



March 11, 2013

David C. Kirk
600 Peachtree Street, NE; suite 5200
Atlanta, GA 30308

RE: Complete Major Design Review Application – TowerCom Wireless Communications (201300567)

Dear Applicant(s),

Staff has reviewed your submittal for a Major Design Plan application. Staff has deemed your application complete and compliant, and has placed the item on the Design Review Board agenda for **April 2, 2013**.

A staff report and recommendation has been drafted, and a copy will be forwarded to you by email approximately one week before the Design Review Board meeting.

You or your representative's presence is required at the Board meeting for your item to be considered. The Board meeting will be held at City Hall, in the Council Chambers, beginning at 6:30 p.m. Should you or your representative not be present at the Board meeting, your item will not be heard.

Sincerely,

City of Roswell

Kevin Turner
Planner II

Cc: DRB File, Reading File