



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes - Final Mayor and City Council

Mayor Jere Wood
Council Member Rich Dippolito
Council Member Lori Henry
Council Member Kent Igleheart
Council Member Jerry Orleans
Council Member David Tolleson
Council Member Becky Wynn

Monday, May 4, 2009

7:30 PM

City Hall

WELCOME - Mayor Jere Wood called the meeting to order and welcomed everyone present.

Present: 7 - Mayor Jere Wood, Council Member Rich Dippolito, Council Member Lori Henry, Council Member Kent Igleheart, Council Member Jerry Orleans, Council Member David Tolleson, and Council Member Becky Wynn

Staff Present: City Administrator Kay Love; City Attorney David Davidson; Environmental/Public Works Director Stuart Moring; Environmental Programs Manager/Executive Director of Keep Roswell Beautiful Janet Liberman; Recreation, Parks, Historic and Cultural Affairs Director Joe Glover; Finance Director Julia Luke; Transportation Director Steve Acenbrak; Community Development Director Kathleen Field; Human Resources Director Diane Whitfield; Strategic Planning and Budgeting Director Mike Erwin; Fire Chief Ricky Spencer; Human Resources Programs Manager Diane Taylor; Historic and Cultural Affairs Manager Morgan Timmis; Senior Transportation Engineer Muhammad Rauf; Strategic Planner/Budget Analyst Denise Brown; Environmental Education Specialist Laura Aikens; Community Information Coordinator Kimberly Johnson; Recreation and Parks Special Events Coordinator Bobbie Daniels; Cultural Affairs Coordinator Sandra Mabry; Historic Site Coordinator Chuck Douglas; Historic Site Coordinator Robert Winebarger; Planner Cherith Marshall; Code Enforcement Officer Steve Johnson; Transportation Administrative Assistant Kim Weber; Administrative Assistant Chris Inness; Building Operations Technician Doug Heieren; and City Clerk Sue Creel

Pledge of Allegiance - Queen of Angels Odyssey of the Mind Team

CONSENT AGENDA

1. **Approval of April 20, 2009 Mayor and Council Minutes.
*Administration***
That this Agenda Item be Approved

2. **Approval of Budget Amendment 4210CP 05-04-09 to move funds in the amount of \$12,000 from the South Atlanta Street**

Contingency Account to reimburse the Water Fund for Public Works/ Environmental's South Atlanta Street Waterline Project and cover Transportation's cost share of a survey of the South Atlanta Street Corridor in conjunction with Public Works/Environmental's water line project.

Transportation

That this Agenda Item be Approved

Approval of the Consent Agenda

A motion was made by Council Member Kent Igleheart, seconded by Council Member Lori Henry, that this Item be Approved on the Consent Agenda. The motion carried

In Favor: 6

- 3. **Approval to authorize the Mayor and/or City Administrator to sign a contract with Reynolds-Warren Equipment Company, Inc. for the purchase of a used Self-Motorized Asphalt Path Paver and approval of Budget Amendment 4210CP 05-04-09 to reallocate funds in the amount of \$45,000 for the purchase.**

Transportation

Councilmember Henry requested that Consent Agenda item #3 be removed from the Consent Agenda and to be heard on the Regular Agenda.

Transportation Director Steve Acenbrak stated the Transportation Department has had technical difficulties resurfacing small projects without the proper equipment. In an effort to provide the best value for taxpayer's money, staff is requesting the purchase of equipment designed for small asphalt repairs. Mr. Acenbrak stated the department had recently located a used asphalt paver that is relatively new, only 500 hours of use, and one-third of the price of a new one. Mr. Acenbrak, in response to Mayor Wood, stated the cost is equivalent to 2 years of renting and has a life expectancy of 10 more years, for a savings of 8 years worth of expenses. Mr. Acenbrak stated there is a training period and with owning the equipment a more constant use will keep skills current and a better efficiency of completing repairs.

A motion was made by Council Member Becky Wynn, seconded by Council Member Lori Henry, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

REGULAR AGENDA

Mayor's Report

- 1. **Reading of a Proclamation for Heritage Days in May.**

The month of May is nationally recognized as Historic Preservation Month. The National Trust for Historic Preservation will commemorate the fifth annual National Preservation Month in May 2009 with the theme "This Place Matters" celebrating the country's diverse and irreplaceable heritage. Historic and Cultural Affairs Manager Morgan Timmis, Roswell Library's Lou Conti, Historic Site Coordinators Chuck Douglas and Robert Winebarger, Roswell Visitor's Center Dottie Etris, and Cultural Affairs Coordinator Sandra Mabry described special events and activities that will continue throughout the month of May in Roswell.

This matter was Recognized

2. **Presentation by Queen of Angels Catholic School Team - Odyssey of the Mind.**

Odyssey of the Mind is a competition divided into three divisions, Environmental, Superstitions, and Structure. All three teams won several awards and two teams are going to World Competition. The members of the team introduced themselves and described their competition.

This matter was Recognized

Recogniton of Walt Rekuc with March of Dimes

Mayor Wood acknowledged Walt Rekuc for his 19 years of service with the March of Dimes. Mr. Rekuc and Denise Castleberry thanked Council and staff for their help in the success of the April 25, 2009 March of Dimes Walk. He noted there were 700 walkers and looked forward to working with the City next year.

Recreation and Parks Department - Councilmember Jerry Orlans

3. **Presentation by the Roswell Memorial Day Committee.
Presented by Joe Glover, Director**

Councilman Orlans stated the Roswell Memorial Day Committee is a partnership between the City of Roswell and the Roswell Rotary Club. He introduced David McClary to speak about the presentation.

Mr. McClary thanked Council and the City of Roswell for their support for the past 19 years of partnership with the Rotary Club of Roswell and Rotary Club of Roswell East. He thanked the Recreation and Parks Department to include Joe Glover, Morgan Rogers, Jeff Pruitt, Rusty Pruitt, and Bobbie Daniels, sponsors - Carl Black, Bank of North Georgia, and North Fulton Hospital. Mr. McClary explained that the Faces of War Memorial was built on City grounds in 1996, and Congressman Tom Price had a desire to create an annual event. It is the largest in the State of Georgia with an attendance of over 5,000 people. Mr. McClary gave an overview of the program with military displays beginning at 10:00 am and the program starting at 11:00 am. He stated that Moby will be the MC, there will be performances by the Atlanta Wind Symphony, Congressman Tom Price will recite the Pledge, and American Hero, Colonial Purcell, who served in Vietnam and held captive from February 1968 – March 27, 1973 will be introduced. A DVD was shown of highlights of last year's event.

Mayor Wood encouraged everyone to attend the event.

This matter was Recognized

Environmental / Public Works Department - Councilmember David Tolleson

4. **Recognition of the 2009 Keep Roswell Beautiful special award honorees.**

Presented by Stuart Moring, Director

Councilman Tolleson stated Roswell is the great place it is because of its wonderful volunteers. Environmental/Public Works Director Stuart Moring stated Keep Roswell Beautiful wanted to pay tribute to its many volunteers who saved the City about \$60,000 and enhanced civic pride. Ron Jackson, Chairman, thanked Mayor and Council for their continued support, and Mr. Moring, Janet Liberman, and Laura Aikens. Awards were given as follows: Roswell North Elementary Environmental Club received the Youth Services Award; Sweet Apple Elementary received the School of the Year Award; Doug Penn, second grade teacher from River Eves Elementary received the Environmental Educator of the Year Award; the Judy Muscari Special Volunteer Award was awarded to Chris Inness; Honorary Board Member was awarded to Dr. Susan Caster; Board Leadership Award was awarded to Erica Pines; and 2008 Georgia Green Industry Association Environmental Friend of The Industry Award was awarded to Ed Klaas.

This matter was Recognized

5. **Approval to submit proposals for the FY10 Federal Appropriation Requests seeking Federal funds for selected local projects.**

Presented by Stuart Moring, Director

Environmental/Public Works Director Stuart Moring stated these funds are for two categories. The interior category follows the EPA Stag Grant, which has been successful for the past eight years. The second category is under the Energy and Water Resources appropriation for the Big Creek Park Wetlands Watershed Management and a Master Plan. The request is for Mayor and Council to ratify this submission to the Federal Government for additional funding assistance. The appropriation process should be completed by September.

Councilman Tolleson requested that Ms. Love and Mr. Moring review the financial impact, since there will be an obligation.

A motion was made by Council Member David Tolleson, seconded by Council Member Becky Wynn, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

Transportation Department - Councilmember Becky Wynn

6. **Approval to authorize the Mayor and/or City Administrator to sign a contract with Mulkey Engineering and Consultants to complete the design of three (3) Sidewalk Connectivity Projects in the amount of \$61,154.10.**

Presented by Steve Acenbrak, Director

Transportation Director Steve Acenbrak stated this is another step forward in continuing efforts to connect the city. The Transportation Department would like to move forward in designing the sidewalk projects for Canton Street at Crabapple Road, Fouts Road at Holcomb Bridge Road, and Warsaw Road at Roswell Creek Apartments. Construction cost is estimated at \$150,000 depending on the amount of utilities needing to be relocated. The current big effort is on Roswell East, which is currently under design, and when that project is further along he will be able to give Council a working estimate for the construction. He confirmed for Mayor Wood that when all sidewalk work is complete, there will be sidewalks on both sides of Holcomb Bridge Road from Eves Road to Ellard. Staff believes the work can be completed within a year.

Public Comment: Eileen Seidman, 330 Shady River Trace, East Roswell, asked if this sidewalk will allow people to walk from the library down to the park. Mr. Acenbrak answered yes.

A motion was made by Council Member Becky Wynn, seconded by Council Member David Tolleson, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

7. **Approval of Budget Amendment G806-05-04-09 to recognize revenues and corresponding construction expenditures from the Georgia Department of Transportation (GDOT) in the amount of \$398,822.16 for the Construction Contract of the Crabapple Road at Chaffin Road Intersection Improvement Project.**

Presented by Steve Acenbrak, Director

Transportation Director Steve Acenbrak stated Transportation is setting up a fund line which will receive the HPF (High Priority Funds) that are received from GDOT for the construction of Crabapple and Chaffin intersection improvement that is currently under construction and is estimated to be completed within four months.

A motion was made by Council Member Becky Wynn, seconded by Council Member Rich Dippolito, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

8. **Approval to authorize the Mayor and/or City Administrator to sign a contract with Mulkey Engineers and Consultants for engineering services for the Oxbo Road realignment in the amount of \$42,430; and approval of Budget Amendment 4210CP-05-04-09 to fund this project.**

Presented by Steve Acenbrak, Director

Transportation Director Steve Acenbrak stated this project is called the Data Base Preparation. The plan is to realign Oxbo south of the hardware store continuing up to Mimosa Boulevard, extend Elm Street to Oxbo, and then configure an alignment up to either Pleasant Hill or Bush Street. A survey must first be done of the entire area and an environmental screening and soil sampling taken to get the basic data needed to perform the design of this road realignment project. The survey work should be

done within 2 months, weather dependent. Transportation engineers will use that data and layout the road design. A concept will be done and taken to committee within six months for approval.

Mr. Acenbrak indicated for Councilman Dipolito where the environmental screening and geotech survey will be.

Councilman Igleheart, noting there currently was no funding to build the project, asked if this will have to be done again before being built. Mr. Acenbrak replied this was a one-time item that needs to be completed before the project can move forward, even if moving forward is years away.

Public Comment: Deborah Carr, 7744 Georgetown Chase, asked why this project was being considered since there is already a functional roadway, if it was going to impact the greenspace area, and if it was going to impact the cemetery. Mr. Acenbrak replied that the project will not impact the cemetery. He said the project will create a safer intersection at Oxbo. He noted that a developer wants to partner with the City to improve the area east of State Route 9 and is responsible for his own survey for his part of the project; the city is doing the infrastructure, the part of the project that needs to be done prior to development.

A motion was made by Council Member Becky Wynn, seconded by Council Member Jerry Orleans, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

9. **Approval to authorize the Mayor and/or City Administrator to sign a contract with Blount Construction Company, Inc. for the resurfacing of various streets in Roswell, in the amount of \$1,737,115.**

Presented by Steve Acenbrak, Director

Transportation Director Steve Acenbrak stated eight bids were received for the annual resurfacing project. Every year an inspector reviews all 360 miles of paved roads in the City of Roswell. The roads are rated on their failure ratings through a series of engineering criteria, and working from the worst roads up the list, the goal is to complete 20 lane miles.

A motion was made by Council Member Becky Wynn, seconded by Council Member David Tolleson, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

10. **Approval to authorize the Mayor and/or City Administrator to sign a contract with Sunbelt Structures, Inc. to complete the Bridge Maintenance Contract in an amount not to exceed \$409,080.**

Presented by Steve Acenbrak, Director

Transportation Director Steve Acenbrak stated there are 19 bridges in the City of Roswell. The program to maintain them includes sandblasting, repainting, repair eroding areas, curb, gutter, and storm drain issues. This contract will allow 8 of the top bridges to be in a better state of repair.

A motion was made by Council Member Becky Wynn, seconded by Council Member Rich Dippolito, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

11. **Approval to authorize the Mayor and/or City Administrator to sign a contract with Ace Grading, for the construction of the Steeplechase Multiuse Trail Project in the amount of \$91,045.**

Presented by Steve Acenbrak, Director

Transportation Director Steve Acenbrak stated 13 bids were received. This trail travels from the south side of Holcomb Bridge Road from Fouts Road to the entrance of Horseshoe Bend on Steeplechase on the western side. This will be an 8-10 foot multi-use concrete trail. The original cost budgeted for this project was \$396,000.

Councilwoman Wynn thanked the Transportation Department for being able to bring several projects in below budget. They have saved over \$300,000 in taxpayer money.

A motion was made by Council Member Becky Wynn, seconded by Council Member Jerry Orland, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

12. **Approval to authorize the Mayor and/or City Administrator to sign a contract with URS to complete the design of the SR9 Advance Traffic Management System (ATMS) Project in the amount of \$132,537.**

Presented by Steve Acenbrak, Director

Transportation Director Steve Acenbrak asked Senior Engineer Muhammad Rauf to speak about this project. Mr. Rauf stated this is an advanced traffic management system project with the cities of Sandy Springs, Roswell, and Alpharetta. They recently completed the concept and received approval from GDOT. The project starts out at Abernathy Road continues through Sandy Springs then Roswell going through Alpharetta finishing at Forsyth County Line. Roswell's part starts at the river and goes along Highway 9 through the City and up to Upper Hembree Road. A project like this brings in features like traffic monitoring devices, fiber needs, corridor traveler information systems, update traffic control system, and traffic control components. The purpose of this project is to help manage traffic and lower congestion through this corridor. Staff is recommending approval of the contract with URS for the amount of \$132,537

Councilman Dippolito asked with multiple cities involved with the project how the decision was made to use URS. Mr. Rauf replied that all three cities were involved in the selection process and all agreed URS had the qualifications. All three cities were active in the interviews and decision process.

A motion was made by Council Member Becky Wynn, seconded by Council Member Lori Henry, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

Adjournment - After no further business, the Regular Meeting adjourned at 8:53 p.m. for a Work Session on "Discussion of the Fiscal Year 2010 Budget."