



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Public Safety and Public Works Committee

*City Administrator Kay Love
Mayor Jere Wood
Council Member Rich Dippolito
Council Member Lori Henry
Council Member Kent Igleheart
Council Member Jerry Orleans
Council Member Betty Price
Council Member Becky Wynn*

Monday, November 9, 2009

5:30 PM

Room 220

(Immediately following the Administration and Finance and Recreation and Parks committee meeting)

Meeting was called to order at 5:31 p.m.

CALL TO ORDER/ROLL CALL

Present: 7 - Mayor Jere Wood; Council Member Rich Dippolito; Council Member Lori Henry; Council Member Kent Igleheart; Council Member Jerry Orleans; Council Member Becky Wynn and Council Member Betty Price

Staff Present: Kay Love – City Administrator; Michael Fischer – Deputy City Administrator; Police Chief Ed Williams; Fire Chief Ricky Spencer; Julia Luke – Finance Director; Stu Moring – Environmental/PW Director; Joe Glover - Director of Recreation and Parks; David Davidson– City Attorney; Alice Champagne - Water Resources Manager; and Marlee Press, Executive Assistant to Council.

Minutes of the October 6, 2009 committee meeting were approved.

Addendum to the Agenda

- *Kay Love requested that two proposed addendum items be added to the agenda. They are “Consideration to Award a Bid to Municipal Equipment Sales, Inc. for the purchase of a residential rear loader” and “Consideration to Award a Bid to Consolidated Disposal #3 for the purchase of a commercial front loader.”*

Committee approved adding these items to the agenda.

Fire

1. Monthly Mutual Aid Report

- Chief presented his Mutual Aid report for surrounding jurisdictions through 10/31/09. Roswell received mutual aid from other jurisdictions 14 times and Roswell gave 10 times. For the year we are at 118 received and 83 given.

Police

2. Resolution to accept a FFY 2009 Bulletproof Vest Partnership Grant Award from the U.S. Department of Justice in the amount of \$4,340

- This grant is for the purchase of ballistic and stab resistant vests for law enforcement personnel in the amount of \$8,680. The City is required to provide fifty percent (50%) or \$4,340 in local matching funds. The required grant match will be funded from the Police Department Operating Budget. Council approved submission of this grant application on June 15, 2009.
- This is the same grant as in past years. There is money in the budget for this grant.

A motion was made by Council Member Jerry Orlans, seconded by Council Member Becky Wynn, that the Resolution to accept a FFY 2009 Bulletproof Vest Partnership Grant Award be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 11/16/2009. The motion carried by the following vote:

In Favor: 7 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Igleheart; Council Member Orlans; Council Member Wynn and Council Member Price

3. Resolution to accept a FY 2009 Justice Assistance Grant (JAG) Local Formula Award from the U.S. Department of Justice in the amount of \$23,958

- This grant will be used by the Police Department to purchase and upgrade radio communications equipment. There is no City Match required. Council approved submission of this grant application on June 1, 2009. They have been awarded this grant and this is the opportunity for the city to accept it. This money would go with the other money which was the reinvestment grant. These two grants would be combined to pay most of the digital upgrade.

A motion was made by Council Member Becky Wynn, seconded by Mayor Jere Wood, that the Resolution to accept a FY 2009 Justice Assistance Grant (JAG) Local Formula Award be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 11/16/2009. The motion carried by the following vote:

In Favor: 7 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Igleheart; Council Member Orlans; Council Member Wynn and Council Member Price

Public Works

4. Consideration to award a contract to BRI Utility Construction, Inc. for the construction of the waterline replacement on Fowler Avenue in an amount not to exceed \$68,929.85

- *The purpose of this project is to replace and upgrade approximately 1,230 linear feet of waterline along Fowler Avenue. This will replace the current 2-inch galvanized steel main with 8-inch ductile iron to improve pressure and flows in the area and provide fire protection which does not currently exist. This is part of the city's water improvement systems.*
- *The City issued a bid and received 10 proposals with costs ranging from \$59,939 to \$139,202. BRI Utility Construction, Inc. was the lowest responsive responsible bidder in the amount of \$59,939 with a contingency allowance of \$8,990.85 for a total not to exceed amount of \$68,929.85.*
- *Following the award, this contract will be amended to incorporate emergency replacement of the Fowler Avenue culvert damaged during the September 2009 flood. That emergency project is estimated at \$12,000, and is proposed for funding from Stormwater Services-Contract Services funds in the mid-year budget adjustment slated for November 16, 2009 Council action.*

A motion was made by Council Member Jerry Orlans, seconded by Council Member Becky Wynn, that this contract to BRI Utility Construction, Inc. be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 11/16/2009. The motion carried by the following vote:

In Favor: 7 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Igleheart; Council Member Orlans; Council Member Wynn and Council Member Price

5. Consideration to award a contract to Ardito Construction for the construction of the waterline replacement on Cedar Creek Court in an amount not to exceed \$34,985 and a budget transfer in the amount of \$5,000

- *The purpose of this project is to replace and upgrade approximately 260 linear feet of waterline along Cedar Creek Court. This will replace the current 2-inch galvanized steel main with 8-inch ductile iron to improve pressure and flows in the area and improve fire protection and water quality by adding a fire hydrant.*
- *The City issued a bid and received 10 proposals with costs ranging from \$30,324 to \$62,050. Ardito Construction was the lowest responsive responsible bidder in the amount of \$30,324 plus a 15% contingency of \$4,548.60 for a total not to exceed amount of \$34,985. After design of the water line there is currently only \$29,985 left in the budget. An additional budget amount of \$5,000 is necessary to fund the construction of the water line. A budget transfer is proposed from the Fowler Avenue Project, which will have approximately \$109,835.15 remaining in the project budget after design and construction.*
- *The project is budgeted and will be funded from the Water Fund.*

A motion was made by Mayor Jere Wood, seconded by Council Member Becky Wynn, that awarding a contract to Ardito Construction be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 11/16/2009. The motion carried by the following vote:

In Favor: 7 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Igleheart; Council Member Orlans; Council Member Wynn and Council Member Price

6. Award a bid to Municipal Equipment Sales, Inc. for the purchase of a residential rear loader in the amount of \$136,265

- *A bid was issued for the acquisition of a residential rear loader. Eleven bids were received ranging in price from \$133,204 to \$157,401. Municipal Equipment Sales, Inc. was the lowest responsive, responsible, bidder meeting specifications in the amount of \$136,265.*
- *This purchase will replace a 1997 LNT-8000 Rear Loader Residential Unit, which meets the criteria established for the City's Vehicle Replacement guidelines. Funding is available to purchase the new vehicle in the FY 10 Budget in the amount of \$178,575.*
- *Stu Moring said the prices are better than what staff has seen in recent years.*

A motion was made by Council Member Jerry Orlans, seconded by Council Member Becky Wynn, that awarding a bid to Municipal Equipment Sales, Inc. be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 11/16/2009. The motion carried by the following vote:

In Favor: 6 - Council Member Dippolito; Council Member Henry; Council Member Igleheart; Council Member Orlans; Council Member Wynn and Council Member Price

7. Award a bid to Consolidated Disposal Systems, Inc. #3 for the purchase of a commercial front loader in the amount of \$199,713

- *A bid was issued for the acquisition of a commercial front loader. Ten bids were received ranging from \$186,440 to \$223,413. Consolidated Disposal Systems, Inc. #3 was the lowest responsive, responsible bidder meeting specifications in the amount of \$199,713.*
- *This purchase will replace a 1999 Volvo WX64 Front Loader Commercial Unit, which meets the criteria established for the City's Vehicle Replacement guidelines. Funding is available to purchase the new vehicle in the FY10 Budget in the amount of \$256,924.*

A motion was made by Council Member Jerry Orlans, seconded by Council Member Becky Wynn, that awarding a bid to Consolidated Disposal Systems, Inc. #3 be Approved for the Regular Agenda and placed on the Mayor and City Council agenda for 11/16/2009. The motion carried by the following vote:

In Favor: 6 - Council Member Dippolito; Council Member Henry; Council Member Igleheart; Council Member Orlans; Council Member Wynn and Council Member Price

8. Emergency Repairs following the recent storms

- Staff has learned of another source of fund for emergency repairs. It is from the Natural Resources Conservation Service. Staff needs to submit a letter by November 20th. Staff will do that and identify the appropriate details. One option under the Emergency Watershed Protection program is for funding of Watershed Dams. (Brookfield West and the King Road Dam). The two dams eligible under this program are Brookfield West and the King Road Dam. It does require a 25% match. Staff's intention would be to advise the homeowners that this is available if the homeowners choose to cover that 25% local match.
- Kay Love said there is not a downside to the city being the middleman on this. This is just a letter of intent to explore this and get more information. Councilman Orleans said the city should do this and give the homeowners that option if they want to take advantage of it.

This second committee meeting adjourned at 6:56 p.m.