



# City of Roswell

38 Hill Street  
Roswell, Georgia 30075

## Meeting Minutes Administration and Finance & Recreation and Parks Committee

*Mayor Jere Wood*  
*Council Member Nancy Diamond*  
*Council Member Rich Dippolito*  
*Council Member Kent Igleheart*  
*Council Member Jerry Orlans*  
*Council Member Betty Price*  
*Council Member Becky Wynn*  
*City Administrator Kay Love*

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Tuesday, September 13, 2011

5:00 PM

Room 220

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### CALL TO ORDER/ROLL CALL

**Present:** 5 - Council Member Nancy Diamond; Council Member Rich Dippolito; Council Member Kent Igleheart; Council Member Betty Price and Council Member Becky Wynn

**Absent:** 2 - Mayor Jere Wood and Council Member Jerry Orlans

### Approval of the Minutes from the August 9, 2011 Committee Meeting

A motion was made by Council Member Wynn, seconded by Council Member Diamond to approve the Minutes from the August 9, 2011 Committee Meeting. The motion carried by the following vote:

**In Favor:** 4 - Council Member Diamond; Council Member Igleheart; Council Member Price and Council Member Wynn

### ACTION ITEMS

#### Administration

1. Discussion of the selection of Community Development Block Grant (CDBG) projects and activities for the Roswell Annual Action Plan Program Year 2012 - Guidance  
  
Following discussion, this item was deferred to the Community Development and Transportation Committee meeting on 9/28/2011.
2. Discussion of Public Participation Guidelines in conjunction with video-taping Mayor and Council meetings - Guidance  
  
A motion was made by Council Member Diamond, seconded by Council Member Dippolito to place this item on the Mayor and City Council agenda for 9/26/2011. The motion carried by the following vote:  
  
**In Favor:** 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Price and Council Member Wynn

3. Discussion of the draft framework for the public private partnership contract with the Convention and Visitor's Bureau (CVB) for the Roswell Business Alliance Initiative - Guidance

**A motion was made by Council Member Diamond, seconded by Council Member Wynn to place this contract on the Mayor and City Council agenda for 9/26/2011. The motion carried by the following vote:**

**In Favor:** 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Price and Council Member Wynn

4. Discussion of the Gwinnett County Briscoe Field Airport Expansion - Guidance

**The Committee discussed the proposed Gwinnett County Briscoe Field Airport expansion.**

5. Discussion of the policy for placement of collection bins on City owned property and discussion of a proposed partnership between Better World Books and the City of Roswell - Guidance

**This item was deferred to the Community Development and Transportation Committee meeting on 9/28/2011.**

6. FY2012 Monthly Budget Status Report

**The FY2012 (July 2011 reporting month) Budget Report was provided. The General Fund, Water and Sewer Fund, Solid Waste Fund, Recreation Participation Fund, Stormwater Fund and E911 Fund are performing as expected. A general overview, comparison to the prior fiscal year, and year to date information regarding revenues and expenditures was provided.**

### **Finance**

7. Consideration of Resolution authorizing the City of Roswell to invest in the Georgia Fund 1 Local Government Investment Pool in accordance with the City of Roswell Investment Policy

**A motion was made by Council Member Diamond, seconded by Council Member Price to place this Resolution on the Mayor and City Council agenda for 9/26/2011. The motion carried by the following vote:**

**In Favor:** 3 - Council Member Diamond; Council Member Dippolito and Council Member Price

8. August 2011 Investment Report

**The August 2011 Investment Report, including investment activity for the month of August, portfolio average yield, and rates for benchmarks were provided.**

**Recreation and Parks**

9. Report on the 3rd Annual Trilogy Trolley Crawl held on August 20, 2011 at Smith Plantation, Bulloch Hall, and Barrington Hall
- There were approximately 1100 people in attendance resulting in a preliminary net income of approximately \$436. A final report will be provided after all expenses have been accounted for.
10. Update on the East Roswell Library Branch Project
- Development of the preliminary site plan is underway, topographical, and boundary line surveys are being conducted. The amount of additional acreage (from 2.0 to 2.7 acres) required for construction will be determined following completion of these projects and subject to approval by Mayor and Council.

**Community Development**

11. Consideration of a Road Closure for the Tour De Pink 5K on Saturday, October 1, 2011 from 8:00 a.m. to 10:00 a.m.
- A motion was made by Council Member Dippolito, seconded by Council Member Price to approve this request for road closure. The motion carried by the following vote:
- In Favor: 2 - Council Member Dippolito and Council Member Price
12. Discussion of the Downtown Development Authority (DDA) Board Selection - Guidance
- This item was deferred to the Community Development and Transportation Committee meeting on 9/28/2011.

**Proposed Addendum to  
ADMINISTRATION AND FINANCE &  
RECREATION AND PARKS  
COMMITTEE  
AGENDA**

**Tuesday, September 13, 2011  
5:00 P.M. - City Hall - Room 220**

**A motion was made by Council Member Wynn, seconded by Council Member Igleheart to approve the Addendum to add a Recreation and Parks guidance item. The motion carried by the following vote:**

**In Favor:** 3 - Council Member Diamond; Council Member Igleheart and Council Member Wynn

**Abstain:** 1 - Council Member Price

**Recreation and Parks**

Discussion of the Walk of Valor Goals - Guidance

**A Mayor and Council Work Session during October will be scheduled to further review and discuss the Walk of Valor project.**