



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Administration and Finance & Recreation and Parks Committee

City Administrator Kay Love
Mayor Jere Wood
Council Member Rich Dippolito
Council Member Lori Henry
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Becky Wynn

Tuesday, August 4, 2009

5:00 PM

Room 220

Meeting was called to order at 5:02

CALL TO ORDER/ROLL CALL

Present: 5 - Mayor Jere Wood; Council Member Rich Dippolito; Council Member Lori Henry; Council Member Jerry Orlans and Council Member Becky Wynn
Absent: 1 - Council Member Kent Igleheart

Staff Present: Kay Love – City Administrator; Julia Luke – Finance Director; Joe Glover – Director of Recreation and Parks; Police Chief Ed Williams; Fire Chief Ricky Spencer; Bob Hulsey- Assistant City Attorney; Danny Blich – Grants Manager; Julie Brechbill – Community Relations Manager; Mike Erwin – Strategic Planning and Budgeting; Diane Whitefield – Human Resources Director; Karin Grinstad – Benefits Manager; Wendy Ademy – Risk Manager; Alice Champagne - Water Resources Manager; and Marlee Press, Executive Assistant to Council

Minutes of the July 7, 2009 committee meeting were approved.

A motion was made by Council Member Lori Henry, seconded by Mayor Jere Wood, that this Item be Approved. The motion carried by the following vote:

In Favor: 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Orlans and Council Member Wynn

Administration

1. Consideration of the Employee Healthcare Benefits contract for the period October 1, 2009 to September 30, 2010
 - *Over the last four years, the city's health claims experience has been exceptional so the city had low cost renewals on the AETNA Health Reimbursement Arrangement (HRA) plan. Group Health has been under budget for those four years resulting in fund balance savings. The HRA plan provided for larger deductibles and required the employees to be more responsible and consumer driven. Since the employees took on over \$1 million in yearly deductibles, in addition to prescription plan co-pays, the HRA plan was offered at no cost.*
 - *This year, we received a 33.5% renewal from AETNA for our medical insurance coverage due to employees incurring numerous expensive claims. This equates to a \$1.6 million dollar increase in premiums which is not affordable. Our medical coverage was bid out to all major providers to explore other options in hopes of continuing to be able to provide the quality benefits city employees have enjoyed with AETNA.*
 - *Human Resources conducted an employee survey regarding our health benefits. 80% of the employees responding said that they would be more than willing to participate in the costs of healthcare to retain their current level of excellent benefits. After investigation, staff recommends United Healthcare for medical coverage. The payment structure would be approximately 90% paid by the city and 10% paid by employees.*
 - *As the next recommended strategic step in moving toward consumer directed health plans, staff recommended implementing the Health Savings Account (HSA) in addition to an HRA. HSA plans offer higher deductibles, lower premiums, and offers a consumer driven savings plan "owned" by the employees so employees can put away pretax dollars for their medical deductible. These plans help employees to understand the actual costs for medical services and determine how they want to spend their health dollars. Employees may use the HSA to help save for retirement.*
 - *Staff will also focus on wellness programs and wellness incentives to improve the health of the employees in order to directly impact the claims experience and subsequently stabilize the premiums. Staff also recommends implementing surcharges for dependent tobacco users and a surcharge for spouses covered by their own employer plans.*
 - *The recommendation is to bind coverage with United Healthcare for an HRA (with an increase cost for employees) and an HSA.*
 - *Human Resources recommended that AETNA retain the contract for life, and short and long term disability and that Guardian be retained for dental coverage.*
 - *Councilman Orlans also wanted to make sure that staff marketed the dental to see if Guardian is still the most competitive. Staff will get the information to him with the results. **Subsequent to this meeting, this information was provided to Councilman Orlans.***

A motion was made by Mayor Jere Wood, seconded by Council Member Becky Wynn, that the Employee Healthcare Benefits contracts be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 8/17/2009. The motion carried by the following vote:

In Favor: 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Orlans and Council Member Wynn

2. Discussion of Hooters' Plan for Outdoor Food and Alcohol Service

- *Hooters plans a weekly outdoor event and has received permission from the landlord to occupy a designated area of the parking lot. They would like to serve alcohol in the designated outdoor area during the weekly event.*
- *Bob Hulsey said they meet the intent of our ordinance for a special permit. They are enclosing it and doing what is required under the state law. As long as they follow all the Department of Revenue requirements for alcohol, they are permitted to do it. They have assured the city that management will be present. Planning and Zoning reviewed the parking requirements and has determined that they will be in compliance because these parking spaces will still be used properly.*
- *Councilwoman Wynn said her only concern was having an open ended special permit. Mr. Hulsey said they do have to get a special permit every week and pay a separate fee each week.*
- *Kay Love said staff brought this forward to get some general guidance. Hooters will go through the city's normal permitting process.*

Kay Love said staff brought this forward to get some general guidance. Hooters will go through the city's normal permitting process.

3. Consideration of a Resolution to Apply for a Loan from the Georgia Environmental Facilities Authority (GEFA)

- *This loan from GEFA would finance a portion of the costs of the Municipal Building Water Conservation project (changing out fixtures, plumbing, etc) as part of our Sustainability and Facilities Conditions Assessment. The amount of the loan would not exceed \$500,000.*

A motion was made by Mayor Jere Wood, seconded by Council Member Lori Henry, that this Resolution to apply for a Loan from GEFA be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 8/17/2009. The motion carried by the following vote:

In Favor: 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Orlans and Council Member Wynn

4. Consideration of a Policy regarding Political Candidate Sponsorship for City Events

- *At the July committee meeting, staff was requested to draft a policy regarding political candidate sponsorship.*
- *This policy prohibits political candidates from acting as sponsors of events in which the Roswell is also a sponsor. Any person may be a co-sponsor of any City sponsored event using his or her own name or business name; however, no co-sponsor of any City sponsored event may identify him/herself as a candidate for any public office, whether such person is an incumbent of such office or not. Nothing in this policy prevents or is intended to prevent any candidate, or his or her supporters, from attending City-sponsored events to campaign or to pass out campaign literature or material.*
- *Councilman Orlans said this policy includes Alive After Five but that is put on by the Canton Street merchants and is not a city sponsored event. Bob Hulsey said he will remove that event from the policy.*

A motion was made by Mayor Jere Wood, seconded by Council Member Becky Wynn, that this Policy be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 8/17/2009. Legal will remove Alive After Five from the policy. The motion carried by the following vote:

In Favor: 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Orlans and Council Member Wynn

5. Discussion of the demolition of a city structure located at 495 East Crossville Road

- *The City purchased the property for \$850,000 in February, 2006 as an opportunity purchase to preserve the Mansell corridor. The site consists of 2.25 acres with a single story brick ranch structure (house) built in 1955. The appraisal at that time stated that the house provides no contributory value to the property. We used it interim for some city storage. The structure consists of approximately 1,400 sq. ft. of brick and frame construction, exclusive of the basement and is in poor condition and is not cost effective to maintain.*
- *Asbestos testing has been performed and laboratory results test negative. These tests are required by the EPD prior to demolition.*
- *Cost of demolition, removal of all debris, grading as required for proper drainage and installation of erosion control fence will not exceed \$8,000. Seed and straw for soil stabilization will be performed by City staff.*

A motion was made by Mayor Jere Wood, seconded by Council Member Lori Henry, that this the demolition of this city structure be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 8/17/2009. The motion carried by the following vote:

In Favor: 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Orlans and Council Member Wynn

6. Status Report of American Recovery and Reinvestment Act of 2009 Stimulus Funding

- *Staff received notice from the Department of Justice that our grant application for the COPS Hiring Grant has been put into pending status. Roswell did not make the first round.*
- *Fulton County has drafted a MOU for the city to sign as a grant agreement for the Neighborhood Stabilization program. The city will soon be able to move forward on that project.*
- *The resolution to apply for the loan from GEFA Clean Water State Revolving Fund for the Municipal Building Water Conservation project was approved by committee and sent to M&CC. Danny Blitch has added that to the Stimulus Grant Requests.*

Danny Blitch is working on different grant possibilities and will keep the committee updated monthly.

7. FY09 Monthly Budget Status Report/Capital Status Report

- *The report for this month is as of the end of June. Overall the City meets expectations. The City has currently collected less revenue than this time last year, but the City is ahead of the projected amounts for FY09.*
- *After the General Fund's budget amendment the City wide revenues and expenditures meet expectations for June. The final numbers will be reflected in the Comprehensive Annual Financial Report for FY09.*
- *If the economy declines, staff will come back to Council as they did this past year and provide options and information.*
- *Sales tax is holding up. Staff will continue monitoring this. Property tax is below projections as the City waits for the appeals to be finalized.*

Finance

8. FY2009 Investment Status Report

- *We are continually having investments called. The city's investment is still above both the one year Treasury Bill and the 30 day Treasury bill. Our interest rate cumulative is 2.05% which is way above what we can get with the treasuries.*
- *Our investments at this point are almost \$60M.*

Recreation and Parks

9. Trail Maps

- *Trail maps were printed and the Recreation Commission said staff could put the trail maps in the city buildings.*
- *Staff would like to ask for a \$1 donation for these maps if there is no objection by M&CC. There was no objection to this.*

Meeting adjourned at 6:55 p.m.