

November 7, 2011

Mr. Kevin Attarha F.D.B. Roswell, LLC 1705 Enterprise Way, Suite 200 Marietta, Georgia 30067

Subject:

PV11-03 (Small Tract) 300 East Crossville Rd, Land Lot 447

Dear Mr. Attarha:

Please be advised the Planning and Zoning Division is processing the above referenced Parkway Village Small Tract Application.

This petition will be heard by the Mayor and City Council on <u>December 12, 2011</u>, in the City Hall Council Chamber. You or your representatives are required to be in attendance during the aforementioned hearing.

There is no need to contact the Community Development Department if you wish to proceed with this application; however, if you desire to withdraw, please do so in writing to the Planning and Zoning Director.

If you have any further questions in regard to this matter, please do not hesitate to contact me at 770-641-3774.

Sincerely,

CITY OF ROSWELL

Kevin Turner Planner II

KT/sdc

PV Acceptance Ltr., 300 East Crossville Rd.