



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Mayor and City Council

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn

Monday, August 11, 2014

7:00 PM

City Hall

WELCOME

Present: 7 - Mayor Jere Wood, Council Member Nancy Diamond, Council Member Rich Dippolito, Council Member Kent Igleheart, Council Member Jerry Orlans, Council Member Betty Price, and Council Member Becky Wynn

Pledge of Allegiance - Lynn McIntyre

CONSENT AGENDA

1. **Approval of the July 14, 2014 Mayor and Council Meeting Meeting Minutes (to replace the Council Brief approved on July 28, 2014); Approval of the July 28, 2014 Mayor and Council Meeting Minutes.**
Administration
Approved
2. **Approval of the Roswell Leadership Focus 2014 Trip Funding for six of the City's Boards and Commissions Chairs in the amount of \$3,750.**
Administration
Approved
3. **Approval of a Resolution to adopt the Short Term Work Program (STWP) and the Capital Improvement Element (CIE) covering the five year period 2014-2019.**
Community Development
Approved
Enactment No: R2014-08-35

4. **Approval of a Resolution to Accept the 2014 Community Giving Grant from Target™ Corporation for National Night Out and approval of Budget Amendment 22232102-08-11-14 in the amount of \$1,000.**

Public Safety

Approved

Enactment No: R2014-08-36

5. **Approval for the Mayor and/or City Administrator to accept one (1) Right of Way Agreement for Parcel #9 for the SR 140 Westbound Through Lane and Streetscape Project in the amount of \$43,341.**

Transportation

Approved

6. **Approval of Budget Amendment BA35042102-08-11-14 for the purchase of lights for the River to the Square Trail Project in the amount of \$33,000.**

Transportation

This item was pulled off the Consent Agenda and discussed under the Transportation Department

A motion was made by Council Member Diamond, seconded by Council Member Wynn, that this budget amendment for the River to the Square Trail Project to purchase 20 lights and the needed wiring be approved. The motion carried by the following vote:

In Favor: 6

Approval of the Consent Agenda

A motion was made by Council Member Orlans, seconded by Council Member Dippolito, to approve Items 1-5 of the Consent Agenda. Item 6 was extracted from the Consent Agenda per request of Council Member Price and discussed under the Transportation Department. The motion carried by the following vote:

In Favor: 6

REGULAR AGENDA**Administration and Finance Department - Councilmember Kent Igleheart**

1. **Approval of an amendment to Section 2.1.4, Compensation of Elected Officials, of the City of Roswell Code of Ordinances. (*First Reading*)**

Presented by Michael Fischer, Deputy City Administrator

A motion was made by Council Member Igleheart, seconded by Council Member Orlans, that this amendment to Section 2.1.4 of the Code of Ordinances be approved on First Reading and be placed on the Mayor and City Council agenda for 8/25/2014. The motion carried by the following vote:

In Favor: 6

Community Development - Councilmember Becky Wynn

2. **PV 201401064, 205 W Crossville Rd., The Providence Group**
(This item was deferred at the July 14, 2014 Mayor and Council meeting)

Presented by Bradford D. Townsend, Planning and Zoning Director

A motion was made by Council Member Wynn, seconded by Council Member Dippolito, that this variance request to the perimeter buffer along the eastern property line for property at 205 W. Crossville Road be approved with the following conditions.

1. All homes will be two story and have predominant brick or stone on the front and side elevations of the homes.
2. Lots 1-55 and 80-92 will contain a minimum of 2,100 square feet of heated living space, lots 56-79 will contain minimum of 1,850 square feet of heated space living area.
3. The forty (40') foot undisturbed buffer and the twenty (20) building setback should be reduced to a no buffer and no setback along the western property line for a distance of one hundred (120') feet from the West Crossville Road Right of Way.
4. We will meet with City of Roswell arborist to have approval of the scope of the work before any work begins. This will be subject to all easements needed or permits our received and approved, along with the Roswell Green Homeowner's association s board. We will to remove dead or dying trees along the edge of the existing lake and along the Easterly property line between the proposed development and the Roswell Green subdivision per arborist approval/City of Roswell or other government approval. This will be subject to all easements needed and approval of the Roswell Green Homeowners Association Board.
5. The developer /engineer will be utilizing the existing pond/ lake location on the southeastern portion of the property for storm water detention purposes. This shall be achieved by lowering the normal pool and removing the existing silt accumulated in the bottom of the pond, creating additional storm water

storage below the existing normal pool elevation. The developer/engineer shall demonstrate by engineering analysis submitted with the Land Disturbance Permit (LDP) application, that the detention facility meets The City of Roswell requirements for storm water discharge.

6. Water Quality requirements are to be obtained by utilizing bio-retention ponds, infiltration chambers and /or additional BMP's as necessary. Water quality measures will not be allowed in the existing pond. Alternate compliance for Channel Protection to be achieved upon analysis of the downstream conveyance's ability to handle the flow from the pond.

7. A mandatory Homeowners Association shall be established before the building permits for construction of Townhomes' are obtain from the City of Roswell. This association shall be responsible for maintenance at a consistently high quality standard for all common property including lake/detention pond, contiguous right-of-ways, curbing, landscaping, entrance monuments, street trees, tree save areas, fencing. The Streets and alleys, along with the front gate within this development which will be a privately maintained by the Homeowners Association. The lake /detention pond will be maintained by the homeowners association according to approved design plans after the development has been completed.

8. The Homeowners association will carry general liability insurance coverage.

9. Developer will construct a wooden shadow box fence along the eastern property line adjacent to Roswell Green, Hidden Pond, Orchard Lake subdivisions subject to the City of Roswell Arborist and the City of Roswell Development Department review prior to the certificate of occupancy.

10. Developer will plant approximately twenty (20) Leland Cypress or Cryptomeria along the eastern property line of Orchard Lake Subdivision with the City of Roswell Arborist approval on placement of these trees for the purpose of screening were sparsely vegetation prior to the certificate of occupancy.

11. The Developer will have surveyor stake property line on the easterly property borders with Roswell Green, Orchard Lake and Hidden subdivisions before the Land Development Permit is issued.

12. There will be no access road between the Sterling Crossville Townhomes and this development.

The motion carried by the following vote:

In Favor: 6

Enactment No: R2014-08-37

3. V 20140345 - Variance to Article 5.4.14 of the City Code, Hazardous Occupancies, Honda Carland.

Presented by Bradford D. Townswend, Planning & Zoning Director

A motion was made by Council Member Wynn, seconded by Council Member Orlans, that this variance to Article 5.4.14 of the Code of Ordinances to allow for parking use within a "fall zone" of a billboard for property at 11085 Alpharetta be approved with the condition that it adhere to the site plan and letter of intent submitted on July 18, 2014.

The motion carried by the following vote:

In Favor: 6

Enactment No: R2014-08-38

4. Approval of a Text Amendment to the Unified Development Code (UDC), Section 10.2, Landscaping and Screening, Section 10.2.3, Neighborhood Compatibility Buffer table. (First Reading)

Presented by Bradford D. Townsend, Planning and Zoning Director

A motion was made by Council Member Wynn, seconded by Council Member Diamond, that this amendment to the UDC, Section 10.2.3, Neighborhood Compatibility Buffer table be approved on First Reading and be placed on the Mayor and City Council agenda for 9/10/2014. Staff will be working on additional language requested by Council Member Dippolito before Second Reading. The motion carried by the following vote:

In Favor: 6

Environmental / Public Works Department - Councilmember Rich Dippolito

5. Approval for the Mayor and/or City Administrator to sign a Joint Funding Agreement with the U.S. Geological Survey (USGS) for a Big Creek Flood Inundation Model in the amount of \$39,450.

Presented by Stuart Moring, Director of Public Works/Environmental

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that this agreement with the USGS for a Big Creek Flood Inundation Model be approved. The purpose of the model is to provide web based flooding information to the public and to assist transportation, and emergency managers with public safety decision-making information. The model will also be used in the Emergency Operations Center during critical events as appropriate. The motion carried by the following vote:

In Favor: 6

Recreation and Parks Department - Councilmember Betty Price

6. **Approval for the Mayor and/or City Administrator to sign an amendment to the contract with The Cultural Planning Group (CPG) for consultant services for the Community Cultural Plan in the amount of \$10,000.**

Recreation and Parks, Historic and Cultural Affairs

A motion was made by Council Member Igleheart, seconded by Council Member Orlans, that this amendment to the contract with CPG be approved. The addition to the scope of work is to enable the CPG to integrate a set of recommendations regarding the Historic Homes into the Community Cultural Plan. Councilmembers Diamond, Dippolito, Wynn, Igleheart, and Orlans voted in favor of the motion. Councilmember Price opposed the motion. The motion carried by the following vote:

In Favor: 5

Opposed: 1

Transportation Department - Councilmember Nancy Diamond

7. **Approval for the Mayor and/or City Administrator to sign a change order to the design contract with McGee Partners for the Sun Valley Road project, Phase 1, in the amount of \$200,000.**

Presented by Steve Acenbrak, Director of Transportation

A motion was made by Council Member Diamond, seconded by Council Member Dippolito, that this change order be approved. This change order includes all design work, geotechnical investigations, and permitting impacts for pond modification. It also includes final design work for the proposed roundabout, additional required survey for the project, coordination with the U.S. Army Corps of Engineers, which has jurisdiction over the waters, and additional coordination with the Honda Carland redevelopment. The motion carried by the following vote:

In Favor: 6

8. **Approval for the Mayor and/or City Administrator to sign a change order to add 2014 Local Maintenance and Improvement Grant (LMIG) roads to the existing contract with Blount Construction Company, Inc. in the amount of \$910,000.**

Presented by Steve Acenbrak, Director of Transportation

A motion was made by Council Member Diamond, seconded by Council Member Orlans, that this change order to the existing contract with Blount Construcion Company, Inc.be approved. The following roads are being added to the LIMIG list and are on the approved list for the 2014 LMIG program by GDOT. The roads are: Old Alabama Road, from Holcomb Bridge Road to city limit; Old Roswell Road, from Holcomb Bridge Road to Warsaw Road; and Old Mountain Park Road, from Mountain Park Road to city limit. The motion carried by the following vote:

In Favor: 6

9. **Approval for the Mayor and/or City Administrator to sign a change order to the design contract with Parsons Brinckerhoff for the Historic Gateway design project in the amount of \$200,000.**

Presented by Steve Acenbrak, Director of Transportation

A motion was made by Council Member Diamond, seconded by Council Member Dippolito, that this change order to the design contract for the Historic Gateway design project be approved. This change order is needed to cover items that have developed as this project has progressed over the years. The motion carried by the following vote:

In Favor: 6

10. **Approval for the Mayor and/or City Administrator to sign a change order in the amount of \$296,588.40 to the contract with RJ Haynie and Associates to add six intersections to the SR140/SR92 Advanced Transportation Management System (ATMS) Project and approval of Budget Amendment BA35042700-08-11-14 in the amount of \$266,588.40.**

Presented by Steve Acenbrak, Director of Transportation

A motion was made by Council Member Diamond, seconded by Council Member Dippolito, that this change order to the contract to add six intersections to the SR 140/120 ATMS project and budget amendment be approved. This change order consists of one signal at Holcomb Center paid for by the developer and the addition of five signalized intersections (Crabapple Road at Houze Way; Norcross Street at Forrest Street/ Frazier Street; Magnolia Street at Mimosa Boulevard; Pine Grove Road at Coleman Road; Riverside Road at Riverside Park) off this corridor to maximize efficiency of Roswell's ATMS system. Councilmembers Diamond, Dippolito, Wynn, Igleheart, and Orlans voted in favor of the motion. Councilmember Price opposed the motion. The motion carried by the following vote:

In Favor: 5

Opposed: 1

City Attorney's Report

11. **Recommendation for closure to discuss personnel, litigation and real estate.**

A motion was made by Council Member Dippolito, seconded by Council Member Diamond, that recommendation for closure be approved. The motion carried by the following vote:

In Favor: 6

Adjournment

Meeting adjourned at 9:21 p.m.