



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Community Development and Transportation Committee

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn
City Administrator Kay Love

Wednesday, August 24, 2011

8:00 AM

Room 220

CALL TO ORDER/ROLL CALL

Present: 5 - Council Member Nancy Diamond; Council Member Rich Dippolito; Council Member Kent Igleheart; Council Member Jerry Orlans and Council Member Becky Wynn

Absent: 2 - Mayor Jere Wood and Council Member Betty Price

Approval of Minutes from the July 27, 2011 Committee Meeting

A motion was made by Council Member Wynn, seconded by Council Member Diamond to approve the Minutes of the July 27, 2011 Committee Meeting. The motion carried by the following vote:

In Favor: 2 - Council Member Diamond and Council Member Wynn

ACTION ITEMS

Community Development

1. Consideration of City Sponsorship and Road Closure for the 1st Annual Holcomb Bridge Hustle 5K Run on Saturday, November 12, 2011 from 8:00 a.m. to 9:15 a.m.

A motion was made by Council Member Wynn, seconded by Council Member Diamond to approve City Sponsorship and Road Closure for this event. The motion carried by the following vote:

In Favor: 3 - Council Member Diamond; Council Member Orlans and Council Member Wynn

2. Discussion of the Downtown Development Authority (DDA) Board Selection Options and Other Considerations - Guidance

Following discussion, the Committee agreed that each Councilmember will submit seven (7) names from the list of applicants no later than Thursday, September 15, 2011. Staff will coordinate interviews upon receipt of this information. The deadline for selection of appointments to the Downtown Development Authority (DDA) is no later than January 1, 2012. Staff will send Council the matrix of applicants electronically and will notify the applicants of the timeline for appointments.

3. Discussion of the continuation of the "Find it All Roswell" Banner Program - Guidance

A motion was made by Council Member Orlans, seconded by Council Member Wynn to place initiation of this extension on the Mayor and City Council agenda for 9/12/2011. The motion carried by the following vote:

In Favor: 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans and Council Member Wynn

4. Discussion of a text amendment to the Sign Ordinance related to the distribution of allowable wall sign square footage - Guidance

This item was deferred to the Community Development and Transportation Committee meeting scheduled on 9/28/2011.

Transportation

5. Consideration to award the Lum Crowe Road surface treatment contract to Blount Construction Company in the amount of \$42,050

A motion was made by Council Member Dippolito, seconded by Council Member Wynn to place this contract on the Mayor and City Council agenda for 9/12/2011. The motion carried by the following vote:

In Favor: 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans and Council Member Wynn

6. Consideration to award a contract to Georgia Management Agency d/b/a ROADWORX for the construction of the MARTA Offset - Bus Stop Installation Project in the amount of \$64,304.45

A motion was made by Council Member Dippolito, seconded by Council Member Igleheart to place this contract on the Mayor and City Council agenda for 9/12/2011. The motion carried by the following vote:

In Favor: 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans and Council Member Wynn

7. Consideration to issue a change order to URS for the SR 140/SR 92 Advanced Traffic Management Systems (ATMS) project to perform design work for the additional construction funds the City accepted from the State Road and Tollway Authority (SRTA) in the amount of \$70,730

A motion was made by Council Member Dippolito, seconded by Council Member Wynn to place this change order on the Mayor and City Council agenda for 9/12/2011. The motion carried by the following vote:

In Favor: 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans and Council Member Wynn

8. Consideration to accept Local Maintenance and Improvement Grant (LMIG) funds in the amount of \$451,880.50 from the Georgia Department of Transportation (GDOT) and to issue a change order to the annual Resurfacing Contract with C.W. Matthews Contracting in the amount of \$451,880.50

A motion was made by Council Member Dippolito, seconded by Council Member Orlans to place this grant acceptance and change order on the Mayor and City Council agenda for 9/12/2011. The motion carried by the following vote:

In Favor: 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans and Council Member Wynn

9. Consideration to purchase a used 2007 Komatsu GD555 Motor Grader from Tractor and Equipment Company (TEC) in the amount of \$125,500

A motion was made by Council Member Dippolito, seconded by Council Member Diamond to place this purchase on the Mayor and City Council agenda for 9/12/2011. The motion carried by the following vote:

In Favor: 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans and Council Member Wynn

10. Consideration to accept a donation of needed right-of-way from Jose and Carmen Espina and purchase of a Permanent Easement from Glenridge Warsaw CVS, LLC for the MARTA Offset - Bus Stop Amenities Project in the amount of \$3,750

A motion was made by Council Member Diamond, seconded by Council Member Dippolito to place the donation of right-of-way (located on the west side of SR 9 north of Cherry Street) on the Mayor and City Council agenda for 9/12/2011. The purchase of a permanent easement from Glenridge Warsaw CVS was deferred for further review until the Community Development and Transportation Committee meeting on 9/28/2011. The motion carried by the following vote:

In Favor: 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans and Council Member Wynn

11. Consideration to replace trees impacted by street improvements as part of the Pine Grove Road Shoulder Widening Project in an amount not to exceed \$3,500

A motion was made by Council Member Igleheart, seconded by Council Member Wynn to place this item on the Mayor and City Council agenda for 9/12/2011. The motion carried by the following vote:

In Favor: 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans and Council Member Wynn

12. Discussion of the City's Sidewalk Connectivity Program - Guidance

Staff will refine the the City's Sidewalk Connectivity Program list to include cost estimates and required funding, relationship to proposed bond project list, and grouping of priorities (i.e. safety, location). This item was deferred to the Community Development and Transportation Committee meeting scheduled on 9/28/2011.

13. Discussion of Willow Springs Traffic Calming - Guidance

Following discussion, Staff was requested to propose amendments to the current Traffic Calming Policy including, but not limited to a "tiered" timeframe based on the size of a subdivision and number of homes; electronic communication with residents; and staff participation in request. This item will be discussed at the Administration and Finance & Recreation and Parks Committee scheduled on 9/13/2011.

14. Discussion of a proposed Bike Advisory Group - Guidance

Staff will draft goals and objectives for the Advisory Group, a meeting format, and proposed date for the first meeting to be discussed at the Community Development and Transportation Committee meeting scheduled on 9/28/2011.

**Proposed Addendum to
COMMUNITY DEVELOPMENT AND TRANSPORTATION
COMMITTEE
AGENDA
August 24, 2011
8:00 A.M. - City Hall - Room 220**

A motion was made by Council Member Wynn, seconded by Council Member Orlans to approve the Addendum to the Community Development and Transportation Committee meeting agenda. The motion carried by the following vote:

In Favor: 5 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans and Council Member Wynn

Discussion of the 2030 Comprehensive Plan Short Term Work Program (STWP) - Guidance

Staff was requested to prioritize each item, by department, in the Short Term Work Program including establishment of specific needs and potential resources. The Committee discussed the high prioritization of re-writing the Zoning Ordinance in order to move forward with the proposed character areas and mixed use ordinances.