



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Public Safety and Public Works Committee

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn
City Administrator Kay Love

Tuesday, January 18, 2011

5:00 PM

Room 220

Due to inclement weather, the committee meeting was changed from January 11, 2011

(Immediately following the Administration and Finance and Recreation and Parks committee meeting)

Meeting began at 5:11 p.m.

CALL TO ORDER/ROLL CALL

Present: 6 - Mayor Jere Wood; Council Member Nancy Diamond; Council Member Rich Dippolito; Council Member Jerry Orlans; Council Member Betty Price and Council Member Becky Wynn

Absent: 1 - Council Member Kent Igleheart

Staff present:

Kay Love – City Administrator; Michael Fischer – Deputy City Administrator; Julia Luke – Finance Director; Joe Glover - Director of Recreation and Parks; Police Chief Ed Williams; Fire Chief Ricky Spencer; Stu Moring - Director of Public Works/Environmental; David Davidson - City Attorney; Keith Lee – Director of Strategic Planning & Budgeting; Julie Brechbill - Community Relations Manager; Alice Wakefield - Community Development Director; Steve Acenbrak - Director of Transportation; Bill Keir - Economic Development Manager; Yvonne Douglas - Deputy Director of Public Works/Environmental; and Marlee Press – Executive Assistant to Council

Minutes of the December 14, 2010 committee meeting were approved.

Fire

1. Monthly Mutual Aid Report

- *Chief Spencer presented the mutual aid report for December 2010. For the month of December Roswell received 16 times and Roswell gave 12 times. For the year, Roswell received mutual aid 187 times and gave 168 times.*
- *Chief Spencer will update the committee monthly on mutual aid.*

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Public Works

2. Consideration of an extension of a contract with Integrated Science and Engineering, Inc. (ISE) for implementation of the Stormwater Utility (SWU) and consideration of a Budget Amendment in the amount of \$40,000 for the implementation of the SWU

- *Stu Moring stated ISE is the consultant that was hired in 2005 to guide the development and implementation of the stormwater utility program. At that time there was a total budget of about \$200,000 for the project. About \$38,000 of this budget remain, however, because of the time delays a lot of the data needs to be updated and reworked. The remaining cost is about \$75,000, so there is a need of an additional \$36,000. For budget purposes, staff is proposing to increase the budget by \$40,000 to provide for the necessary steps to complete the implementation of the stormwater utility. That funding would come from the capital contingency and is reimbursable when the city begins to collect stormwater utility fees.*
- *Councilmember Dippolito said he did not understand that if ISE put together this plan, why they need an additional \$40,000. Stu replied that to do the final steps of creating the bills, it has to be based on current information about the property and that has changed in the past three (3) years. They will need to go back and regenerate all the information based on review of the GPS. Councilmember Dippolito*

said there was that much building in the last three (3) years. Mr. Moring replied there has been enough that it has to be redone. Councilmember Dippolito feels this is a lot of money for updating a few properties. Stu said that they have to look at all the properties because they cannot just select certain ones. He added that there is also additional work that needs to be done and it will be done on an hourly basis. Staff will do as much as they can, which will offset what that cost will be. Staff doesn't want to propose a low ball number and then have to come back again and ask for more money.

- Councilmember Orlans asked when updating this data, will this need to be done every couple of years. Stu replied that once the system is in place, staff will be updating it on a continuing basis and there will need to be periodic overall reviews. He added that for the time the project has been on hold, there has not been money spent on updates or re-evaluations. He said the updates will primarily be done by staff. Councilmember Orlans asked if this update could be done by staff and Stu said that not by the timeframe needed.
- Councilmember Diamond stated her understanding is that Community Development is in the process of making sure every property is on the computer so that everything that happens to that property will be readily accessible, so in the future any changes will go into the new ERP system. Stu said that is correct.
- Councilmember Dippolito stated he felt that staff should be able to go back and pull the Land Development Permits (LDP) for the last few years because anyone who added impervious surface would have had to get an LDP. Stu replied that would be the case if everyone followed the regulations.
- Kay Love stated the data that they began with was not pure in that they did not have the stormwater utility. It was the basic general analysis. Now there is refinement going on, since people will be billed for this. Councilmember Dippolito asked why this wasn't part of the original number if staff knew they were going to have to do that. Stu replied because they didn't know we were going to have to do it so many times. Generally, things are more costly now than they were 5 years ago.
- Mayor Wood stated that it is going to cost the city \$40,000 to get it right the first time so he supports spending this money now. Councilmember Dippolito agrees in getting it right the first time but feels \$40,000 is too much.

A motion was made by Council Member Becky Wynn, seconded by Mayor Jere Wood, that the extension of the contract with ISE and the budget amendment in the amount of \$40,000 be placed on the Mayor and City Council agenda for 1/24/2011. The motion carried by the following vote:

In Favor: 4 - Mayor Wood; Council Member Diamond; Council Member Orlans and Council Member Wynn

Opposed: 2 - Council Member Dippolito and Council Member Price

3. Consideration of a Resolution to apply for a Coca-Cola Curbside Acceleration Recycling Program Grant for \$100,000 to increase curbside recycling through education and incentives

- *Stu Moring stated Janet Liberman became aware of this opportunity in the later part of 2010 for an acceleration grant through the Coca-Cola Company. They have \$1.2M that they are setting aside for the State of Georgia for these grants and they will ultimately be for recycling 100% of their containers. They are looking to create incentives in communities that already have well established recycling programs. Staff proposes to apply for a grant of \$100,000. \$50,000 would be for assistance in developing a marketing program and the remaining money would be for specific incentives that would accelerate the amount or number of cans and bottles that are recycled. There is no cost to the city.*
- *The city's recycling contractor, CWS, is teaming with the city in support of this and they have contributed \$1M worth of containers for the recycling. The pre-application is due this Friday, January 21, 2011 with the actual grant application being due the end of February.*
- *Councilmember Wynn stated she believes this is a great opportunity. She added that we are proud of our recycling center and how we are recycling and how CWS has stepped up to give out these 65 gallon recycling cans.*
- *Councilmember Diamond asked if there has been any increase in the amount of recycling with the implementation of the 65 gallon recycling cans. Stu replied there is not any measurement of it, but CWS said they are seeing more materials.*
- *Councilmember Price asked if there is any differences in the revenues generated whether people take it to the center versus picked up from their homes. For example, if cardboard is brought to the center, the city gets the money but if it is picked up at the street the city doesn't get the money. Stu said that is a correct statement. Councilmember Price asked if this will cost the city revenue. Mr. Moring replied their objective is to increase cans and bottles that are recycled. Coca Cola is not interested in paper and cardboard. Councilmember Price wanted this confirmed that this is not money for the city. This goes to a PR firm that does this work. Stu said that is correct. He added this is to develop the program. About half the money would be for incentives that will go to citizens to encourage them to participate to a greater extent. The city won't bank any money but the citizens will.*
- *Councilmember Wynn stated hopefully part of the PR will be to let the citizens know that they can bring items to the recycling center so it is not just focusing on curbside. Councilmember Price asked if people can be educated to the merits of actually taking it to the center. Mr. Moring replied that could be done, but the objective of this grant is to encourage and increase curbside recycling.*

A motion was made by Council Member Becky Wynn, seconded by Council Member Nancy Diamond, that the Resolution to apply for this grant be placed on the Mayor and City Council agenda for 1/24/2011. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Orland; Council Member Price and Council Member Wynn

Meeting adjourned at 6:47 p.m.