



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Mayor and City Council

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn

Monday, September 26, 2011

7:00 PM

City Hall

WELCOME

Present: 6 - Mayor Jere Wood, Council Member Nancy Diamond, Council Member Rich Dippolito, Council Member Kent Igleheart, Council Member Betty Price, and Council Member Becky Wynn

Absent: 1 - Council Member Jerry Orlans

Pledge of Allegiance - led by State Senator John Albers

CONSENT AGENDA

1. **Approval of August 29, 2011 Open Forum Council Meeting Minutes (detailed minutes to replace Council Brief minutes adopted on September 12, 2011); Approval of September 12, 2011 Mayor and Council Meeting Brief.**
Administration
Approved
2. **Approval of a Resolution authorizing the City of Roswell to invest in the Georgia Fund 1 Local Government Investment Pool in accordance with the City of Roswell Investment Policy.**
Finance
Approved
3. **Approval of a Resolution to apply for a 2011 Assistance to Firefighters Grant (AFG) in the amount of \$86,508.**
Public Safety
Approved

Approval of the Consent Agenda

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, to approve the Consent Agenda. The motion carried by the following vote:

In Favor: 5

REGULAR AGENDA**Mayor's Report**

1. **Recognition of youth officials representing the City in the 61st Annual Frances McGahee Youth Day Parade.**

All the Youth Officials for the parade were presented. They are from Roswell High School and Centennial High School. There is a youth official for the Mayor, Councilmembers, City Administrator, Police and Fire Chiefs, City Attorney and the Recreation Commission Chairman. Sally White was also recognized as the Grand Marshal for the Parade.
2. **Reading of a Proclamation for Roswell Youth Day.**

Julia Kleiber from Centennial High School, Youth Mayor of the City of Roswell, read the Proclamation proclaiming October 1, 2011 as Youth Day in the City of Roswell.
3. **Recognition by State Senator John Albers to the City of Roswell for winning the Georgia Recreation and Parks Association (GRPA) Agency of the Year Award.**

State Senator John Albers recognized the Roswell Recreation Parks for winning the GRPA Agency of the Year Award for the ninth year.
4. **Recognition of the City of Roswell receiving the Clean Air Campaign PACE award.**

The City of Roswell was recognized by the Clean Air Campaign for being named a Government Champion for offering its employees telecommute options, flexible work arrangements/compressed work week and carpool options.
5. **Presentation of the National Purchasing Institute (NPI) Annual Achievement of Excellence in Procurement Award for FY 2011 to the City of Roswell.**

The Purchasing staff was recognized for receiving the NPI Award for the seventh consecutive year.

6. **Approval of a Design Review Board appointment - Monica Hagedwood.**

A motion was made by Council Member Price, seconded by Council Member Wynn, that this appointment to the DRB be approved. The motion carried by the following vote:

In Favor: 5

Administration and Finance Department - Councilmember Jerry Orlans

7. **Approval of the Public Meeting Participation Guidelines for Mayor and City Council meetings.**

Presented by Julie Brechbill, Community Relations Manager

A motion was made by Council Member Price, seconded by Council Member Wynn, that the public meeting participation guidelines for Mayor and Council meetings be approved and will not go into effect until the meeting are televised. The amendments to the guidelines are:

- 1) change from 4 minutes to 5 minutes
 - 2) Delete the sentence "These guidelines may be waived at the discretion of the presiding officer."
 - 3) Add a bullet under the following will not be accepted - "items not on the meeting agenda"
 - 4) Add language - that these guidelines exempt the 5th Monday meeting
- The motion carried by the following vote:

In Favor: 5

8. **Approval of Community Development Block Grant (CDBG) 2012 projects, activities for the Roswell Annual Action Plan and grants staffing.**

Presented by Michael Fischer, Deputy City Administrator

A motion was made by Council Member Price, seconded by Council Member Diamond, that the selection of the CDBG projects be approved with the amounts listed in Option 2 with 2 changes. The Drake House be changed from \$20,000 to \$25,000 and the NFCC be changed from \$30,000 to \$25,000. The total is \$417,587 which is what Mayor and Council were told that the City can expect. Council Member Price also added that should that amount deviate from that, if it is greater it would be prorated not to exceed the maximum request. If the amount is less, it would be prorated to that amount unless the total award is greater than 10% in which case M&CC would re-evaluate it.

There was a second motion made by Council Member Wynn, seconded by Council Member Diamond to take the part-time position and create the full-time Grants Specialist position.

Both motions carried by the following vote:

In Favor: 5

9. **Approval of a public private partnership contract between the City of Roswell and the Convention and Visitor's Bureau (CVB) for the Roswell Business Alliance Initiative and Approval of Budget Amendment 7555-09-26-11 in the amount of \$175,000 to provide FY 2012 start up funding.**

Presented by Kay Love, City Administrator

A motion was made by Council Member Price, seconded by Council Member Igleheart, to defer so that the changes that Council Member Diamond presented be incorporated into a new contract and that Mayor and Council review it and that this be placed on the Mayor and City Council agenda for 10/10/2011. The budget amendment will also come back with this contract for approval. The changes to the contract include:

- 1) Under Section II - Language be added at the end of the sentence after Roswell Business Alliance program - "but subject to annual budgetary approval":
- 2) Under Section III(1.) - change August 1, 2011 to 2012.
- 3) Under Section III(1.) - remove the last word "thereafter".
- 4) Under Section IV - In the first line change the date December 31 to "June 30"
- 5) Under Section IV - remove shall renew....90 days of the expiration of such term and add "may be renewed automatically by agreement of both parties."
- 6) Under Section V - Make it 2011 (take out the X)

The motion carried by the following vote:

In Favor: 4

Opposed: 1

Transportation Department - Councilmember Rich Dippolito

10. **Approval of the Transportation Master Plan (TMP) updates.**

Presented by Steve Acenbrak, Director of Transportation

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that the Transportation Master Plan Update list with the additions and deletions be approved. The motion carried by the following vote:

In Favor: 4

Opposed: 1

11. **Approval for the Mayor and/or City Administrator to sign a contract with Pinnacle International for the construction of the Pine Grove Road Shoulder Widening project in the amount of \$39,193.31.**

Presented Steve Acenbrak, Director of Transportation

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that the contract with Pinnacle International be approved. The motion carried by the following vote:

In Favor: 5

Public Safety - Councilmember Nancy Diamond

12. **Approval to renew the Memorandum of Understanding (MOU) between the Drug Enforcement Agency (DEA) Task Force and the Roswell Police Department.**

Presented by Dwayne Orrick, Chief of Police

A motion was made by Council Member Diamond, seconded by Council Member Price, that this Memorandum of Understanding be approved. The motion carried by the following vote:

In Favor: 5

13. **Approval to renew the contract with Automated Traffic Solutions (ATS) for the provision of safe light cameras.**

Presented by Dwayne Orrick, Chief of Police

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that this contract approval be deferred in order to get more information on the actual collection amount. This will be placed on the Mayor and City Council agenda for 10/10/2011. The motion carried by the following vote:

In Favor: 5

14. **Approval of a Resolution to accept a FY2010 Homeland Security Grant Award and Budget Amendment #3224G1-09-26-11 in the amount of \$42,701.04 to cover the initial cost to connect to the State's RapidID system.**

Presented by Dwayne Orrick, Chief of Police

A motion was made by Council Member Diamond, seconded by Council Member Price, that accepting this grant and the budget amendment be approved. The motion carried by the following vote:

In Favor: 5

Environmental / Public Works Department - Councilmember Becky Wynn

15. **Approval of Budget Amendment #4320G1-09-26-11 in the amount of \$60,000 for construction and approval of two permanent easements for the Swaybranch Stormwater Detention Pond Rehabilitation Project.**
Presented by Stuart Moring, Director of Public Works/Environmental
- A motion was made by Council Member Wynn, seconded by Council Member Dippolito, that this budget amendment and the two easements be approved. The motion carried by the following vote:

In Favor: 4

Abstain: 1

City Attorney's Report

16. **Recommendation for closure to discuss acquisition of real estate.**
- A motion was made by Council Member Diamond, seconded by Council Member Dippolito, that recommendation for closure be approved. The motion carried by the following vote:

In Favor: 5

Adjournment

After no further business, the Mayor and Council meeting adjourned at 9:41 p.m. to reconvene for a Work Session on a Quarterly Update for Water Resources Management.