



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Mayor and City Council

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn

Monday, October 27, 2014

7:00 PM

City Hall

WELCOME

Present: 6 - Mayor Jere Wood, Council Member Nancy Diamond, Council Member Rich Dippolito, Council Member Kent Igleheart, Council Member Jerry Orlans, and Council Member Betty Price
Absent: 1 - Council Member Becky Wynn

Pledge of Allegiance - Joe Glover

CONSENT AGENDA

1. **Approval of the October 13, 2014 Mayor and Council Meeting Brief**
Administration
Approved
2. **Approval of a Resolution to Accept the 2014 Home Investment Partnership Program (HOME) Grant Allocations**
Administration
Approved
Enactment No: R2014-10-58
3. **Approval of the 2015 Calendar of Mayor and Council and Committee Meetings**
Administration
Approved

4. **Approval of a Resolution to Update the Authorized Individuals and the Bank Name for the Georgia Fund One Investment Pool**

Finance

Approved

Enactment No: R2014-10-59

5. **Approval of a Resolution to Accept a Grant from the National Endowment of the Arts (NEA) in the Amount of \$10,000 and Approval of a Budget Amendment in the Amount of \$10,000**
Recreation and Parks, Historic and Cultural Affairs

Approved

Enactment No: R2014-10-60

Approval of the Consent Agenda

A motion was made by Council Member Orlans, seconded by Council Member Diamond, to approve the Consent Agenda. The motion carried by the following vote:

In Favor: 5

REGULAR AGENDA

Mayor's Report

1. **Reading of a Proclamation Honoring and Recognizing Recreation and Parks, Historic and Cultural Affairs Director Joe Glover upon his retirement from the City of Roswell**

Mayor Wood proclaimed November 7, 2014 as Joe Glover Day to honor and recognize his commendable career and congratulate him for his 36 years serving the City of Roswell and retiring after 47 years of service in the recreation field.

2. **Reading of a Proclamation for America Recycles Day**

Mayor Wood read a proclamation for America Recycles Day (a program of Keep America Beautiful) which is celebrated nationwide every November 15 and is dedicated to promoting recycling in America.

3. Reading of a Proclamation for Administration and Finance Appreciation Week

Mayor Wood proclaimed October 27, 2014 through October 31, 2014 as Administration and Finance Week to recognize the talents and dedication of the employees of these two departments who provide excellence in customer service and maintain the highest standards in support of the City's strategic goals.

4. Approval of a Roswell Arts Commission Appointment - Lawrence Catchpole

A motion was made by Council Member Orlans, seconded by Council Member Igleheart, that this appointment to the PC be approved. The motion carried by the following vote:

In Favor: 5

****Mayor Wood called a Boy Scout to come forward and introduce himself. Ben Ward said he was in Troop #356 - Fellowship School. He was working on his citizen and merit badge.****

Administration and Finance Department - Councilmember Kent Igleheart

5. Approval of a Resolution to accept an Award from the 2014 Charge Georgia Rebate Program from the Georgia Environmental Finance Authority (GEFA) in the amount of \$16,019.88

Presented by Michael Fischer, Deputy City Administrator

A motion was made by Council Member Igleheart, seconded by Council Member Price, that this Resolution be approved. This Rebate Program will partially fund the installation of four alternating current (AC) Level II electric vehicle (EV) charging stations. The City intends to install two dual EV charging stations at City Hall; one dual station at the Roswell Area Park - Physical Activity Center; and one dual station at the East Roswell Park. The charging stations will be accessible to the public for a user fee. The motion carried by the following vote:

In Favor: 5

Enactment No: R2014-10-61

6. Approval of a Resolution to Submit a 2013-2014 Recreational Trails Program Grant Application seeking \$100,000 in Federal Funds for the Old Mill Ruins Park Trail Phase III Project
Presented by Michael Fischer, Deputy City Administrator

A motion was made by Council Member Igleheart, seconded by Council Member Orleans, that this Resolution to submit this grant application be approved. The Old Mill Ruins Parks Trail Phase 3 includes the expansion of the existing trail system to incorporate pedestrian and Americans with Disabilities Act (ADA) trail access via boardwalks and overlooks. This allows additional connectivity to more historic mill ruins, which are located to the right of the covered bridge. This project is identified in the 5 Year Strategic Master Plan. The motion carried by the following vote:

In Favor: 5

Enactment No: R2014-10-62

7. Approval to Discontinue Broadcasting Programming on RCTV
Presented by Michael Fischer, Deputy City Administrator

A motion was made by Council Member Igleheart, seconded by Council Member Dippolito, that discontinue broadcasting on RCTV be approved. This approval will discontinue RCTV broadcasts on Charter Cable Channel 182, Comcast Channel 22, and AT&T U-verse Channel 99 effective immediately. The Community Relations Division will continue producing videos for video-on-demand on the City's website and on the City's You Tube Channel. The motion carried by the following vote:

In Favor: 5

8. Approval of the Organization Structure of the Special Events Division
Presented by Michael Fischer, Deputy City Administrator

A motion was made by Council Member Igleheart, seconded by Council Member Diamond, that the Organization structure be approved. This approval provides for the reorganization of the Special Events Division in the Administration Department to better support special events and volunteer activities. Currently, there are 3 staff positions in the Special Events Division: One full time Special Events Manager, one part time Volunteer Coordinator and one part time Administrative Assistant for special event permitting. The reorganization will eliminate the part time Administrative Assistant position (permitting) and move the part time Volunteer Coordinator position to a full time Event/Volunteer Coordinator position. Also, the reorganization reclassifies the full time Executive Assistant to the Deputy City Administrator position to a part time Administrative Specialist position for the Administration Department. The motion carried by the following vote:

In Favor: 5

Community Development - Councilmember Becky Wynn

9. **Map Amendment to the Unified Development Code Map, Land Lots 593 and 604, Old Ellis and Old Roswell Road**
Presented by Bradford Townsend, Planning and Zoning Director

A motion was made by Council Member Diamond, seconded by Council Member Orlans, that this amendment to the UDC map be approved. The motion carried by the following vote:

In Favor: 5

Recreation and Parks Department - Councilmember Betty Price

10. **Approval for the Mayor and/or City Administrator to sign a Contract with Jacobs for the Roswell River Parks Master Plan in the amount of \$71,300**
Presented by Joe Glover, Director of Recreation, Parks, Historic and Cultural Affairs

A motion was made by Council Member Price, seconded by Council Member Orlans, that this contract for the Roswell River Parks Master Plan be approved. The motion carried by the following vote:

In Favor: 5

11. **Approval for the Mayor and/or City Administrator to Sign a Contract with Scroggs & Grizzel for the Adult Recreation Center Phase 2 Aquatic Center Project in the amount of \$3,643,780 and Approval of a Budget Amendment in the amount of \$1,426,424**
Presented by Joe Glover, Director, Recreation, Parks, Historic and Cultural Affairs

A motion was made by Council Member Price, seconded by Council Member Orlans, that this contract for the ARC Phase 2 Aquatic Center project and budget amendment be approved. The motion carried by the following vote:

In Favor: 5

12. **Approval for the Mayor and/or City Administrator to sign a Contract with MacCallan Group for the Old Mill Park Machine Shop Event Facility Renovation in the amount of \$220,115 and Approval of a Budget Amendment in the amount of \$70,115**

Presented by Joe Glover, Director, Recreation, Parks, Historic and Cultural Affairs

A motion was made by Council Member Price, seconded by Council Member Orlans, that this contract for the Old Mill Park Machine Shop Event Facility Renovation and budget amendment be approved. The motion carried by the following vote:

In Favor: 5

*****Item 13 (Cultural Services) was called out of order and was discussed and voted on after the Mayor's Report.*****

13. **Approval for the Mayor and /or City Administrator to sign contracts for the FY2015 Cultural Services (CFCS) Program Allocations in the amount of \$25,000**

Presented by Morgan Timmis, Manager, Historic and Cultural Affairs

A motion was made by Council Member Igleheart, seconded by Council Member Diamond, that these Cultural Services contracts be approved. Councilmembers Diamond, Dippolito, Igleheart and Orlans voted in favor of the motion. Councilmember Price abstained. The motion carried by the following vote:

In Favor: 4

Abstain: 1

City Attorney's Report

14. **Recommendation for closure to discuss personnel, litigation and real estate**

A motion was made by Council Member Orlans, seconded by Council Member Igleheart, that recommendation for closure be approved. The motion carried by the following vote:

In Favor: 5

Adjournment

Meeting adjourned at 8:25 p.m.