



**Meeting Minutes**  
**Community Development and**  
**Transportation Committee**

*City Administrator Kay Love*  
*Mayor Jere Wood*  
*Council Member Nancy Diamond*  
*Council Member Rich Dippolito*  
*Council Member Kent Igleheart*  
*Council Member Jerry Orleans*  
*Council Member Betty Price*  
*Council Member Becky Wynn*

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Wednesday, January 27, 2010

8:00 AM

Room 220

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*Meeting was called to order at 8:03 a.m.*

**CALL TO ORDER/ROLL CALL**

**Present:** 7 - Mayor Jere Wood; Council Member Nancy Diamond; Council Member Rich Dippolito; Council Member Kent Igleheart; Council Member Jerry Orleans; Council Member Betty Price and Council Member Becky Wynn

*Staff Present: Kay Love – City Administrator; Michael Fischer - Deputy City Administrator; Alice Wakefield – Community Development Director; Steve Acenbrak – Director of Transportation; Brad Townsend – Planning and Zoning Director; Clyde Stricklin – Deputy Director of Community Development; Bob Hulsey – Assistant City Attorney; Julie Brechbill - Community Relations Manager; Stefanie Dye - Community Development Program Coordinator; Bill Keir – Economic Development Director; David Low – Deputy Director of Transportation; Mike Elliott – Traffic Operations Supervisor; Chris Chovan – Transportation Planning Manager; Franco DeMarco – Engineering Design Manager; Muhammad Rauf – Senior Transportation Engineer; Steven Buckley - Senior Transportation Engineer; Stu Moring - Public Works Director; Police Sergeant Kent McRae; Angel Stark – Community Development Administrative Assistant; Kim Weber - Transportation Administrative Assistant; and Marlee Press – Executive Assistant to Council.*

**Minutes of the December 16, 2009 committee meeting were approved.**

## Addendum to the Agenda

- *Kay Love requested that two addendum items be added to the agenda. The first is the "Consideration of a Resolution for a Change in Scope of 2010 CDBG Funds." Staff has asked to add this due to the time sensitivity of it. The second item is "Discussion of real estate directional signs for agent caravans during the week." This was added at the request of Councilmember Nancy Diamond.*

**Committee approved adding these items to the agenda.**

## Community Development

### Special Events Budget

- *Kay Love said there are a number of sponsorship requests and staff would like to discuss the budget and some of the general requests and placeholders requested. With all of the events where applications have been submitted and the listed events that are expected to turn in applications including the Bicycle Festival and the Roswell Day of Hope, staff said the cost could go over the \$60,000 budgeted amount.*
- *Chattahoochee Nature Center (CNC) submitted a letter of events that they have been having in the past and they have added 2 new events (Rocking on the River and Hoot and Holler on the Hooch). They haven't requested permits or made application for them yet but they are putting a placeholder on those. Staff does not know at this time if those events will have any financial impact to the City.*
- *Staff does not have the final numbers on the Bike Festival. Steve Acenbrak said the coordinator for the event is actively working with a sponsor and hopes to get at least \$5,000 for sponsorship. It will be a little while longer before they have any real good numbers with some solid contracts signed.*
- *Kay Love said there may be things that are not on this list that the city sponsored last year. The Bike Ride to the Capitol, which is scheduled for March 23rd, was discussed at the last committee meeting. An application has not been submitted yet. That cost is around \$1,600. This item will be discussed further after this discussion.*
- *Councilman Orlans said they need to go back to basics of what the city is trying to do with special events. They were trying to sponsor 501(c)3 groups and trying to sponsor Roswell organizations. He said they need to see what fits into those categories from their original mission on trying to accomplish this. He said they also need to look at those organizations that don't fit into that mission and see what money is taking care of those. He requested to have that broken out.*
- *Kay Love said when the Special Events policy was set, they used the \$3,000/application as a rule based on what had been spent in the past. For most of the events, it has fallen in that and then they had identified some that the city had been involved with over the years (Criterium, March of Dimes, Relay for Life). She said staff can break that information down as requested by Councilman Orlans and get that to Council. She requested to bring this back to the Admin Finance & R&P committee since the Bike Ride to the Capitol is March 23rd.*

**Committee approved that staff bring this back to the Admin Finance & R&P committee since the Bike Ride to the Capitol is March 23rd.**

## Bike Ride to Capitol

- *Fred Boykin, Councilmember from Decatur, gave an overall view of what the ride is about. It is a big event for the cycling community and raises awareness. He said it is critical that they get Roswell's indication of the level of participation. Sgt. McRae has handled all the coordination for the police escort in the past.*
- *Councilmember Orlans said that this is a political event and not a charitable event. He asked if they could charge a small registration fee. He wanted to know if there were other funding sources to pay for the event. Mayor said the problem with registration is not everyone starts from the same point. The ride gets bigger as you get closer to the capitol.*
- *Councilmember Orlans said he is just trying to find a way to work within the budget. Mayor said the city is not contributing any dollars. He added that since he is riding in this event he thinks it is appropriate for the city to furnish security for the Mayor.*
- *Mayor suggested since this is not a non-profit group and they are lobbying by trying to change the politics at the State Capitol regarding bicycling, they might need to put this bike ride in a different category. He added that Council adopted a mission to be a leader in the state. Roswell is a leader in the state in bicycling because Roswell is a bicycle friendly community.*
- *Councilmember Wynn agreed with Councilmember Orlans that they do need to start looking at how the money is being spent. She supports the ride because Roswell is trying to get our state legislators on board to help us become a more bike friendly, pedestrian friendly, multi-modal type friendly city. She suggested since the ride is very soon to go ahead and support it this time but begin looking to see if this ride should be in a different category rather than the special events category. Both Councilmember Igleheart and Councilmember Dippolito agreed to support the ride since we are a bicycle friendly city but also look at what category to put it in.*

**Committee approved supporting the Bike Ride to the Capitol. Kay Love said staff can look at other appropriate line items for funding this and pulling it out of the Special Events category as suggested by Councilman Orlans.**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans; Council Member Price and Council Member Wynn

## City Sponsorship and Road Closure for the 9th Annual Homestretch Challenge on Saturday, April 17, 2010

- *The organizer, Homestretch Housing Initiative, Inc. of North Fulton, requests City sponsorship and a road closure on Saturday, April 17, 2010 from 6:30 a.m. to 9:30 a.m. They request permission to close one lane of Riverside Road starting at St. Andrews Church going to Eves Road. This is an annual event that the City of Roswell has sponsored in the past. The cost to the city is \$2,772.*
- *Councilmember Dippolito brought up the issue that last year they accidentally closed the whole road and he wanted to make sure that doesn't happen again. Kay Love said staff has gotten together and changed the way they communicate during the event and that will not happen again.*

**A motion was made by Council Member Becky Wynn, seconded by Mayor Jere Wood, that City Sponsorship and Road Closure for the 9th Annual Homestretch Challenge be approved. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

### City Sponsorship for the Chattahoochee Nature Center (CNC) 2010 Special Events

- *The CNC is requesting City sponsorship of their 2010 events by asking for assistance in closing local roads along the river for the two 10K races and support of other annual events by utilizing police officers and transportation services as needed for their large festivals. They have traditionally given the city a letter listing all the events and we have put a placeholder on the budget on the estimated amount pending them coming. It has been their way to secure their place in line.*
- *Councilwoman Wynn said she thought our policy was first come, first serve. She asked if that means that anybody can come in and secure their place in line before they do an application. Kay Love said that is what happens and that is what they have done based on the events in the past. She said no money is being approved. It is just a placeholder. She said this item for city sponsorship for CNC 2010 Special Events is traditionally put on the agenda for approval because the CNC needs to know if the city is going to sponsor or not as they make their preparation, so it is a blanket type of approval. She said they may want to skip this based on the other conversations until they get the information requested.*

**Committee did not take action for a blanket type approval for all the CNC events for 2010. There will be further discussion that Council is going to have on the budgeting for everything. This item will come back later.**

### City Sponsorship and Road Closure for the 9th Annual Chattahoochee Challenge on Saturday, February 6, 2010

- *The CNC is sponsoring the 9th Annual Chattahoochee Challenge to be held on Saturday, February 6, 2010 from 7:30 a.m. to 9:30 a.m. and requests City sponsorship as well as permission for the following roads to be closed for the event: Willeo Road to Azalea Road, turning around at Hwy 9 and coming back to the Nature Center along the same route. This is the same event that has been approved in previous years. The cost to the city is \$4,380.*

**A motion was made by Mayor Jere Wood, seconded by Council Member Rich Dippolito, that City Sponsorship and Road Closure for the 9th Annual Chattahoochee Challenge be approved. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

### City Sponsorship and Road Closure for March for Babies 2010 on Saturday, April 24, 2010

- *March for Babies, sponsored by March of Dimes on Saturday, is to be held on April 24, 2010 from 6:00 am to 2:00 pm. This is the annual event that has been sponsored by the City of Roswell in the past. They request permission to use the grounds of the Roswell Municipal Complex for start and finish and for city sponsorship of the event. The total cost to the city is \$7,804.65.*

**A motion was made by Council Member Rich Dippolito, seconded by Council Member Betty Price, City Sponsorship and Road Closure for March for Babies 2010 be approved. The motion carried by the following vote:**

**In Favor:** 6 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

### Award a bid to Caldwell Landscape, Inc. for a Tree Planting Project in the amount of \$33,328.94

- *There were 12 bids received ranging from \$33,120 to \$129,665. Based on the City's Local Preference Ordinance, Caldwell Landscape, Inc. is the lowest local bidder in the amount of \$33,328.94. This project is part of the Tree Care Planting and Replacement Master Plan - Year 2009*
- *Councilman Dippolito asked if there is a master planting plan as far as what types of trees are used along roadways. Brad Townsend said they do have certain species depending on which road it is on. There are certain species that the state does not want planted in the medians. He added that staff tries to look for the native tree species that will fit into the area. Councilman Dippolito added that it would be nice to have some uniformity in the types of trees used so a master tree planting plan would be helpful. Kay Love said that Andy Pittner, the Landscape Architect can look at this as it relates to a landscaping plan or guidelines.*
- *Councilman Orleans said they need to incorporate the beautifying of Holcomb Bridge Road and GA400 into this plan. Kay Love said they will include that pending the approval of the \$50,000 grant the city applied for.*
- *Councilwoman Wynn requested that the dead trees be replaced on Old Alabama south of Holcomb Bridge Road.*

**A motion was made by Council Member Betty Price, seconded by Mayor Jere Wood, that awarding a bid to Caldwell Landscape, Inc. for a Tree Planting Project be approved and placing this on the Mayor and City Council agenda for 2/1/2010. Committee also approved amending the Tree Planting and Replacement Master Plan to add Old Alabama south of Holcomb Bridge Road to replace the dead trees. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

## Resolution adopting the Urban Redevelopment Plan and boundary map for the purpose of applying for the Opportunity Zone program

- *The Georgia Opportunity Zone Job Tax Credit Program offers the City of Roswell the opportunity to develop a unique economic development tool. This program is administered through the Department of Community Affairs and offers a job tax credit of \$3,500 for every new job created for five (5) years. This program will give the City broad authority to redevelop blighted areas of the community.*
- *Roswell is the only City in North Fulton that has the opportunity to pursue this program. In addition to the application, the city must submit a resolution, an adopted Urban Redevelopment Plan and an Opportunity Zone Boundary Map. Joe Young who is with Peachtree Consultants has been assisting staff with this project and helping to submit an application to DCA.*
- *Staff is still fine tuning the redevelopment plan and the map. Staff is refining the boundaries to eliminate those areas where there is no opportunity to take the credit. They are focusing on the commercial corridors.*
- *Kay Love said that Roswell has not been accepted yet. There is still a whole application and a process that goes to the DCA and the commissioner must approve it. Staff hasn't engaged the process because they need Council approval first.*
- *Councilman Orland asked staff why they are cutting out the residential area. Councilman Dippolito added that those areas could be potentially mixed use areas and those areas should be left in. Both Councilman Dippolito and Councilman Orland added that the NW Quadrant in particular is an area that they really want to focus on for redevelopment so that should be included. Stefanie Dye explained that it is much harder to put in such a large area and go back and forth with DCA for month than it is to come back and amend the map later. Mayor added that is better asking for the minimal amount and getting it approved quickly than asking for everything and then having it take a year to get done. He said it is best to limit the district to get approval quickly.*
- *Joe Young added that given the state's budget situation, a more focused approach might be more successful in getting something done quickly.*
- *Councilwoman Wynn agreed that the NW Quadrant needs to be included on this map. Mayor said he would cut back somewhere else in exchange for the NW Quadrant.*
- *Councilman Igleheart suggested so that they can get this approved as quick as they can, to move it forward the way it is now. The next step would be to expand it.*

**A motion was made by Council Member Kent Igleheart, seconded by Mayor Jere Wood, that the Resolution adopting the Urban Redevelopment Plan and boundary map for the purpose of applying for the Opportunity Zone program be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 2/1/2010. This is allowing the process to move forward. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orland; Council Member Price and Council Member Wynn

### Text Amendment for the definition of companion animals

- *The issue of companion animals has been reviewed by staff related to a complaint. The Code in Section 8.1.1(h) contains a definition of companion animals that staff would like to amend and add to the Zoning Ordinance.*
- *The initial language in the ordinance tries to deal with what a pet is. At the last committee meeting, there was some discussion on exotic and wild animals so a state code definition was put in this proposed draft ordinance. Staff tried to do one definition of pets.*
- *Bob Hulsey said the reason the definition of pets is long is what he heard from committee last time, they wanted one spot where a citizen can go and know generally what he or she can or cannot do. He felt this was necessary to keep the livestock reference there simply because some people look in our code and not in our zoning ordinance. The other thing they are trying to accomplish is to give the judge one stop where he looks at everything and has all the definitions.*
- *Councilmember Dippolito was concerned about putting the livestock definition here as well as having it elsewhere in the ordinance. He would rather see the livestock definition referenced so somebody knows to look for it but have the definition housed in one place. Both Councilmember Orlans and Councilmember Wynn had concerns about horses being included in the definition of companion animals.*
- *Mayor said he thinks what they need to be concerned about is how the animal affects the neighbors. Mr. Hulsey said they need to look at a definition as one thing and then go back and then in another part of the ordinance make sure that it is not offensive to its neighbor.*

**A motion was made that this Text Amendment for the definition of companion animals be deferred and placed on the Community Development and Transportation Committee agenda for 2/24/2010. Staff will review further and make some of the recommended changes discussed. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans; Council Member Price and Council Member Wynn

### Apply for the 2010 Historic Preservation Fund Grant

- *Staff requested to proceed with an application for the 2010 Historic Preservation Fund subgrant program administered by the HPD. The grant is 60% state and 40% local match and awarded on a competitive basis. The grant award is \$3,000 and would require a \$2,000 match from the City. If awarded, the grant money would fund three interpretative signs for each cemetery located in the Historic District and a brochure.*

**A motion was made by Council Member Betty Price, seconded by Mayor Jere Wood, that this application for the 2010 Historic Preservation Fund Grant be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 2/1/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans; Council Member Price and Council Member Wynn

## CDBG Swaybranch Waterline Project

- *Fulton County is pressuring the city to spend the CDBG money. Staff is requesting to bring forward to M&CC a resolution amending the scope so the County can re-advertise this project as the Swaybranch project. This will give the city the option of doing the pond project or the option of pursuing the transportation project. There is a possibility that the pond may be funded through another source and if that is the case then the city will have the monies available to move forward with the transportation portion of this project.*

**A motion was made that a Resolution amending the scope of the Swaybranch project be re-advertised as the Swaybranch infrastructure project in order for the Block Grant to be used for either the road project or the pond project be approved for the Regular Agenda and placed on the Mayor and City Council Zoning agenda for 2/8/2010. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

## Historic District Design Guidelines

- *Staff was approached with an offer for an update to the Historic District Design Guidelines to be prepared by a graduate level Preservation Planning class at Georgia State University. The class will commence work on the project in February 2010 and this will come back to Council for formal adoption. There have been some changes in the code where new zoning districts have been adopted and there are some updates to the guidelines to make them more user friendly.*

**Committee approved that GA State can work on a document that updates our Historic Preservation Guidelines. No Action was needed at this time.**

## Resolution for a Change in Scope of 2010 CDBG Funds

- *On September 3, 2008, Council approved an application for 2010 CDBG funds to provide infrastructure improvements in the area then known as the Arts Village neighborhood (currently known as the Grove Way Community). The application for \$462,448 was to provide water and storm water improvements in the neighborhood. At the time it was believed that the Roswell Housing Authority would need these infrastructure improvements for their redevelopment project. Since then, the Housing Authority plans have not progressed to the point where an outlay for infrastructure is needed.*
- *There are other ready-to-proceed infrastructure projects in the Grove Way Community that do not involve water or storm water utilities. Staff would like to bring a Resolution amending the scope to include other projects such as utilities. That will give them some flexibility to move a project forward and give them an opportunity to do something in Grove Way that will be more of an immediate improvement.*

**A motion was made by Council Member Betty Price, seconded by Mayor Jere Wood, that a Resolution for a Change in Scope of 2010 CDBG Funds be approved for the Regular Agenda and placed on the Mayor and City Council Zoning agenda for 2/8/2010. The change in grant scope will include other utility and transportation infrastructure projects. The motion carried by the following vote:**



**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

### Real estate directional signs for agent caravans on Tuesday

- *Councilmember Diamond asked to bring this forward because a real estate agent requested being allowed to put up directional signs when they have their caravans. The caravans are on Tuesdays. With the present housing market, she thought this might be helpful.*
- *Our ordinance, Section 22.12 Temporary Signs, says that Real Estate directional signs are currently allowed on Saturday and Sunday only. There are 9 criteria that they have to comply with so they can be controlled. They don't require a permit as long as they comply.*
- *Councilmember Wynn and Councilmember Orleans had concerns because there are so many realtors and there could be signs up everywhere. Councilmember Orleans added that these caravans are coordinated and he doesn't understand how a sign on the corner will make a difference for their caravans. Councilmember Wynn added that she doesn't see the need for this either and that this could open up the door to many other issues.*
- *Councilmember Price wanted to know if they are asking for the same type of Temporary sign on Tuesday as on the weekends.*
- *Alice Wakefield said she is looking at it from a Code Enforcement standpoint and the surrounding neighbors. The majority of complaints are signs including real estate signs in the ROW. She would be concerned of opening the door and having that proliferation of signs.*

**Councilmember Diamond was requested to contact the real estate agent to see exactly what they are asking for with these directional signs.**

## Health Impact Assessment

- *The Community Development, Transportation, Environmental/Public Works and Recreation and Parks Departments are partnering with GA Tech's College of Architecture to pursue a Health Impact Assessment (HIA) grant through the Robert Wood Johnson Foundation (RWJF) and the Pew Charitable Trusts (Pew). After much discussion between the departments, the Grant Manager and GA Tech, it was determined that the best approach to this project was for GA Tech to apply for the grant, and for Roswell to serve as the partner and study area. There is no cost to the city.*
- *In the past few years there has been increase interest on how development patterns impact health. The planning profession has begun to recognize the correlation between development practices and quality of life. This grant is an opportunity to add value to the planning process by looking at how land use, zoning decisions, development proposals, comprehensive planning and related policies affect health.*
- *Councilmember Price has raised some concerns with this including the funding source, the partnership utilizing staff time resources and the validity of the study. Alice Wakefield said if the city wants to have the influence and direct the study there needs to be some staff involvement. It would be just periodic meetings during work hours. Alice Wakefield said the assessment can verify that Roswell has a healthy quality of life.*
- **COMMITTEE ACTION:** *Committee approved that GA Tech can pursue this grant for this Health Assessment study. It was a 4-3 vote. Councilmembers Price, Dippolito and Igleheart voted against moving forward with it. Mayor, Councilmembers Orlans, Wynn and Diamond approved it. Mayor supported this as long as there is minimal impact with the day to day operations with staff.*

**Committee approved that GA Tech can pursue this grant for this Health Assessment study. It was a 4-3 vote. Councilmembers Price, Dippolito and Igleheart voted against moving forward with it. Mayor, Councilmembers Orlans, Wynn and Diamond approved it**

- In Favor:** 4 - Mayor Wood; Council Member Diamond; Council Member Orlans and Council Member Wynn
- Opposed:** 3 - Council Member Dippolito; Council Member Igleheart and Council Member Price

## Transportation

### Discussion of a request made by The Cottage School to have two "School Zone" signs erected on Grimes Bridge Road - Guidance

- *The Cottage School, a private school, has made a request to erect signs near their section of Grimes Bridge Road as a school zone and to lower the speed limit during school hours.*
- *Mayor said the school serves a lot of our community and even though they are not a public school they serve a public function and they are concerned about the safety of the children.*
- *Staff applies for School Zones with GDOT. School zones as defined in the Manual on Uniform Traffic Control Devices (MUTCD) are associated with public schools. Staff applied for a school zone in a private school, Atlanta Academy on Holcomb Woods Parkway in 2009 and was denied.*
- *In order to address this issue of speeding, staff has put into place a program to rotate three Speed Limit Feedback Signs each month around the City on collectors that seem to have speeding issues and have received positive feedback on this program from the public.*
- *The city has not as a matter of standing policy installed a school zone and flasher for a private school. Staff recommends no change to the current policy, however, if the Cottage School wants to pay for two of the Speed Limit Feedback Signs, Transportation staff would install them and they would remain as permanent installations. Councilmember Dippolito said he would support that since the city did it for Atlanta Academy and it is reasonable to support the same sort of thing. He said that he would like staff to study the traffic speeds on that road since they are getting feedback from residents that there is a lot of speeding on that road.*
- *Steve Acenbrak said staff can go the GDOT and request these School Zone signs. He suggested that they stay with the existing policy and they look at this as a traffic calming issue on a major corridor.*

**A motion was made by Council Member Rich Dippolito, seconded by Mayor Jere Wood, that the request from Cottage School to have School Zone signs erected be Deferred and placed on the Community Development and Transportation Committee agenda for 2/24/2010. Staff will discuss with the school about permanently installing Speed Limit Feedback Signs. Staff was also requested to do a Traffic Calming Study. The motion carried by the following vote:**

**In Favor:** 5 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Price and Council Member Wynn

## Riverwalk Emergency Access Project

- *The City has received a request from the homeowners association to reconstruct an old access road from the top of the hill down to River View Trail, to be utilized by Public Safety and emergency response personnel equipment during times when Azalea Drive is flooded or is otherwise impassable. This access was approved in 1984 as emergency access when the development was approved by the City and to amend the plat to make access a public road but the way the documentation read, there was no requirement for them to actually build the road. It was only a requirement for them to dedicate an easement. The intent of the easement was to connect Jones Road with River View Trail which is an internal private street within the subdivision*
- *The current concept which was agreed upon by HOA was to name the property "River Walk Trail" which would be a publicly accessible trail and to sign it for "Emergency Vehicle Access Only" with lockable bollards at both ends.*
- *A survey is required in the estimated amount of \$5,000. Once the survey is complete, the City's engineering staff will prepare minimal construction documents and let the project for construction. The cost estimate is approximately \$60,000 to construct this drive. This is staff's best estimate on how to solve a secondary access into this subdivision. Funds in the amount of \$198,020.31 are available in the Road Safety account to complete this project.*
- *Mayor's suggestion is when they clean that area to get the easement all the way to the river for this to be a pedestrian trail. Mayor said he would support doing this trail conditioned on ultimately getting an easement from one public point to another public point. Councilmember Dippolito also suggested that there be an understanding that if they ever decide to dedicate River View Trail and the corresponding roads that the city have the ability to make this a public street as well.*
- *Clyde Stricklin said staff can pursue a number of options with the HOA. It can be done as an emergency action and as a trail because that is the way it was originally platted and approved. Any change to that action requires the action of the whole HOA because there are 90 people in the HOA which is one of the reasons they didn't want to do the road in the first place.*
- *Mayor recommended that they approve this as a 14 foot width trail and specifications that Transportation is recommending with a bollard at either end and that it be further conditioned upon a grant of an easement for a trail along River View Trail all the way to the river.*

**A motion was made by Mayor Jere Wood, seconded by Council Member Rich Dippolito, that the Riverwalk Emergency Access Project be approved. They approved the trail on the condition that the city would have an easement (pedestrian/bicycle) from the endpoint to the river. Staff will go back to the HOA with these new conditions to see if they are favorable to it. If they are, Steve will bring it back to Council for a final approval. The motion carried by the following vote:**

**In Favor:** 5 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Price and Council Member Wynn

### Modify the northern and southern limits for Holcomb Bridge Road at State Route 9 Intersection Improvement Project

- *At the northern limit on SR9, the staff was approached by Mimms Enterprises, who recently purchased the shopping center in the northeast quadrant of the intersection, to consider access changes which would not hurt the economic viability of the shopping center. The issue was the median.*
- *After discussions, staff recommends asking GDOT to shorten the median proposed for SR9 to end 280 feet south of Commerce Parkway rather than at Commerce Parkway as currently designed. This will allow south bound cars the opportunity to make a left hand turn into the shopping center but be designed in such a way that it doesn't allow left turns out. They also discussed allowing a "U" turn at the end of the median at Holcomb Bridge Road. Staff said that is an acceptable alternative.*
- *Councilmember Wynn said that about 18 months ago, there was a meeting with the stakeholders, staff and GDOT and GDOT was very adamant about not shortening that median.*
- *Committee approved that the city try to help Mimms Enterprises with this curb cut and move forward to go to GDOT.*
- *At the southern limit, the car wash owner has been in dispute for months. Federal guidelines mandated a "Cost to Cure" be developed as a basis for negotiations regarding real estate and business impacts to the site related to the intersection improvement. The position of the parties was vastly different and no progress was being made in reaching agreement for a variety of reasons. The issue staff has is the sight distance of Clara Drive at this southern area. Through negotiations with the property owner on the southeast corner, it had already been determined to pull back the median and allow for basically the same situation which is left in from SR9 but no lefts out. The property owner still had a long list of requirements and also said our design is wrong.*
- *Staff met on site with the owners and designers to attempt to resolve some of the issues. During this meeting the property owner requested his property be dropped from the project. Initial inquiries to GDOT indicated this is a feasible alternative; however, the plans will need to be modified accordingly. There is a substantial savings if the city stops the project. Staff said they can bridge this gap here by spending a lot less money and bringing our midtown project up to this project. It also allows the city to correct the sight distance issue on Clara Drive outside of the Federal guidelines, making the process much less restrictive for all involved.*
- *Mimms Enterprises indicated that they may help financially with changes to the northern median.*

**A motion was made by Mayor Jere Wood, seconded by Council Member Becky Wynn, that the modifications to the northern and southern limits for Holcomb Bridge Road at SR9 Intersection Improvement Project be approved. This includes asking GDOT to shorten the median proposed for SR9 to end 280 feet south of Commerce Parkway rather than at Commerce Parkway as currently designed and allowing a "U" turn at the end of the median at HBR. Staff will take both of these issues to GDOT for finalization of this project. The motion carried by the following vote:**

**In Favor:** 5 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Price and Council Member Wynn

## Holcomb Bridge Middle School Sidewalk Project

- *The Holcomb Bridge Middle School Sidewalk is part of the sidewalk connectivity program. This project currently includes filling all sidewalk gaps along both sides of Holcomb Bridge Road with five foot wide concrete sidewalks. The project limits encompass a ½ mile radius of the Holcomb Bridge Middle School, which is located just north of the Horseshoe Bend Subdivision. The cost estimate to complete this project is estimated at \$450,000 for both sides of the road. This cost includes ROW needed and construction costs.*
- *Based on the recent success of the Fouts-Steeplechase Trail, the staff received comments about extending the trail so that it eventually provides bike and pedestrian connectivity to Garrard Landing. Since staff is currently in right-of-way negotiations, staff is looking at three options for this connectivity from the East Roswell Park to Garrard Landing.*
- *The first option is to stay with the original plan of a five-foot sidewalk on the south side. This would accommodate pedestrians, but technically not bicycles. The cost is \$250,000 of the \$450,000 total estimate.*
- *The second option is to change from five-foot to an eight-foot wide multi-purpose trail from Steeplechase Drive to South Holcomb Bridge Way. This would include removing the existing sidewalk and adding the eight foot multi-purpose trail that would minimally accommodate both pedestrians and bicycles but it would not get them to Garrard Landing. The cost estimate for just the south side of the road is \$720,000, or an increase of \$470,000. More ROW would be needed and there would be more construction costs. The missing sections would be widened but they would have to go back and widen the existing sections. The \$200,000 is not included in that \$720,000 for the northside. The \$720,000 is to widen it to the 8 foot multi-use trail on the southside. The number is \$920,000 for north and south. Mayor suggested doing the 8 foot trail up to Nesbit Ferry and not all the way to Barnwell. Steve Acenbrak said they can do that and tie into the existing sidewalks now.*
- *The third option is to provide a ten-foot wide multi-purpose trail from Steeplechase Dr. to South Holcomb Bridge Way along the south side of the road. This would include removing any existing sidewalk and replacing it with a ten-foot multi-purpose trail for an estimated cost of \$1,104,000, or an increase of \$854,000. This would be good forever and they wouldn't have to go back there and do anything else to it.*
- *There is currently \$451,873 in the General Fund account, and \$212,080 in the 2000 Bond Fund account, for a total of \$663,953. There are at least two other active sidewalk projects that will be competing for this same funding source. Steve said they are fully optioned for the 1st option.*
- *Mayor would support the \$720,000 and if all the money is not available this year, the project can be spread out. If needed, break it into pieces and get it all done. He would rather take longer to finish it and do it right.*
- **COMMITTEE ACTION:** *Committee approved that the Holcomb Bridge Middle School Sidewalk project be approved. Committee approved to move ahead on the northside which is \$200,000 with what we have right now within the right-of way and look further into the cost of the southside with the 8 foot trail with the possibility of stopping at Nesbit Ferry. Staff was requested to first see which would be better to do first - the northside or the southside.*

**A motion was made by Mayor Jere Wood, seconded by Council Member Nancy Diamond, that the Holcomb Bridge Middle School Sidewalk project be approved. Committee approved to move ahead on the northside (which is \$200,000) with what we have right now within the right-of way and look further into the cost of the southside with the 8 foot trail with the possibility of stopping at Nesbit Ferry. Staff was requested to first see which would be**

**better to do first - the northside or the southside. The motion carried by the following vote:**

**In Favor:** 5 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Price and Council Member Wynn

### Swaybranch and CDBG

- *Part of CDBG involves Swaybranch. Staff is going to try to get the money that they had advertised for the dam to be used for the road connection. There was \$117,000 for the dam. Staff would like to recommend that Council look at allocating some money within the Transportation budget to re-enforce going forward with the construction of the road. They think that road is going to be around \$200,000. For another \$100,000 on top of the CDBG money, they can get their connection.*
- *Stu Moring said this may be premature from the standpoint of the water system. Staff's hope and intent is to get funding assistance from the Corps of Engineers to deal with the dam. That will require a local match of 25%. Right now they are estimating the project at \$500,000 so that will be \$125,000 of local match. CDBG money cannot be used for that. The dam has to be done if they are going to do the road project.*
- *Steve Acenbrak added that there is a waterline project on Warsaw Road. It basically goes right through the middle of their roundabout. Gresham Smith is their design firm doing the design of the roundabout. Gresham Smith is also the design firm doing the waterline design for the Public Works. In the original plan, they were going to bundle these projects together and let them as one project. However, as discussed previously at this meeting, the city is getting pressured from Fulton County to spend the CDBG money so the waterline project is going to have to be done as a separate project. By doing it this way, it allows more flexibility in their roundabout construction if they are not tied to the waterline. The waterline would have to go in anyways before the roundabout.*
- *The waterline project will be advertised shortly. Staff said there will be around a one week period that the contractor will be working in the pavement for the waterline and it will interfere with traffic on Warsaw but there will be local traffic control. Most of the waterline will be in the ROW outside the pavement but there will be traffic control during that time period because they will have equipment that has to be in the travel lanes. The entire waterline project will take around 2 months to complete.*

### Public Works

#### Resolution to submit a grant project list for the FY2011 Federal Appropriations request through the Metropolitan North Georgia Water Planning District (MNGWPD)

- *The MNGWPD was created in 2001 to protect water quality of streams and ensure an adequate supply of safe drinking water. The City is a partner in the District's efforts to secure Federal Appropriations through Holland & Knight (H&K). H&K secured \$31,460 for Roswell in FY2009 and \$10,000 in FY2010, which is presently awaiting the Presidents signature. A Match of 35-40% will be required if Federal funds are made available. It will be approximately one year before award decisions are made.*
- *Staff has identified 4 Projects to submit to MNGWPD which must be submitted by January 31, 2010:*
  - 1) *Water Supply Intake Rehab Design and Construction on Big Creek. The estimated cost of design and construction is \$500,000. The local match would come from the Water Fund.*
  - 2) *Big Creek Sub-Basin Rehab. This needs to be done due to bank erosion and high flows. The estimated cost of design and construction is \$500,000-\$700,000. This depends on the vehicle of the funding. If it is under the EPA STAG grant that the staff previously had, the city still has value remaining in the purchase of Big Creek Park. That goes down as our local share so we wouldn't have an additional cost. Whatever is ultimately determined at that time, should that funding become available, Council would have the option of saying whether they want to allocate a certain amount of local money or not.*
  - 3) *Reconstruction of 2 Dams at Leita Thompson Park. The estimated cost is \$500,000.*
  - 4) *Development of Water Supply Elevated Tank. This will provide additional water storage for the City of Roswell during peak demands. The estimated cost of design and construction is \$1,000,000.*

**Committee approved a Resolution to submit a grant project list for the FY2011 Federal Appropriations.**

*Meeting adjourned at 11:39 a.m.*