



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes - Final Mayor and City Council

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn

Monday, July 26, 2010

7:00 PM

City Hall

WELCOME

Present: 5 - Council Member Nancy Diamond, Council Member Rich Dippolito, Council Member Kent Igleheart, Council Member Betty Price, and Council Member Becky Wynn

Absent: 2 - Mayor Jere Wood, and Council Member Jerry Orlans

Staff Present: City Administrator Kay Love; Deputy City Administrator Michael Fischer; Assistant City Attorney Bob Hulse; Environmental/Public Works Director Stuart Moring; Director of Community Development Alice Wakefield; Planning and Zoning Director Brad Townsend; Human Resources Director Diane Whitfield; Recreation, Parks, Historic and Cultural Affairs Manager Morgan Timmis; Human Resources Benefits Manager Karin Grindstad; Economic Development Manager William Keir; Community Development Program Coordinator Stefanie Dye; Community Relations Coordinator Kimberly Johnson; Building Operations Technician Doug Heieren; and City Clerk Sue Creel

City Administrator Kay Love announced that due to the excused absence of Mayor Jere Wood and Mayor Pro-Tem Jerry Orlans, a Mayor Pro-Tem would need to be elected for the July 26, 2010 Council meeting.

Motion: Council Member Becky Wynn moved to nominate Council Member Kent Igleheart as Mayor Pro-Tem for the July 26, 2010 Council Meeting; Council Member Nancy Diamond seconded the motion. The motion passed unanimously.

Pledge of Allegiance - Boy Scout from Troop 431

CONSENT AGENDA

1. **Approval of July 12, 2010 Council Brief Minutes.**
Administration and Finance

There was no public comment.

A motion was made by Council Member Becky Wynn, seconded by Council Member Nancy Diamond, to approve the Consent Agenda. The motion carried by the following vote:

In Favor: 4

REGULAR AGENDA

Mayor's Report

1. **Reading of a Proclamation in Celebration of the 20th Anniversary of the Americans with Disabilities Act (ADA).**

Community Development Program Coordinator Stefanie Dye spoke about the 20th anniversary of the Americans with Disabilities Act. She stated that Roswell celebrates the efforts made towards and recommits itself to the goal of accessibility to all of Roswell's residents and visitors and to bring City facilities into compliance with ADA. A video was played regarding ADA. Mayor Pro-tem Igleheart recognized the people involved in the effort and read the Proclamation.

Announcement of National Night-Out Against Crime:

Councilmember Dippolito announced that Target Corporation is sponsoring National Night-Out Against Crime, a nationwide program that partners with local law enforcement and fire departments on fire safety and crime prevention, to be held on August 3, 2010 at the Super Target located at 2600 Holcomb Bridge Road starting at 5:00 p.m.

Administration and Finance Department - Councilmember Jerry Orland

2. **Approval of the City of Roswell Employee Benefits program for the period of October 1, 2010 to September 30, 2011.**
Presented by Diane Whitfield, Human Resources Director

Director of Human Resources Diane Whitfield stated the recommendation for this year's open enrollment is the same program as last year with United Health Care with a Health Reimbursement Account and a Health Savings Account. For ancillary benefits, the recommendation is Standard for long/short-term disability as well as life insurance. Dental has been bundled with United Health Care for a 1% discount on medical. She said that the estimates bring the City \$300,000 under budget.

Councilmember Price asked if pension was part of this package or was separate. Ms. Whitfield replied that pension was a different issue; this was open enrollment for health care benefits. Councilmember Price asked if it was possible to rename the category for clarification. City Administrator Kay Love replied that the title could be

changed.

Councilmember Dippolito commented on the increase in employee contribution, and if the City was coming in under budget, the rationale for having the increase and the possibility of reducing it. Ms. Whitfield replied they could only raise premiums by 5 percent to continue to be grandfathered in. She stated it was impossible to predict changes to the rules and regulations, but the raise gave the latitude needed to ensure the same benefits. She said the money could be redistributed, but the level of future coverage could be jeopardized.

There was no public comment.

A motion was made by Council Member Becky Wynn, seconded by Council Member Nancy Diamond, that this Item be Approved. The motion carried by the following vote: Council Member Wynn, Council Member Diamond, and Council Member Dippolito voted in favor of the motion. Council Member Price voted against the motion.

In Favor: 3

Opposed: 1

3. **Approval of an Ordinance to authorize Fulton County to conduct a Special Election for the City of Roswell. (First Reading)**

City Administrator Kay Love stated this ordinance authorized the City to sign a contract with Fulton County. She noted if the vote is affirmative, it would allow Roswell to be able to move forward in designating a tax allocation district if desired by Mayor and Council.

Assistant City Attorney Bob Hulsey conducted the first reading of "An Ordinance of the City Council to authorize Fulton County to conduct Special Election." The Ordinance states that on November 2, 2010, a special election will be held in the City of Roswell to submit to the electors of the City of Roswell the question of whether the Act shall be approved which authorizes the City of Roswell to exercise redevelopment powers under the "Redevelopment Powers Law" as it may be amended from time to time.

Councilmember Dippolito asked if there were any costs associated with the Special Election. Ms. Love replied no because it will be combined with the General Election.

There was no public comment.

A motion was made by Council Member Betty Price, seconded by Council Member Nancy Diamond, that this Item be Approved on First Reading and placed on the Mayor and City Council agenda for 8/9/2010. The motion carried by the following vote:

In Favor: 4

Community Development - Councilmember Betty Price

4. **Approval for the Mayor and/or City Administrator to sign a contract with Henry Inc. for the Pedestrian Kiosk Sign**

Project in the amount of \$40,675.

Presented by Alice Wakefield, Director

Director of Community Development Alice Wakefield stated this matter was previously approved for a bidder in the amount of \$21,865, however, that bidder has not been able to execute the contract due to the bidder's workload. She noted the grant program has a deadline of August 31, 2010.

Councilmember Price asked what portion the grant covers and the portion the City covers. Ms. Wakefield replied the grant is \$11,000, and the city covers the remainder. Councilmember Price asked about the previous bidder, noting that their information states they were unable to retain the proper bond. Ms. Wakefield replied that out of the three bidders, one was unable to execute the work in a timely manner; another did not qualify because they were out of state and would have to sub a lot of the work, which went against the contract; and another was unable to get bonding. Ms. Love responded that there are general funds appropriated for this project as part of the Wayfinding Signage Program.

Mayor Pro-Tem Igleheart asked if \$11,000 was the total amount of the grant. Community Development Program Coordinator Stefanie Dye replied that the total is \$106,000 with a 50% match from the City. Mayor Pro-Tem Igleheart asked if the whole amount would be in jeopardy if the \$11,000 was not spent. Ms. Dye replied no, saying most of the \$106,000 had been spent.

Councilmember Price suggested waiting until the original bidder's workload permits time to do the work, and the City would be saving money.

There was no public comment.

A motion was made by Council Member Betty Price, seconded by Council Member Nancy Diamond, that this Item be Deferred and placed on the Community Development and Transportation Committee agenda for 7/28/2010. The motion carried by the following vote:

In Favor: 4

5. **Approval of a Resolution to transmit the Community Assessment & Community Participation Plan portions of the 2030 Comprehensive Plan to the Atlanta Regional Commission and the State of Georgia Department of Community Affairs for review and comment.**

Presented by Alice Wakefield, Director

Director of Community Development Alice Wakefield stated this updates the City's Comprehensive Plan. State regulations require a community assessment and community participation plan completed before moving toward the plan, called the Community Agenda. She described and asked approval to transmit the two documents to the State.

Michelle Alexander, a representative from Pond & Company, presented the plan. She stated that the Comprehensive Plan includes three components: (1) the Community Assessment and Technical Appendix; (2) the Participation Plan, and (3) the Community Agenda. The Community Assessment and its Technical Appendix provide data, maps, issues and opportunities facing the community. The document presents and analyzes existing conditions in the City and region, and presents future

trends that affect the community. The data aims to empower the community to make informed decisions as they prepare the Community Agenda. The Participation Plan describes how the City will engage the community in preparing the vision, policies and action plan that comprise the actual planning document called the Community Agenda. Proposed Amendment #1 to the Community Assessment and Technical Appendix regards Population Projections. Recommendations are to either amend the Community Assessment and Technical Appendix to include three projections, or to include only the most intense, likely build-out over the twenty-year period that reflects a change in use and density in areas ready for redevelopment. Amendment #2 regards Health Facilities. Information was obtained to update the Community Facilities section that refers to health facilities. Amendment #3 regards updated data and recommends replacing the older data with newly available updated information in both the Community Assessment and the Technical Appendix regarding water, storage and distribution.

Councilmember Dippolito asked if the City would need to respond to any comments from DCA and ARC. Ms. Alexander replied that DCA and ARC have always given approval with recommendations to change and/or correct. She said that if approval is not given, then an immediate response would be needed.

Councilmember Price asked if the content of amendment #3 regarding water had been addressed by the Public Works Department. Ms. Alexander replied yes. Councilmember Price asked if amendment #2 regarding health would address other epidemics than that listed on the report. She also asked why childhood obesity was the only epidemic signaled out, and who made the decision what to list. Ms. Alexander replied that there are not specific details regarding epidemics, and the portion of health is in regards to what health facilities are available in the community. Ms. Wakefield responded that they were not listing all the different epidemics and issues because the Comprehensive Plan was not a document that dealt with specific epidemics. She noted the statement could be removed.

There was no public comment.

A motion was made by Council Member Betty Price, seconded by Council Member Becky Wynn, that this Item be approved minus the paragraph regarding childhood obesity. The motion carried by the following vote:

In Favor: 4

Enactment No: RES 2010-07-35

Environmental / Public Works Department - Councilmember Becky Wynn

6. **Approval to extend Lakes and Ponds Partnership Program funding for Martins Landing Foundation, Inc. and Lake Charles Lakeowners Association, Inc.**
Presented by Alice Champagne, Water Resources Manager

City Administrator Kay Love stated both entities have requested an extension from 2010 to 2011 to allow them time to complete design work and obtain appropriate permits. The funding of \$100,000 for Martins Landing Foundation, Inc. and \$33,841.20 for Lake Charles Lakeowners Association, Inc. is recommended to be carried over.

Ms. Love confirmed for Councilmember Wynn that this was money appropriated in

2010 and carrying it over to 2011 with no new expenditures. She further confirmed that the City had done this before with other homeowners associations.

Councilmember Dippolito asked how this was handled in the budget. Ms. Love replied the funds are appropriated on an annual basis with sometimes funding added to the lakes and ponds program, which is in the Capital Projects Fund, and carried over automatically, however it has to be re-appropriated for each outside entity.

There was no public comment.

A motion was made by Council Member Becky Wynn, seconded by Council Member Betty Price, that this Item be Approved. The motion carried by the following vote:

In Favor: 4

7. **Approval of a Resolution to enter into an agreement with the U.S. Department of the Army, Corps of Engineers, for WRDA Section 219 Grant Funding assistance for the Swaybranch Stormwater Detention Pond Rehabilitation Project and approval of Budget Amendment 4320G1-07-26-10.**

Presented by Stuart Moring, Director

Environmental/Public Works Director Stuart Moring stated that the property between Swaybranch Drive and Market Place included two ponds in poor repair. With Federal assistance through the Corps of Engineers, this project was requested to be included, and the Corps approved it. The bulk of the City's share is paid by the value of the property.

Councilmember Price asked if the City is losing or deeding land away. Mr. Hulsey answered no, saying the Corps is taking the appraised value of the land as the City's contribution and the Corps will be spending \$600,000. Mr. Moring noted that the City is required to maintain the ponds. Mr. Hulsey commented that the City retains ownership.

Councilmember Dippolito asked if the ponds have any additional capacity that can be used by surrounding properties for additional stormwater. Mr. Moring replied the design will accommodate drainage in that area and will provide future development activity.

There was no public comment.

A motion was made by Council Member Becky Wynn, seconded by Council Member Nancy Diamond, that this Item be Approved. The motion carried by the following vote:

In Favor: 4

Enactment No: RES 2010-07-36

Recreation and Parks Department - Councilmember Kent Igleheart

8. **Approval of a request from Georgia Ensemble Theatre (GET) to delay rental payment for 6 months.**

Presented by Joe Glover, Director

Historic and Cultural Affairs Manager Morgan Timmis stated that Georgia Ensemble Theatre had requested a payment deferral for the previous fiscal year until December 31, 2010 in the amount of \$23,800. The Cultural Arts Board has reviewed the request and recommended approval.

There was no public comment.

A motion was made by Council Member Becky Wynn, seconded by Council Member Betty Price, that this Item be Approved. The motion carried by the following vote:

In Favor: 4

City Attorney's Report

9. Recommendation for closure to discuss personnel and acquisition of real estate.

A motion was made by Council Member Rich Dippolito, seconded by Council Member Becky Wynn, that this Item be Approved. The motion carried by the following vote:

In Favor: 4

Adjournment

After no further business, the Regular Meeting adjourned at 8:30 p.m.