



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes - Final Mayor and City Council

Mayor Jere Wood
Council Member Rich Dippolito
Council Member Lori Henry
Council Member Kent Igleheart
Council Member Jerry Orleans
Council Member Becky Wynn

Wednesday, September 9, 2009

7:30 PM

City Hall

WELCOME: Mayor Wood called the meeting to order and welcomed everyone present.

Present: 6 - Mayor Jere Wood, Council Member Rich Dippolito, Council Member Lori Henry, Council Member Kent Igleheart, Council Member Jerry Orleans, and Council Member Becky Wynn

Staff Present: City Administrator Kay Love; Deputy City Administrator Michael Fischer; Environmental/Public Works Director Stuart Moring; Transportation Director Steve Acenbrak; Community Development Director Alice Wakefield; Community Development Program Coordinator Stefanie Dye; Economic Development Manager William Keir; Community Information Manager Julie Brechbill; Community Development Administrative Supervisor Dorinda Howe; Building Operations Supervisor Art Lewis; and City Clerk Sue Creel

Pledge of Allegiance - Boy Scout Troops 40 and 623

CONSENT AGENDA

1. **Approval of August 17, 2009 Regular Meeting Minutes and approval of August 31, 2009 Council Brief Minutes.**
Administration
Approved
2. **Approval of Budget Amendment 4440G1-09-09-09 to increase the 2009 CDBG Allocation in the amount of \$2,770 for the Opal Drive and Thomas Drive Waterline Replacement Projects.**
Community Development
Approved
3. **Approval for the Mayor and/or City Administrator to sign a**

change order with Ace Grading Company for the Mimosa Boulevard Extension Project in the amount of \$51,424.11 and approval of a Budget Amendment in the amount of \$8,165.17.

Transportation

Approved

Approval of the Consent Agenda

A motion was made by Council Member Wynn, seconded by Council Member Orland, to Approve the Consent Agenda. The motion carried by the following vote:

In Favor: 5

REGULAR AGENDA

Community Development - Councilmember Richard Dippolito

Councilman Dippolito introduced the new Director of Community Development Alice Wakefield.

1. Approval of an Application for a Precious Metals and Gems Dealer License.

Presented by Clyde Stricklin, Deputy Director

Ms. Wakefield stated this is a request to approve an application for a Precious Metals and Gems Dealer License located at the Holiday Inn on Holcomb Bridge Road. This is for an event scheduled for September 18, 2009. She stated that staff recommends approval.

Councilman Dippolito recommended that staff bring this type of information forward to the Community Development Committee to discuss the need to bring items like this in front of a public forum.

A motion was made by Council Member Rich Dippolito, seconded by Council Member Becky Wynn, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

2. Approval of a Resolution requesting reallocation of CDBG Funds from the Charles Place Waterline Project in the amount of \$117,627.69 to the Swaybranch Drive Project.

Presented by Alice Wakefield, Director

Director of Community Development Alice Wakefield stated staff requests approval for a resolution reallocating funds from the Charles Place Waterline Replacement Project to the Swaybranch Drive Project which is another CDBG eligible project.

A motion was made by Council Member Rich Dippolito, seconded by Council Member Jerry Orland, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

Enactment No: RES 2009-09-45

Environmental / Public Works Department - Councilmember Jerry Orlans

- 3. **Approval for the Mayor and/or City Administrator to sign a contract for the repaving maintenance of the City of Roswell's Transfer Station driveway with Blount Construction in an amount not to exceed \$99,332.75 and approval of budget amendment 451F-09-07-09 to move funds from the Solid Waste working capital (fund balance) to Cost Center 451F, Solid Waste Disposal and Account 541200, Site Improvements.**

Presented by Stuart Moring, Director

Environmental/Public Works Director Stuart Moring stated this is in connection with a new contract with CWS for the operation of the transfer station beginning December 2009. It was determined that the pavement on the apron and driveway into the facility was badly broken and was in a condition that the current contractor could not be held responsible for. Staff asked bidders to include a price for the work, and the price that was included in the lowest bid was approximately \$125,000. Staff felt the work could be done less expensively by contracting the work out separately and through the standing contract the Transportation Department has with Blount Construction, the City was able to secure this bid of \$99,332.75, which is a savings of over \$20,000, and the work completed prior to the changeover of the contract.

A motion was made by Council Member Jerry Orlans, seconded by Council Member Kent Igleheart, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

- 4. **Approval for the Mayor and/or City Administrator to sign a change order with Tritt Contracting, Inc. to increase the North Coleman waterline replacement contract in the amount of \$28,153.92.**

Presented by Stuart Moring, Director

Environmental/Public Works Director Stuart Moring stated this was a joint project of the Environmental/Public Works Department and the Transportation Department. Following the waterline replacement, the pavement was milled and replaced. The contract price of both elements of the project was under budget of the original estimate by approximately \$100,000. He said the reason for the change order is that there was a mistake when the purchase order was prepared; it was set up only for the original contract amount. The contract has unit prices, so much money per linear foot, but the actual quantities came out above the original estimate, so there is an additional need of \$28,153.92, which keeps the project under the original budgeted amount. Councilman Dippolito asked if the unit cost changed. Mr. Moring replied that the unit cost did not change, just the quantities varied from the original estimate.

A motion was made by Council Member Jerry Orlans, seconded by Council

Member Becky Wynn, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

City Attorney's Report

5. **Recommendation for closure to discuss real estate.**

A motion was made by Council Member Becky Wynn, seconded by Council Member Kent Igleheart, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

Adjournment

After no further business, the Regular Meeting adjourned at 7:45 p.m..

Date Approved: October 5, 2009

*Sue Creel
City Clerk*