreation and Park committee meeting)**

*Meeting was called to order at 5:02 p.m.*

### **CALL TO ORDER/ROLL CALL**

**Present:** 7 - Mayor Jere Wood; Council Member Nancy Diamond; Council Member Rich Dippolito; Council Member Kent Igleheart; Council Member Jerry Orleans; Council Member Betty Price and Council Member Becky Wynn

*Staff Present: Kay Love – City Administrator; Michael Fischer – Deputy City Administrator; Police Chief Ed Williams; Fire Chief Ricky Spencer; Stu Moring – Environmental/PW Director; Bob Hulsey – Assistant City Attorney; Julie Brechbill – Community Relations Manager; Alice Champagne - Water Resources Manager; and Marlee Press, Executive Assistant to Council.*

**Minutes of the December 8, 2009 committee meeting were approved.**

### **Addendum to the Agenda**

*Kay Love requested that an addendum item be added to the agenda. It was "Consideration of a Budget Amendment for purchase of Commercial Laundry Equipment at the Detention Center in the amount of \$12,000."*

**Committee approved adding this item to the agenda.**

## Fire

### Monthly Mutual Aid Report

- Chief Spencer presented the Mutual Aid report for surrounding jurisdictions through 12/27/09. Roswell received mutual aid from other jurisdictions 15 times and Roswell gave 13 times. For the year, Roswell received mutual aid 154 times and Roswell gave mutual aid 106 times.
- Councilman Dippolito stated if Mountain Park was taken out of the equation then Roswell received 66 and gave 83 times. Chief Spencer said that Mountain Park asked to come into Roswell and run calls since they don't have a lot of calls in their area. This helps to better train their people.
- The Sandy Springs truck Fire Engine 1 will be moving in at Roswell Fire Station 7 on Holcomb Bridge Road on Monday, January 11, 2010.

## Police

### Budget Amendment to transfer \$38,265 from the Main Front Gate System at the Law Enforcement Center to the Jail Bathroom Upgrade Project

- This project to replace porcelain bathroom fixtures at the Detention Center. It needs additional funding to execute. The Front Gate replacement project is substantially complete and this request is to transfer funding between projects.
- The gate project came in way under budget so staff would like to transfer \$38,265 into the bathroom upgrade project

**A motion was made by Council Member Kent Igleheart, seconded by Council Member Rich Dippolito, that a Budget Amendment for transferring \$38,265 to the Jail Bathroom Upgrade project be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 1/20/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans; Council Member Price and Council Member Wynn

### Budget Amendment for purchase of Commercial Laundry Equipment at the Detention Center in the amount of \$12,000

- The consumer grade washers and dryers at the jail are broken and not repairable. Kay Love approved the purchase of one commercial washer and dryer as an emergency. In the interim, Detention Officers took inmate clothing and linens to an outside laundry facility. This budget amendment will transfer \$12,000 from Cost Center 1585 and account 579001, Operating Contingency and set up project 10POL003 to purchase the laundry equipment for the Detention Center.

**A motion was made by Jere Wood, seconded by Council Member Becky Wynn, that this Budget Amendment for purchase of commercial laundry equipment at the Detention Center be approved. The City Administrator had already approved the purchase of one commercial washer and dryer as an emergency. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

### Public Works

Award a bid to E. H. Wachs for the purchase of a Vacuum Excavator/Valve Exerciser with GPS in an amount not to exceed \$48,245

- *Bids were taken and 6 proposals were received. The lowest responsive, responsible bidder in the amount of \$48,245 was from E.H. Wachs.*
- *\$50,000 is appropriated in the FY2010 budget to purchase a vacuum excavator/valve exerciser to aid in the Hydrant Maintenance/Valve Exercising Program. This machine will be utilized to clean out and around valve boxes to ensure that crews can operate the valve in times of emergencies, exercise the valve to ensure that it is working properly, and collect GPS data on the valve's coordinates to be placed in our GIS system to aid in locating the valves in the future. This machine will also aid in low-damage excavation around utilities when digging to repair water leaks. This will help to minimize damages to other utilities (gas, power, phone, etc.).*

**A motion was made by Council Member Rich Dippolito, seconded by Council Member Becky Wynn, that the awarding of a contract to E.H. Wachs be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 1/20/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

## Financial Partnership with the City of Milton concerning the Roswell Recycling Center

- *Milton has a \$50,000 designated placeholder in their current budget for the Recycling Center partnership.*
- *The partnership would allow City of Milton residents to utilize the Recycling Center with the same benefits as Roswell residents - no fees to Milton residents. Also, schools in the City of Milton would receive recycling collection as the Roswell schools do currently.*
- *Discussions have been ongoing with other North Fulton communities regarding similar partnerships. Based on a pro rata share of population, Milton's contribution would be \$37,000 if Sandy Springs is included. If Sandy Springs is not included Milton's contribution would be \$50,000. Staff indicated that Sandy Springs will not be participating since they have their own Recycling Center.*
- *Mayor said he suggested this cost structure. He said Roswell has had the facility for 10 years and has furnished a service to all of North Fulton County. He said it would be very helpful to get help with paying the operating costs. He would like to truly make this a North Fulton facility and get the other surrounding jurisdictions to participate.*
- *Councilman Igleheart suggested that if the other jurisdictions do not want to participate, then we should create a higher penalty if they want to use it. Stu Moring said the department has been working on developing memberships for non-Roswell residents.*
- *Councilwoman Price asked what the increase in cost to Roswell would be for these extra school pickups. Mr. Moring said with Milton alone and only 3 public schools, this would not require any additional resources. He said only routes would need to be slightly changed.*
- *Councilwomen Wynn added that since there is a census for 2010 being done, staff will need to look at the numbers again for the pro-rata share when the census is complete.*

**A motion was made by Council Member Jerry Orlans, seconded by Jere Wood, that an Agreement with the City of Milton regarding the financial partnership with the Roswell Recycling Center be placed on the Mayor and City Council agenda for a future meeting when details are resolved. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans; Council Member Price and Council Member Wynn

## Discussion of the adoption of the City Water Conservation Plan

- *Stu Moring stated under the Metropolitan North Georgia Water Planning District the city is required to develop and update the water conservation plan in accordance with the MNGWPD and EPD requirements. Some of the water conservation plan is to reduce unaccounted-for water and improving conservation. The City of Roswell's conservation tier structure has been rated one of the leaders in Georgia in terms of providing a baseline rate and promotes conservation.*

**There was no committee action needed at this time.**

### Discussion of the process to evaluate hazard mitigation properties and flooding/stormwater problem areas

- *The flooding of September 2009 prompted staff to focus on an evaluation of where the most significant problem areas are in the City. The goal is to create a document shared among all Departments that will identify stormwater problem areas and critical areas to be checked during inclement weather, and to establish priorities for action based on the extent of damages to our stormwater system, culverts, impacts to the floodplain and properties in the floodplain. A set of criteria will be developed for these evaluations as a guide for remedial decision-making.*
- *This analysis involves the collection of data from FEMA, rainfall data, evaluating data from the hydrology/hydraulic modeling from current floodplain mapping project (which is 60% completed), information from the stormwater system inventory and GIS. Interdepartmental collaboration will be sought for establishment of these criteria and creation of the planning document.*
- *Staff will consider conditions such as existing flood hazard, vicinity to City property, property size, vicinity to other high flood hazard properties, etc., to identify the priorities. These priorities will guide decisions such as where to potentially acquire properties that have repetitive flooding/losses, how to prioritize capital funding for stormwater/flooding issues, and how best to improve water quality and protection.*
- *Stu Moring said staff developed a laundry list in the matter of evaluating these conditions and problems. Kay Love said this list will be vetted out within the departments to help identify these stormwater problem areas.*

**Committee agreed that additional staff time can be used to proceed with the analysis regarding evaluating hazard mitigation properties and stormwater problem areas.**

*Meeting adjourned at 7:44 p.m.*