



# City of Roswell

38 Hill Street  
Roswell, Georgia 30075

## Meeting Minutes Public Safety and Public Works Committee

*City Administrator Kay Love*  
*Mayor Jere Wood*  
*Council Member Nancy Diamond*  
*Council Member Rich Dippolito*  
*Council Member Kent Igleheart*  
*Council Member Jerry Orleans*  
*Council Member Betty Price*  
*Council Member Becky Wynn*

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Monday, April 12, 2010

5:00 PM

Room 220

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**(Immediately following the Administration and Finance and Recreation and Park committee meeting)**

*Meeting was called to order at 5:03 p.m.*

### **CALL TO ORDER/ROLL CALL**

**Present:** 7 - Mayor Jere Wood; Council Member Nancy Diamond; Council Member Rich Dippolito; Council Member Kent Igleheart; Council Member Jerry Orleans; Council Member Betty Price and Council Member Becky Wynn

*Staff Present: Kay Love – City Administrator; Michael Fischer – Deputy City Administrator; Police Chief Ed Williams; Fire Chief Ricky Spencer; David Davidson - City Attorney; Julie Brechbill – Community Relations Manager; Alice Champagne - Water Resources Manager; and Marlee Press, Executive Assistant to Council*

**Minutes of the March 8, 2010 committee meeting were approved.**

## Fire

### Monthly Mutual Aid Report

- Chief Spencer presented the Mutual Aid report for surrounding jurisdictions through 3/28/10. Roswell received mutual aid from other jurisdictions 11 times and Roswell gave 18 times. So far for 2010, Roswell received mutual aid 40 times and gave 44 times.
- Chief will be meeting with the Sandy Springs Fire Chief next week to discuss the three month trial period of their Fire Station Truck #1 at Roswell's Fire Station #7. He will bring back next month what their recommendations are and if it is beneficial for both cities to continue with the agreement. The report will show the times from 9:00 a.m. to 7 p.m. when Sandy Spring actually responded to Roswell calls.

**Chief Spencer will update the committee monthly on Mutual Aid.**

*\*\*\*Kay Love said they are going to wait on the Police items because there are several items on the Administration agenda that Police are involved with.\*\*\*\**

## Public Works

Consideration of a Budget Amendment to increase the Elkins Road culvert project budget from \$200,000 to \$300,000 and to increase the Spring Ridge pipe/headwall project budget from \$75,000 to \$125,000

- *Both of these capital projects will be completed in part using cured-in-place pipe lining. The additional costs for easement acquisition, upstream and downstream headwall repairs and design costs have increased the total costs of these projects. There have also been complications with slopes and access; however, these issues are being resolved.*
- *The Elkins Road culvert project has been under consideration for a couple of years. This will complete all drainage repairs and upstream and downstream headwall repairs. Staff had a project estimate and since then some engineering work was done. The lining of the pipe which is the critical part could be done for the original \$200,000; however to make a final job, there is some additional surface construction, some additional foundation work under the pipe that needs to be done. The complete job is going to be \$300,000. For this project \$100,000 is available in the Warsaw Road culvert project leaving the Warsaw Road project budget with \$25,000 available.*
- *The Spring Ridge pipe and headwall project was another priority project and needs an additional \$50,000 because of some access issues and additional work that was discovered when some engineering work was done. For this project \$50,000 is available from remaining funds from completed stormwater projects. This will complete all headwall repairs.*
- *Stu Moring said the reason they are requesting to move the money from the Warsaw project is because that project has been reduced in scope. Originally there was some consideration of replacing pipes but after some engineering work had been done the pipes are reasonably sound so the work is of a lower priority.*

**A motion was made by Council Member Becky Wynn, seconded by Council Member Nancy Diamond, that this Budget Amendment be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 4/19/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

### Consideration of a Resolution to accept a Department Of Energy Local Energy Assurance Plan (LEAP) Grant and Approval of a Budget Amendment in the amount of \$130,000

- *The City has been awarded a grant for the Department of Energy's LEAP Initiative. Based on the City's population, the city applied for and was awarded \$130,000 to develop an Energy Assurance Plan for the City. The objectives of the LEAP Initiative include: 1) Strengthen and expand local government energy assurance planning and resiliency; 2) Reduce the impacts from energy supply disruptions following an emergency or disaster event; 3) Identify alternative and renewable energy resources for city operations; and 4) Create jobs. The City of Roswell was the only local government in the state of Georgia selected for this opportunity.*
- *This is a 100% grant from the Department of Energy. This would be a project undertaken over 3 years. It would involve some consultant assistance and an intern from GA State which has a program in Emergency Management. There is no cost to the city other than supervision of staff.*

**A motion was made by Council Member Becky Wynn, seconded by Council Member Nancy Diamond, that a Resolution to accept the LEAP grant and the approval of the Budget Amendment be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 4/19/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

### Consideration of a Resolution to enter into an agreement with the U.S. Department of the Army, Corps of Engineers, for WRDA Section 219 Grant Funding assistance for the Groundwater Production Wells Project

- *The WRDA of 1992 Section 219 Program provides for design and construction assistance for authorized water-related projects. A 25% match is required of the recipient of the assistance and an agreement must be entered into with the COE.*
- *The total project cost of the City's Groundwater Production Wells Project is projected to be \$1,305,000 and the City has been approved by the COE for Sec. 219 assistance in an amount up to \$978,750. The balance of \$326,250 would be the 25% match required of the City. Some portion of the match will be offset by the land value which requires an appraisal which is in process. This is land that the city owns at the intersection of Willeo and Marietta Hwy and that would be the location where the pump house would be. That is a legitimate project expense so the value that the city has in that would go towards the city match. That way, the city is not going to have to come up with \$326,000 in cash for this project. The balance is proposed to come from the undesignated fund balance in the Water Fund. Staff said they don't know how much of that cost will be diminished until after the appraisal is complete so the amount that will be taken from the Water Fund would be diminished.*

**Committee approved this Resolution. Staff will be bringing it to a Mayor and Council meeting once they receive the agreement from the Corps of Engineers. The meeting date was not yet determined.**

Consideration of a Resolution to enter into an agreement with the U.S. Department of the Army, Corps of Engineers, for WRDA Section 219 Grant Funding assistance for the Swaybranch Stormwater Detention Pond Rehabilitation Project

- *The total project cost of the City's Swaybranch Dam Rehab Project is projected to be \$835,000 and the City has been approved by the COE for Sec. 219 assistance in an amount up to \$626,250. The balance of \$208,750 would be the 25% match required of the City. An agreement must be entered into with the COE. This will require a Budget Amendment to come up with the city's share of the cost. If the city did the project without this assistance the cost would be double so by going this approach it is less expensive.*
- *This project would rehabilitate and combine a failing dual detention pond by removing the existing wet pond and dry detention dams and creating a single flood storage detention pond. The redesign and reconstruction of the pond will meet today's requirements. Benefits of the rehabilitation include repairing the failed dam, improved water quality to downstream receiving waters, a reduction in peak discharge rates of between 14% and 22%, and streambank protection measures downstream of the dam. The pond is on the land that the city acquired in order to do the road extension and the water line connection.*
- *The Agreement has not yet been received from COE. Stu Moring said staff will not bring it forward until the agreement with COE is settled and they have a full understanding of the value of the land and what the funding source would be. Staff is looking at using the CDBG funds for the match.*

**Committee approved that staff can continue moving forward on this project.**

Consideration to apply to the U.S. Environmental Protection Agency (EPA) for funding for the Clean Water and Drinking Water and Green Project Reserve State Revolving Fund (SRF) programs

- *Each year, GEFA must submit an application to the U.S. Environmental Protection Agency (EPA) for funding for the Clean Water and Drinking Water SRF programs. This application allows Georgia's SRF programs to receive the state's share of funds appropriated each year by Congress to EPA for the State Revolving Fund programs.*
- *The most important part of GEFA's application for SRF funding is an Intended Use Plan (IUP). An IUP must lay out GEFA's plan for how it will use Clean Water (CW) or Drinking Water (DW) funding over the coming 12 months. The IUP governs the use of both the new capitalization funding from Congress and the repayments from prior loans. GEFA cannot fund a project through the CW or DW SRF program that does not appear in the appropriate IUP. The major part of the IUP is the Fundable Priority List. The projects listed on the Fundable Priority List are those projects that GEFA intends to finance in the coming year or so. The Fundable Priority List will contain as many of the top ranking projects as GEFA has available financing.*
- *Staff has requested to submit the same project as they did last year which was the "Implementation of an Advanced Metering Infrastructure (AMI) system." This would be a means of vastly improving the city's customer service with respect to water billing, detection of leaks, conservation programs.*
- *By applying for this program, it does not create any obligation for the city but simply gets the city on the list for consideration. If the city is selected, then the city will have the opportunity to finalize financial planning.*

**A motion was made by Council Member Becky Wynn, seconded by Mayor Jere Wood, that applying to EPA for this program be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 4/19/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

Discussion of submittal of the permit application to GA EPD for an increased surface water withdrawal permit for 3 mgd

- *Staff met with EPD staff to discuss water supply in general, as well as to obtain guidance on issues relating to water supply, both surface and groundwater. They discussed submission of an application to increase the city's water intake. This is needed because the city right now is unable to produce all the water needed each day or on an average day. One of the items for consideration was the Shallow wells. At the time of consideration for funding for shallow wells, Council was fine with it as long as staff makes sure that the EPD is aware of that and approves before staff spends time on the application.*
- *Staff proposes to continue working with the consultant to finalize the permit application, meet with EPD staff directly involved with permit review and continue communications with EPD regarding guidance. Permit submittal is anticipated for mid-April.*

**A motion was made by Council Member Betty Price, seconded by Mayor Jere Wood, that staff proceed with submitting the application to GA EPD. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

### Discussion of shallow well investigation program

- *The Committee previously approved shallow well investigation pending EPD guidance. EPD has provided generic guidance that this exploration is a suitable approach; however, a formal meeting is required for approval of the City's specific request.*
- *The shallow well investigation entails sites that are adjacent to Big Creek and adjacent to the Chattahoochee River that the city's geologist believe would be potentially prolific in terms of available water supply. EPD has approved of this approach. The study of the shallow wells and the deep wells is exactly in accordance with the state water Plan Advisory Committee that has asked people to look at alternate sources of water rather than from the Chattahoochee Basin. Staff is working toward targets of 3M gallons a day of surface water, 2M gallons a day of groundwater. Staff is working on having cost efficient service, reliable service and diversifications so the city can go in different directions as the need arises.*
- *Staff requested \$18,500 for this phase of work for the physical study of potential sites from which the geologist can determine if they are likely to be good sources of water. Staff has set up a meeting with EPD to discuss this so no drilling would occur until after this meeting. If staff finds out in the meeting with EPD tomorrow that EPD doesn't like the idea or concerns about it, then staff would put it on hold or abort the whole thing.*
- *Kay Love said this is under the threshold required for formal Council approval to send it to Council.*
- *Mayor said it would be best to see if the EPD is going to grant the city's surface water permit because if they don't, he doesn't think it would be appropriate to go forward with it. If the city gets EPD's support then he would be comfortable moving forward with it. Mayor would rather defer that vote.*
- *Stu said the challenge with that is it is time sensitive. They need to be able to proceed with this work because of the growing leaf cover and vegetation. Kay Love said committee can give it conditional approval depending on EPD's response.*

**Committee gave a conditional approval for proceeding with the field studies based on the meeting staff has with the EPD. Since the estimated cost is \$18,000, it is under the threshold amount to have to take to M&CC for a vote.**



Police

Consideration to apply for Jail Enforcement Officer training under 287 g of the Immigration and Nationality Act

- *The PD requested applying for Jail Enforcement Officer training from the Bureau of Immigration and Customs Enforcement under section 287 g of the Immigration and Nationality Act. If approved, the intent is to send six Roswell detention officers for training. The training is four weeks in duration and is conducted in Charleston, S.C.*
- *Councilmember Igleheart asked if there are costs involved in this 4 weeks of training. Chief said they will stay at the Training Center so there shouldn't be hotel costs. There would be some per diem costs and travel costs. Chief did add that in order to cover these shifts when these 6 officers are at training, there will be overtime needed for the officers doing these additional hours.*
- *Chief said there is an upside of having this type of training vs. just regular training. It will allow the city's detention officers to begin the paperwork on illegal aliens to process them through the ICE system.. One of the problems our regional ICE office has, is they don't have personnel to supervise.*

**A motion was made by Mayor Jere Wood, seconded by Council Member Becky Wynn, that staff can proceed with applying for this training. This will be placed on the Mayor and City Council agenda for 4/19/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

Consideration of a Resolution to Apply for a 2010 Safe Neighbors Grant from State Farm Insurance in the amount of \$22,000

- *This grant, if awarded, would be used to purchase one Automatic License Plate Reader (ALPR) system for use in one City of Roswell Police patrol car. The ALPR is a mobile computer and infrared camera system that scans every license plate in every direction of the police car and runs them through updated criminal databases. It can scan 1,500 license plates in a minute. It digitally scans the license plate and then it queries the NCIC (National Crime information computer). When it finds a match, it immediately alerts the officer. The ALPR system stores no information, except for that of the violators.*

**A motion was made by Council Member Nancy Diamond, seconded by Council Member Jerry Orleans, that applying for this grant be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 4/19/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

### Consideration of Roswell Police Department staff participation in a multijurisdictional Burglary Task Force

- *The Fulton County District Attorney has requested that Roswell commit a detective to work full-time on the Fulton County Burglary Task Force. The request includes the use of a City of Roswell vehicle and all other equipment issued to the detective. The City would not be reimbursed for personnel or equipment. The Memorandum of Understanding (MOU) will include automatic annual renewal language with an "opt out" clause with written notice.*
- *Chief recommended not participating right now. He would like to see the number of caseloads that the officers have now go down and consider this later.*
- *Chief added that the city does have an officer that coordinates with the Task Force but the city does not have someone full time to the task force.*
- *All of the North Fulton sister cities with the exception of Milton have joined. Mayor asked what these other cities' experiences are with this task force and of the cases that have been made, what has been the connection to their cities. Chief said this is all brand new so he doesn't have that kind of information yet.*

**Committee accepted Chief's recommendation on not proceeding with this right now. Chief will bring this forward at a more appropriate time. Mayor would also like to see what the experiences of the other cities (Alpharetta, Sandy Springs and Johns Creek) are before Roswell makes a decision to participate. Chief will bring it forward when he thinks it is a more appropriate time.**

### Consideration of a resolution to submit an application for the Bureau of Justice Assistance State Criminal Alien Assistance Program FY2010 (SCAAP) grant

- *The Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice, administers SCAAP in conjunction with the U.S. Department of Homeland Security. SCAAP provides federal payments to local governments that incurred correctional officer salary costs for incarcerating undocumented criminal aliens who have at least one felony conviction or two misdemeanor convictions and who are incarcerated for at least four (4) consecutive days during the reporting period. The reporting period for FY2010 is July 1, 2008 through June 30, 2009. The deadline for application for this program is May 7, 2010.*
- *There are no matching costs associated with this grant. Determination of potential payments will require compilation of eligible inmate days and rate structure for this jurisdiction. The average per diem rate is \$30.30 per inmate.*

**A motion was made by Council Member Jerry Orlans, seconded by Mayor Jere Wood, that this Resolution to apply for the grant be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 4/19/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans; Council Member Price and Council Member Wynn

*Meeting adjourned at 7:21 p.m.*