



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Mayor and City Council

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn

Wednesday, May 30, 2012

7:00 PM

City Hall

WELCOME

Present: 7 - Mayor Jere Wood, Council Member Nancy Diamond, Council Member Rich Dippolito, Council Member Kent Igleheart, Council Member Jerry Orlans, Council Member Betty Price, and Council Member Becky Wynn

Pledge of Allegiance

CONSENT AGENDA

1. **Approval of April 23, 2012 Mayor and Council Meeting Minutes (detailed minutes to replace Council Brief minutes adopted on May 14, 2012); Approval of April 30, 2012 Special Called Mayor and Council Meeting Minutes (detailed minutes to replace Council Brief minutes adopted on May 14, 2012); Approval of May 14, 2012 Mayor and Council Meeting Brief.**
Administration
Approved
2. **Approval for the Mayor and/or City Administrator to sign a contract with The Benefit Planning Group for Health and Ancillary Benefits Brokerage Services in an amount not to exceed \$85,000 for the period of June 1, 2012 to May 31, 2013.**
Human Resources
Approved
4. **Approval of a Resolution Authorizing Temporary Road Closures in Connection with a Special Event or Film/Video Shoot.**
Community Development

Approved

Enactment No: R2012-05-20

5. **Approval of a Memorandum of Understanding (MOU) between the City of Roswell and North Fulton Regional Hospital for forensic patients.**
Public Safety

Approved

Approval of the Consent Agenda

A motion was made by Council Member Wynn, seconded by Council Member Dippolito, to Approve the Consent Agenda. Council member Orlans requested that Consent Item #3, Approval of a revision to the Human Resources Policies and Procedures Manual Regarding Command Appointments be removed for further discussion. The motion carried by the following vote:

In Favor: 6

REGULAR AGENDA

Mayor's Report

1. **Flag Presentation by "Operation Give Back"**

This presentation was deferred until the June 11, 2012 Mayor and City Council meeting.

2. **Approval of the FY 2013 Budget for the City of Roswell, Georgia in the amount of \$109,488,246. (*Second Reading*)**

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that this Item be Approved with the following amendments to the FY 2013 Mayor's Proposed Budget as presented on May 14, 2012: 1) reduce the General Fund subsidy to the Recreation Participation Fund by \$87,054, 2) move the Turf Fields lease payment of \$155,000 from the Recreation Participation Fund to the General Fund, 3) move the Turf Fields financing proceeds of \$1,500,000 and purchase of \$1,500,000 from the recreation Participation Fund to the Capital Projects Fund, 4) Authorize the use of \$300,000 of General Fund Reserves for the Sidewalk Connectivity Program, 5) Authorize the use of \$10,000 of General Fund Reserves for the replacement of the Guardrail on Azalea Drive, 6) allocate \$12,646 for Operating Contingency and 7) approve a part-time Public Relations Specialist for Community Relations to be funded using FY 2012 available funds. The motion carried by the following vote:

In Favor: 6

Enactment No: ORD 2012-05-07

3. Approval of the Millage Rate of 5.455 mills for the FY 2013 Budget. (Second Reading)

A motion was made by Council Member Dippolito, seconded by Council Member Orlans, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

Enactment No: ORD 2012-05-08

Administration and Finance Department - Councilmember Rich Dippolito

4. Approval of a Resolution to accept the 2012 HOME Investment Partnership Act grant in the amount of \$106,655 and Budget Amendment 22115000-05-30-12A.

Presented by Michael Fischer, Deputy City Administrator

A motion was made by Council Member Dippolito, seconded by Council Member Orlans, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

Enactment No: R2012-05-21

5. Approval of the Priorities for the 2013 Community Development Block Grant (CDBG) Entitlement program.

Presented by Michael Fischer, Deputy City Administrator

A motion was made by Council Member Dippolito, seconded by Council Member Price, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

6. Approval of a Resolution in support of an application to Georgia Department of Community Affairs (DCA) for 2012 low-income housing tax credits for the redevelopment of the Roswell Housing Authority Veranda at Groveway project.

Presented by Michael Fischer, Deputy City Administrator

Councilmember Dippolito moved for approval for the City to provide funds to the Roswell Housing Authority Veranda at Groveway project for specific infrastructure needs in the amount of \$650,000. Mayor Wood clarified that the City would not be giving them the money but would spending money that is in that area for sidewalks, water, streets, and other public infrastructure. This is conditional upon the granting of the tax credits. Councilmember Diamond seconded. The motion passed unanimously.

2nd Motion: Councilmember Dippolito moved for approval of \$50,000 in 2013 HOME Grant funds to the Roswell Housing Authority. Mayor Wood stated that would be a grant for the Roswell Housing Authority through the HOME Funds.

Councilmember Dippolito agreed. Councilmember Wynn seconded. The motion passed unanimously.

In Favor: 6

Enactment No: R2012-05-22

7. Approval of a Resolution accepting the 2012 Community Development Block Grant (CDBG) and Budget Amendment 22115000-05-30-12B in the amount of \$417,613.

Presented by Michael Fischer, Deputy City Administrator

A motion was made by Council Member Dippolito, seconded by Council Member Price, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

Enactment No: R2012-05-23

8. Approval for the Mayor and/or City Administrator to sign the necessary pension plan documents with the Georgia Municipal Employees Benefit System (GMEBS) and the International City/County Management Association (ICMA) for implementation of the Pension Plan design for individuals hired on or after March 1, 2011.

Presented by Dan Roach, Human Resources Director

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that this Item be Deferred and placed on the June 11, 2012 Mayor and City Council agenda. The motion carried by the following vote:

In Favor: 6

Community Development - Councilmember Nancy Diamond

9. Approval of the Unified Development Code (UDC) Steering Committee Appointments.

Presented by Alice Wakefield, Director of Community Development

A motion was made by Council Member Diamond, seconded by Council Member Igleheart, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

Environmental / Public Works Department - Councilmember Kent Igleheart

10. **Approval for the Mayor and/or City Administrator to sign contracts for Standby Engineering Design Services with the following companies: 1) American Engineers, Inc., 2) Brown and Caldwell, 3) Engineering Strategies, Inc., 4) Gresham Smith and Partners, 5) River to Tap, Inc. (R2T), and 6) URS Corporation for Water Resources related work in the Public Works/Environmental Department.**

Presented by Stuart Moring, Director of Public Works/Environmental

A motion was made by Council Member Igleheart, seconded by Council Member Orlans, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

Public Safety - Councilmember Becky Wynn

3. **Approval of a revision to the Human Resources Policies and Procedures Manual Regarding Command Appointments.**
Human Resources

Consent Agenda Item #3 removed from Consent for discussion.

Councilmember Orlans moved to amend the policy first page, regarding the paragraph which states: "The following persons are appointed by the City Administrator with the recommendation of the Chief of Police." by adding the words "and the HR Director." Councilmember Orlans explained that at Committee it was discussed that the recommendation at this point would also include the HR Director. Councilmember Igleheart seconded. The motion to amend passed unanimously.

Motion: Councilmember Wynn moved for approval of a revision of the Human Resources Policies and Procedures Manual Regarding Command Appointments with the amendment from Councilmember Orlans. Councilmember Dippolito seconded. The motion passed unanimously.

In Favor: 6

11. **Approval of a Resolution authorizing the City of Roswell to apply for a Grant in the amount of \$5,000 offered by Target.**
Presented by Dwayne Orrick, Chief of Police

A motion was made by Council Member Wynn, seconded by Council Member Dippolito, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

Enactment No: R2012-05-24

Recreation and Parks Department - Councilmember Jerry Orlans

12. **Approval for the Mayor and/or City Administrator to sign a contract with Roswell Bikes, Inc. for bike rental and concessions in Don White Memorial Park.**
Presented by Joe Glover, Recreation, Parks, Historic and Cultural Affairs Director
- A motion was made by Council Member Orlans, seconded by Council Member Price, to accept the contract as presented except for the stipulation that the initial period will be four and one half (4.5) years and then re-bid. The motion passed unanimously. The motion carried by the following vote:
- In Favor: 6

City Attorney's Report

13. **Recommendation for closure to discuss personnel and acquisition of real estate.**
- A motion was made by Council Member Wynn, seconded by Council Member Igleheart, that this Item be Approved. The motion carried by the following vote:
- In Favor: 6

Adjournment - With no further business, the Mayor and Council meeting adjourned at 10:12 p.m.