



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Mayor and City Council

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn

Wednesday, May 29, 2013

7:00 PM

City Hall

WELCOME

Present: 6 - Mayor Jere Wood, Council Member Nancy Diamond, Council Member Rich Dippolito, Council Member Kent Igleheart, Council Member Betty Price, and Council Member Becky Wynn

Absent: 1 - Council Member Jerry Orlans

Pledge of Allegiance

CONSENT AGENDA

1. **Approval of April 22, 2013 Mayor and Council Meeting minutes (detailed minutes to replace Council Brief adopted on May 13, 2013); Approval of April 29, 2013 Special Called Mayor and Council Meeting minutes (detailed minutes to replace Council Brief adopted on May 13, 2013); Approval of April 29, 2013 Mayor and Council Open Forum minutes (detailed minutes to replace Council Brief adopted on May 13, 2013); Approval of May 13, 2013 Special Called Mayor and Council Meeting minutes; Approval of May 13, 2013 Mayor and Council Meeting Brief; Approval of May 20, 2013 Special Called Mayor and Council Meeting Brief.**

Administration

Approved

2. **Approval to create a "Stormwater Projects - Master Work Order List" Project and approval of Budget Amendment 50743200-05-29-2013 in the amount of \$338,532.**

Public Works/Environmental

*****This item was removed from the Consent Agenda and Discussed under the Regular Agenda - Environmental/Public Works Department*****

3. **Approval of a Resolution to Submit an application for the FY2013 Bulletproof Vest Partnership (BVP) Grant.**
Public Safety
Approved
Enactment No: R2013-05-28
4. **Approval of a Resolution for the City of Roswell to apply for the 2013 Public Safety Grant from Target™ Corporation in the amount of \$2,000.**
Public Safety
Approved
Enactment No: R2013-05-29

Approval of the Consent Agenda

A motion was made by Council Member Wynn, seconded by Council Member Diamond, to Approve the Consent Agenda, with the exception of Consent Item #2 that was moved to the Regular Agenda for discussion. The motion carried by the following vote:

In Favor: 5

REGULAR AGENDA

Mayor's Report

1. **Approval of the FY 2014 Budget for the City of Roswell, Georgia in the amount of \$101,091,241. (Second Reading) and (13-0224) Adoption of the Millage Rate of 5.455 for the FY 2014 Budget (Second Reading of the Millage Rate and Third Hearing)**

Vote on Millage Rate for the FY 2014 Budget: A motion was made by Council Member Dippolito, seconded by Council Member Wynn, to Adopt the Millage Rate of 5.455 for the FY 2014 Budget, Second Reading. Council members Diamond, Dippolito, and Wynn voted in favor. Council members Igleheart and Price were opposed. The motion passed 3:2.

Vote on FY 2014 Capital Budget: A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that the FY 2014 Capital Budget be approved on Second Reading, with changes to the Capital Improvement Program Schedule B. Council members Diamond, Dippolito, Wynn, Igleheart, and Price voted in favor. The motion passed 5:0.

Vote on FY 2014 Operating and Maintenance Budget: A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that the FY 14 Operating and Maintenance Budget be Approved on Second Reading. Council members Diamond, Dippolito, and Wynn voted in favor. Council members Igleheart and Price were opposed. The motion carried by the following vote:

In Favor: 3

Opposed: 2

Enactment No: ORD2013-05-03 - Budget

Enactment No: ORD2013-05-04 - Millage

Community Development - Councilmember Nancy Diamond

2. **RZ13-01, Hardscrabble Rd. & Highway 92, Traton Homes, LLC, Land Lot 188.** *(This item was deferred from the May 13, 2013 hearing.)*

Presented by Bradford D. Townsend, Planning and Zoning Director

A motion was made by Council Member Diamond, seconded by Council Member Wynn, that this Item be Approved with Conditions.

- 1.The owner/developer shall install similar landscaping to match the landscaping approved by the Design Review Board for the American Family Care corner parcel and the Assisted Living Parcel.
- 2.The 30' streetscape buffer shall be a dedicated easement controlled and maintained by the Home Owner's Association.
- 3.The interior road shall be dedicated as a private road with a 50' right-of-way.
- 4.The landscaping will be installed subject to the Design Review Board prior to the certificate of occupancy.

The motion carried by the following vote:

In Favor: 5

Enactment No: R2013-05-30

3. **Approval of an Amendment to Sidewalk Café License, SC 16361- 952 Canton St., Salt Factory/Hicham Azhari.** *(This item was deferred from the May 13, 2013 Mayor and City Council meeting)*

Presented by Bradford D.Townsend, Planning and Zoning Director

A motion was made by Council Member Diamond, seconded by Council Member Wynn, that this Item be Approved with Staff Recommended Conditions.

1. That the approved site plan is stamped "Received" by the City of Roswell Community Development Department on May 8, 2013;
2. That a 4'Wx6'L tree box be installed to the south of the previous location;
 - a. That the street tree is trained so that the canopy starts between 6'-8'

- b. The owner must pay 50% of the cost of the tree and the other 50% will be split between the Transportation and Public Works Departments;
3. That all changes do not impede on storm drainage, utilities, and/or ADAAG;
4. That all necessary permits and review are obtained by the applicant;
5. That the pavers in the in-filled tree well are replaced and brought up to city code;
6. That the curbing in the in-filled tree well is removed to provide a consistent appearance of the sidewalk;
7. That the light post not be located any further away from the crosswalk than it currently is located;
8. That detectable warnings are installed on the surface of curb ramps in a neutral color;
9. That the five foot clear distance required by Article 10.39.5 remains after the sidewalk improvements/alterations;
10. That the barrier and all furniture must match all specifications included on the pre-approved list included in the sidewalk cafe application;
11. That two chains are installed between the posts to comply with ADA Accessibility Guidelines (ADAAG) minimum cane detection requirements;
12. That no furniture or structures impede in the line of site from the intersection of Canton Street and Webb Street.
13. The owner must complete all of the work listed in the conditions before the chains can be moved to expand the sidewalk café license.

The motion carried by the following vote:

In Favor: 5

Enactment No: R2013-05-31

Administration and Finance Department - Councilmember Rich Dippolito

4. Approval of an Ordinance of the City Council to Authorize Fulton County to Conduct Election. (*First Reading*)

Michael Fischer, Deputy City Administrator

On November 5, 2013, an election will be held in the City of Roswell to elect City Council members for Posts Four, Five and Six and the Mayor. O.C.G. A. §21-2-45 provides that a municipality may authorize and contract with a county to conduct elections. Approval of this Ordinance will establish authority for the Mayor to sign a contract with the Fulton County Department of Registrations and Elections to conduct this election in the amount \$252,017.54 which includes Roswell City Hall as an early voting location for 16 voting days and the estimated costs for a runoff, if necessary.

A motion was made by Council Member Dippolito, seconded by Council Member Diamond, that this Item be Approved on First Reading and placed on the Mayor and City Council agenda for 6/10/2013. The motion carried by the following vote:

In Favor: 5

5. Approval of a Resolution for an Adjustment of the Base Water Rates effective July 1, 2013.

Presented by Keith Lee, Finance Director

The Proposed Fiscal Year 2014 Budget includes increasing the monthly base water rate by \$1 per month per service. The increase in the base rate is being used to assist in the funding of the construction costs for the new Water Treatment Plant. The Resolution details the rate for each service type, which is shown as a monthly rate.

A motion was made by Council Member Dippolito, seconded by Council Member Diamond, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

Enactment No: R2013-05-32

Environmental / Public Works Department - Councilmember Kent Igleheart

6. Approval to create a "Stormwater Projects - Master Work Order List" Project and approval of Budget Amendment 50743200-05-29-2013 in the amount of \$338,532.

Public Works/Environmental

*****This item was removed from the Consent Agenda for further discussion*****

Creation of a "master work order list project" will provide efficiency and allow the stormwater crews and contractors to complete projects on the prioritized list, thus allowing the flow of work to continue without down time for the approval process. This initial project account would be created with the current available funds of \$338,532. The prioritized list would be executed until funds are depleted.

A motion was made by Council Member Igleheart, seconded by Council Member Dippolito, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

7. Approval of the revised site layout of the new Water Treatment Plant.

Presented by Stuart Moring, Director of Public Works/Environmental

Staff is nearing the 30% Design Milestone, which includes completing and submitting the Preliminary Engineering Report to the Georgia Environmental Protection Division. This report identifies all of the design components, processes and technical limits of the new plant. A site plan has been determined based on the previous direction from Mayor and Council with a goal of beginning construction by early 2014. With that schedule in mind,

Jacobs Engineering Group, Inc. has developed a revision to the site layout to preserve more of the adjacent site to be used as park/open space. Another important milestone is submitting the Georgia Environmental Finance Authority loan application.

A motion was made by Council Member Igleheart, seconded by Council Member Dippolito, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

8. **Approval for the Mayor and/or City Administrator to sign contracts for On-Call Construction Services with Frank Suddeth & Sons, Inc., Wade Coots Company, Inc. and Chatfield Contracting, Inc. for Water Resources related work in the Public Works/Environmental Department.**

Presented by Stuart Moring, Director of Public Works/Environmental

Request for Qualifications (RFQ) #13-101-B was issued for on-call services from construction contractors for Water Resources related work. Major project categories of work include waterline and stormwater infrastructure construction and replacement. The term of the contract is one year with the option to renew the contract for an additional two years. Eleven (11) responses were received. The responses were evaluated based on experience, team, management, availability, and rates. Three contractors were selected: Frank Suddeth & Sons, Inc., Wade Coots Company, Inc. and Chatfield Contracting, Inc. On-call contractors will enable the Water Resources Division to respond to work needs more efficiently and with less expense.

A motion was made by Council Member Igleheart, seconded by Council Member Wynn, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

Public Safety - Councilmember Becky Wynn

9. **Approval for the Mayor and/or City Administrator to sign a contract with East Coast Rescue Solutions for the purchase of Personal Safety Escape Systems (PSES) and additional equipment in the total amount of \$105,900 and approval of Budget Amendment 35035101-05-13 in the amount of \$105,900.**

Presented by Ricky Spencer, Fire Chief

Invitation to Bid #13-102-B was issued and two bids were received. East Coast Rescue Solutions was the lowest responsive responsible bidder in the amount of \$88,900 for 145 PSES sets including set up and training. There is also a need to purchase training equipment for \$2,000 and retrofitting of the turnout gear for \$15,000 for a total project cost of \$105,900. The PSES will allow the firefighter to be equipped with an escape system so they will not become

trapped in a room where there is an exit point. It will allow the firefighter to deploy the device, hook it into a window seal, and lower themselves to the next window below the fire or to the ground if not more than 40 feet.

A motion was made by Council Member Wynn, seconded by Council Member Diamond, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

10. **Approval in support of Sandy Springs signing a contract as the lead agent on behalf of the City of Roswell with Commdex for project management services for the North Fulton Unified Radio System in the amount of \$198,950.89**
Presented by Rusty Grant, Chief of Police

The City of Sandy Springs issued an RFP for construction management services related to the development, implementation and maintenance of the North Fulton Unified Radio System on behalf of the North Fulton cities (Alpharetta, Milton, Roswell, Sandy Springs) participating in the radio system project. Representatives from each city participated on the evaluation and review committees. The recommendation is to contract with Commdex for construction management in the amount of \$198,950.89. Roswell's portion of this contract is \$63,664.29 or 32%.

A motion was made by Council Member Wynn, seconded by Council Member Dippolito, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

Transportation Department - Councilmember Betty Price

11. **Approval of a Local Let Construction Agreement with Georgia Department of Transportation (GDOT) for the SR140 and SR92 ATMS Construction projects, and approval of Budget Amendment BA 35042700-05-29-13 in the amount of \$60,955.50.**

Presented by Steve Acenbrak, Director of Transportation

The Mayor and City Council previously approved the contract with the lowest bidder R. J. Haynie & Associates for \$1,714,222.55 for the ATMS projects. Approval of this agreement will allow the City to issue the notice to proceed to the contractor. The project involves the installation of ATMS components including adaptive traffic signal controls, additional traffic monitoring devices, and travel time stations. The project will provide smoother traffic flow along the corridor and remote monitoring capabilities. After the notice to proceed is issued, it will take about 10 months to complete the construction. This project is fully funded. However, a budget amendment is needed in the amount of \$60,955.50 to transfer funds between the project accounts to have the correct City match in each account.

A motion was made by Council Member Price, seconded by Council Member Wynn, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

City Attorney's Report

12. Approval of a Resolution for the City to purchase property on Fouts Road.

Approval of authorization to purchase property on Fouts Road adjacent to East Roswell Park for \$200,000 plus normal and customary fees and to authorize the Mayor and City Attorney to complete and sign all necessary documents to close the property.

A motion was made by Council Member Wynn, seconded by Council Member Dippolito, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

Enactment No: R2013-05-33

13. Recommendation for closure to discuss personnel and real estate.

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that this Item be Approved. The motion carried by the following vote:

In Favor: 5

**Adjournment - With no further business, the meeting adjourned at 9:48 p.m.
Mayor and Council reconvened for closure.**