



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Public Safety and Public Works Committee

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn
City Administrator Kay Love

Tuesday, July 13, 2010

5:00 PM

Room 220

(Immediately following the Administration and Finance and
Recreation and Parks committee meeting)

Meeting was called to order at 5:01 p.m.

CALL TO ORDER/ROLL CALL

Present: 6 - Mayor Jere Wood; Council Member Nancy Diamond; Council Member Kent Igleheart; Council Member Jerry Orlans; Council Member Betty Price and Council Member Becky Wynn

Absent: 1 - Council Member Rich Dippolito

Staff Present: Kay Love – City Administrator; Michael Fischer – Deputy City Administrator; Police Chief Ed Williams; Fire Chief Ricky Spencer; Joe Glover – Director of Recreation and Parks; Julia Luke – Finance Director; Bob Hulsey – Assistant City Attorney; Stu Moring – Director of Public Works; Alice Champagne - Water Resources Manager; Julie Brechbill – Community Relations Manager; Diane Whitfield – Human Resources Director; Janet Liberman - Environmental Programs Manager; Keith Lee - Director of Strategic Planning & Budgeting; and Marlee Press, Executive Assistant to Council.

Minutes of the June 15, 2010 committee meeting were approved.

Fire

1. Monthly Mutual Aid Report

- Chief Spencer presented the Mutual Aid report for surrounding jurisdictions through 6/30/10. For the month of June, Roswell received mutual aid from other jurisdictions 15 times and Roswell gave 18 times. So far for 2010, Roswell received mutual aid 92 times and gave 97 times.

Chief Spencer will update the committee monthly on mutual aid.

2. Discussion of the status of Fire Station #4 located on Holcomb Bridge Road - Guidance

- On June 24th the contractor from Arrow repaired the exposed area that revealed the severe termite damage due to the accident that took place at the fire station on June 7, 2010. The existing Fire Station was then evaluated by a certified Structural Engineer. He did not see any active termite infestation. He did say that there had been a termite problem but when he walked around with his sensors and probes, he was able to determine that the building is structurally sound and the building could still be occupied. The building will continue to be monitored for structural integrity
- There were 4 proposed sites discussed and the issues both pros and cons were discussed. All the listed sites discussed fall within .5 to .8 miles of the current location so any of the four sites will not affect ISO Rating.

A. Big Creek Bridge Road - The issues with this location are: 1) Only 10% of Fire Station 4's response area is West of Georgia Hwy 400; 2) Property is not owned by the City; 3) No utilities; and 4) Environmental & site development issues need to be assessed.

B. Big Creek Park Property – The issues with this location are: 1) It is City Owned; 2) Utilities Present; 3) Site Development will have quite a few trees to remove; 4) There is solid ground to excavate; and 5) Environmental & site development issues need to be assessed.

C. Terramont Subdivision (there is a ballfield there that is no longer in use by the R&P department property and is 2.95 acres) – The issues with this location are: 1) Deed restricted to the City by Liberty Mutual – Legal found the deed that said that the property should be used as a park when it was deeded to the city by the developer; 2) Utilities Present; 3) Fronts Holcomb Bridge Road; 4) Site Work Minimal which includes minimal tree removal and solid ground to excavate; 5) Co-exist with a Neighborhood Park. Bob Hulsey said the deed says that it is to be used for park property. He said it is probably subject to the 20 year expiration as a covenant so if you co-locate a park on it with a fire station, it will be fine.

D. Current location of Fire Station #4 – The issues with this location are: 1) The building is 30+ years old and has severe termite damage and needs to be relocated; 2) The current lot is too small to expand on; 3) The adjacent CITGO Gas Station/Convenience Store could be looked at for the possibility of acquiring some or all of the parcel and both Parcels together are approximately 1.6 acres in size and 2.5 – 3 acres is optimal for a 3 Bay Fire Station with Drive thru Access. There are underground storage tanks next door and the topography of land is not ideal to build on and could require substantial site work.

- Councilmember Orlans said he has talked to the owner of the property at Old Alabama south of Holcomb Bridge Road by Market Blvd. (i.e. Charlie Brown property – the property surrounding the Plaza at Roswell shopping center.). They might be interested in doing something for the city in that area in order for the city to relocate the Fire Station there. Councilmember Orlans will have further discussions with

them.

- Councilmember Wynn would like to keep the options open until they hear from Councilmember Orlans if there is a possibility of getting some of that land donated. She would eliminate "A", look at "B" and "C" and then keep the options open for whatever Councilmember Orlans can bring forward. Both Councilmember Igleheart and Councilmember Orlans said he would probably stay with Option "C" as well. Mayor wants to make sure that all possibilities are explored.
- Chief added that the lights in front of the fire station can be moved to another site. They are inactive until the lights from the fire trucks hit that light.
- Councilmember Price asked given the size of the fire trucks and two bays currently, how long could they stay in the current site. Chief Spencer said they can stay in the current site until they build a new fire station. The consulting company said there is no reason for us to immediately evacuate the building. Councilmember Price asked how suitable it is to be at the current site. Chief Spencer said they may come to Council in a few years needing more firefighters and they are limited at how many they can actually have at that station. In the future, they will need more space.

The discussion of Fire Station #4 was deferred to the Public Safety and Public Works Committee on 8/10/10. Some of the Councilmembers wanted to keep the options open for possible locations until Councilmember Jerry Orlans can have further discussions with the property owner regarding the property at Old Alabama Road, south of Holcomb Bridge Road. Chief Spencer will forward the completed report from the consulting company when he receives it regarding the termite issue at Fire Station #4 that will state that there is not active infestation at this time. Chief Spencer will also be visiting Fire Stations in the area looking at LEED certified fire stations.

Police

3. National Night Out

- Chief Williams said August 3rd is this event. It is celebrated the same night across the country. It will be in the Super Target parking lot on SR92. The PD, FD, RDOT will all be participating in this. He wanted to make Council aware of the event.

4. Citizens Police Academy

- The PD is now taking applications for this class. Classes are scheduled to begin September 2nd. It is every week from 6:30 p.m. to 9:30 p.m. Graduation will be on November 4th.

Public Works

5. Consideration of extensions of the Lakes and Ponds Partnership Program funding for Martins Landing Foundation, Inc. and Lake Charles Homeowners Association, Inc. from Fiscal Year 2010 to Fiscal Year 2011

- *Martins Landing Foundation (MLF) and Lake Charles Lakeowners Association, Inc. (LCLA) have recently requested extensions of their approved Lakes and Ponds (L&P) Partnership Program funds from FY2010 to FY2011. The extension would provide time for completing the design work and obtaining permits to commence work. The balance remaining for Lake Charles is \$33,841.20, and the balance remaining for Lake Martin is \$100,000.*

A motion was made by Council Member Becky Wynn, seconded by Council Member Nancy Diamond, that the extensions for both Martins Landing Foundation and Lakes Charles Lakeowners Association, Inc. for the Lakes and Ponds Partnership Program funds from FY2010 to FY2011 be placed on the Mayor and City Council Consent agenda for 7/26/2010. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Igleheart; Council Member Orlans; Council Member Price and Council Member Wynn

6. Consideration of a Resolution to enter into an agreement with the U.S. Department of the Army, Corps of Engineers, for WRDA Section 219 Grant Funding assistance for the Swaybranch Stormwater Detention Pond Rehabilitation Project

- *The Water Resources Development Act of 1992 (WRDA) Section 219 Program provides for design and construction assistance for authorized water-related projects. A 25% match is required of the recipient of the assistance and an agreement must be entered into with the Corps of Engineers.*

- *The total project cost of the City's Swaybranch Dam Rehab Project is estimated to be \$835,000. The Sway Branch Stormwater Detention pond is a project the city inherited along with the property the city acquired for the Sway Branch road extension and waterline extension. The amount of \$208,750 would be the 25% match required of the City. This project would rehabilitate and combine a failing dual detention pond by removing the existing wet pond and dry detention dams and creating a single flood storage detention pond. Benefits of the rehabilitation include repairing the failed dam, improved water quality to downstream receiving waters, a reduction in peak discharge rates of between 14% and 22%, and streambank protection measures downstream of the dam.*

- *The local share of the design cost, \$65,000, is available in the Matching Grant Fund Contingency. The appraised value of the land is \$200,100 and can be used as the match for the construction portion of the project which is \$143,750. No additional share of dollars are needed to pay for the construction.*

A motion was made by Council Member Becky Wynn, seconded by Council Member Jerry Orlans, that the Resolution to enter into an agreement with the Corps of Engineers be placed on the Mayor and City Council agenda for 7/26/2010. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

7. Discussion of the analysis of structures in the floodplain

- *There have been previous discussions regarding structures in the floodplain and property acquisition per the GEMA Hazard Mitigation Program. Dewberry, a FEMA consultant was hired by the City to update all regulated floodplains in the City, and create a database of all structures located completely or in part of the floodplain. The analysis used the existing GIS data and the city floodplain models and the newly developed 2-, 10-, 50-, and 100-year flood elevations to establish which structures were likeliest to flood. The data showed a total of 357 insurable buildings are located in the floodplain and are comprised primarily of residential single family homes.*
- *Data used to prepare flood analysis will also be used to update FEMA maps. Prospective internal uses of this data: 1) Numerous critical flooding areas identified when heavy storms are expected; Stormwater Management staff will inspect these areas, also share info with EM personnel; 2) Data will also be shared with other Dept's. – Bldg officials/inspectors/Community Development; 3) Review and Cross-check information with Stormwater CIP List and Culvert analysis; 4) Guide for determining properties for further study (i.e., flooding, acquisition, BMP's, detention); and 5) Education for property owners*
- *The timeframe to complete the list and map is Fall 2010.*
- *The second portion of the study has to do with flooded infrastructure (culverts and bridges). This doesn't identify every structure but particularly the ones that are in bad shape including those with the highest flooding depth or where they might back up over a road that is the single access for a subdivision. 103 culverts and bridges were identified. That is in draft form and when it is finalized it will be made available to all of the departments. That is another factor that goes into their Capital Improvement Program for the Stormwater plan to identify the places that need to be replaced or repaired.*
- *Alice Champagne said there are some properties that are coming out of the floodplain and some are going into the floodplain because there will now be a more refined accurate map.*
- *There will be a public comment period and FEMA will eventually be making adjustments to the map and in the future Council will adopt the new FEMA map.*
- *Mayor requested that staff supply Council with the draft preliminary list of those newly identified in floodplains and any changes. Staff will contact the consultant and pull out that information.*
- *Councilmember Price asked what the ramifications are if a property is newly being added on the list. Staff commented that the primary issue for the city would be permitting building development, additions and things of that nature. From the stormwater staff standpoint it has to do with where the city focuses activity and it might change the criteria for a given capital project. For individuals, it might give them an opportunity for acquiring flood insurance. It might also give them a requirement to acquire flood insurance.*

There is not action needed at this time. This will primarily be used for staff action, updating their Capital Improvement Program and ultimately when finalized to be made available to affected property owners so they will know if they are in a flood prone area. FEMA will eventually be making adjustments to the map and in the future Council will adopt the new FEMA map. Mayor requested that staff supply Council with the draft preliminary list of those newly identified in floodplains and any changes. Staff will contact the consultant and pull out that information.

8. Discussion of the Keep Roswell Beautiful Green Business Designation Program

- *The Keep Roswell Beautiful (KRB) Green Business Designation Program was approved by the KRB Board of Directors at their meeting on June 17, 2010. The program will apply to businesses in Roswell and has three (3) levels. It will showcase businesses in Roswell that are using environmentally conscious practices such as recycling and water conservation.*
- *Staff thinks the Green Business Designation Program is a great program because it will help foster some publicity about the great things that Roswell companies are doing to improve the environment.*
- *David Smith said there are several business owners on the KRB Board that said that their companies have been doing things that were above and beyond to help the environment and they wanted to help institute a program so those things can be recognized and also help to foster other businesses in Roswell to want to follow suit and take part in the program.*
- *There are 4 different areas that they have within the program. They are Pollution Prevention, Energy Conservation, Solid Waste Reduction and Water Conservation.*
- *To become a business that is a member of the Green Business Designation program, the program is divided into different levels. The goal to get started is to have as many businesses involved in Level 1. The levels are pretty general to start off. The business could do different things in Level 1 such as implementing a recycling program for their business, doing a lights out policy, having different policies to allow employees to remote in, carpool, etc. What a company needs to do to be involved in the program is to make a pledge to do environmentally sustainable practices. The idea of this pledge is to hang something in the business where employees and customers can see it. They will have a window cling and some kind of certificate to go up as well.*
- *Councilmember Price asked if there will be measurable goals. David Smith said someone will come into the business and do an inspection to certify that the businesses are meeting these different criteria. It will more or less be a checklist on the things the business is doing. Councilmember Diamond asked who will be monitoring the program and David said it will be monitored by the KRB.*
- *Councilmember Price asked if there is any way of selling the program by saying it actually saves them money in addition to being environmentally conscious. David Smith said when they go to the businesses they may be able to make suggestions of what the business can do to help them increase energy savings and to show them it makes financial sense for them to do it as well.*

Committee agreed that the kick-off for this KRB Green Business Designation Program be placed on the Mayor and City Council agenda for 8/9/2010. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

Meeting adjourned at 7:01 p.m.