



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Administration and Finance & Recreation and Parks Committee

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn
City Administrator Kay Love

Tuesday, July 13, 2010

5:00 PM

Room 220

Meeting was called to order at 5:01 p.m.

CALL TO ORDER/ROLL CALL

Present: 6 - Mayor Jere Wood; Council Member Nancy Diamond; Council Member Jerry Orlans; Council Member Kent Igleheart; Council Member Betty Price and Council Member Becky Wynn

Absent: 1 - Council Member Rich Dippolito

Staff Present: Kay Love – City Administrator; Michael Fischer – Deputy City Administrator; Julia Luke – Finance Director; Joe Glover – Director of Recreation and Parks; Police Chief Ed Williams; Fire Chief Ricky Spencer; Bob Hulsey - Assistant City Attorney; Stuart Moring – Public Works Director; Keith Lee - Director of Strategic Planning & Budgeting; Diane Whitfield - Human Resources Director; Morgan Timmis - Historic & Cultural Affairs Manager; Jay Reisinger - Recreation and Parks Landscape Architect; Andy Pittner - Community Development Landscape Architect; Bobbie Daniels - Recreation and Parks Special Events Coordinator; and Marlee Press, Executive Assistant to Council

Minutes of the June 15, 2010 committee meeting were approved.

Administration

1. Consideration of the 2010/2011 City of Roswell Employee Benefits Recommendations for the period of October 1, 2010 to September 30, 2011
 - *Bids for all lines of coverage (Medical, Dental, Life, Short Term Disability (STD)/ Long Term Disability (LTD) were received and evaluated on the basis of coverage levels, disruption rates, price, and competitor benefits. To maintain "grandfather" status, the City is unable to change carriers. United Healthcare (UHC) was the lowest bidder for health care coverage enabling the city to continue in "grandfather" status and one that is less a change for the employees. The regulations for the "grandfather" provisions are in an interim final rule. The regulations provide that certain changes to a "grandfathered plan" will result in loss of grandfathered status.*
 - *To be "grandfathered" and not be subject immediately to the impact of new regulations with respect to mandatory coverage changes that may occur before the next renewal the City could not decrease employer contribution to medical care toward any tier of coverage for any class of similarly situated individuals by more than 5% below the contribution rate in effect on March 23, 2010. Councilmember Price asked if it is the employer contribution that couldn't be diminished by more than 5%. Diane Whitfield confirmed that. She said by whatever amount we were allowed to raise, the employee's contributions were raised by that much which lessened the city's contribution by 5% in each tier.*
 - *Staff's recommendation is to bind coverage with UHC for an HRA and an HSA for medical insurance coverage for all eligible employees. For the HRA, the cost increase for medical coverage is 5%. The HSA has a premium increase over current of 5%. Councilmember Price said when she added up what the totals in each subsection were (for the HRA and HSA), then multiplied it by the percent paid by the city and then added everything up, she said she is off by about \$500,000. Diane Whitfield said that the funds needed to be added back in. These are the funds the city provides for the employees which is about \$500,000. The City of Roswell employees will continue to retain the present HRA fund at \$500/employee only and \$1,000/family. The deductibles for the HRA will remain the same at \$1,500/employee only and \$3,000/family. The City of Roswell employees will have an HSA fund of \$750/employee only and \$1,500/family. Deductibles will be \$2,000/ employee only and \$4,000/family. Diane said right now, staff does not know what employees will take the HRA or just the HSA. She said it is about a 50/50 split right now.*
 - *Councilmember Price also asked if there is a surcharge for tobacco. Diane Whitfield confirmed that there is a surcharge for the employee, the spouse and any dependents which is \$20 each bi-weekly. Those surcharges stayed the same from last year. Diane added that they raised the spousal surcharge for medical coverage at other employers from \$20 to \$50. Councilmember Price asked what that is expected to generate. Diane said they don't know that until they present that to the employees and they see what employees find that their spouse's health care is less expensive than ours plus the surcharge. She doesn't have an estimate on that.*
 - *Councilmember Price also asked what is the difference between Employee and Child(ren) and Family. Diane said Employee and Child(ren) is only one adult. Adults are more expensive to insure than children. Employee and Child(ren) and Employee and Spouse are rated differently by the insurance companies. For example, you can be a single parent and have two children and be Employee and Child (ren) and that is one rate or you can be an Employee and Spouse and have that rate or you can be an Employee and Spouse and have children and have Family coverage.*
 - *Councilmember Price also asked if there is any liability in the disability in the payoff. Diane confirmed. She said that the city is insured for STD and LTD. If any*

employee runs out of sick leave, it goes through a 29 day waiting period and then STD and LTD would come into play. The city is insured for that. The premium is very inexpensive because it is predicated on the amount of sick leave that employees have accrued. That census is turned in every year. There is a very long waiting period before that kicks in.

- *UHC is the recommended dental provider. By "bundling" dental benefits with United's health benefits, the City received a 1% discount on our medical plan with UHC. Dental will also have two tiers added so the tiers match the medical tiers (Employee; Employee + Spouse; Employee + Children; and Family)*
- *Standard is the recommended carrier to provide benefits for STD and LTD coverage and to provide Basic and Voluntary Life benefits.*

A motion was made by Council Member Jerry Orlans, seconded by Council Member Nancy Diamond, that the Employee Group Health Care Benefits for the period of October 1, 2010 to September 30, 2011 be placed on the Mayor and City Council Regular agenda for 7/26/2010. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Orlans; Council Member Igleheart; Council Member Price and Council Member Wynn

2.

FY10 Monthly Budget Status Report

- *This is the 11th month of the fiscal year. Overall the City's General Fund, Water and Sewer Fund, Solid Waste Fund and Recreation Participation Fund revenues meet expectations for the month of May. The actual year to date revenues through May are slightly ahead last year for the same time period last year.*
- *Funds with revenues below expectations at this time are the Hotel/Motel Fund, E-911 Fund and the Impact Fee Fund. Even though the Hotel/Motel Funds revenues are below expectations, revenue exceeds expenditures.*
- *Overall City expenditures meet expectations for the month of May.*
- *Total May sales tax distribution was \$1.5M which was a decrease of 25.32% from May of 2009. For the second straight quarter, Roswell has received more sales tax in the current quarter than the same quarter of a year ago.*

Staff will update the committee on a monthly basis.

Finance

3.

Investment Report

- *The Portfolio is about the same level as it was the same time last year. The investment portfolio is at \$59M. The rates are still going downward.*
- *Investments continue to be called which means the investments are being called before the actual maturity dates and staff continues to reinvest at the best rates they can find. Staff is trying not to get locked into low investment rates without some growth if the economy was to start moving upward.*

Staff will keep the committee updated on a monthly basis.

Recreation and Parks

4. Consideration of a request from the Georgia Ensemble Theatre ("GET") to delay their annual rental payment to the Roswell Cultural Arts Center for six (6) months

- *GET has made a formal request to the Cultural Arts Board that their annual rental payment in the amount of \$23,800 be postponed due to their budget shortfall. This was mainly due to the cancellation of "Grease" with very short notice. The Cultural Arts Board recommends this extension of the FY10 rent payment deadline for GET from June 30, 2010 to December 31, 2010.*
- *GET has put together a Plan of Action and fundraisers to help raise the money needed. Councilmember Becky Wynn commended GET for being proactive in raising the funds needed.*

A motion was made by Council Member Kent Igleheart, seconded by Council Member Becky Wynn, that the request from the Georgia Ensemble Theatre to delay their annual rental payment from June 30, 2010 to December 31, 2010 be placed on the Mayor and City Council Regular agenda for 7/26/2010. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Orlans; Council Member Igleheart; Council Member Price and Council Member Wynn

5. Discussion of the City Hall Natural Landscape Program - Guidance

- *R&P Landscape Architect Jay Reisinger, CD Landscape Architect Andy Pittner, Sam Bradley, a certified arborist from Caldwell Landscaping and Zac Henderson representing Frank Brown made the presentation.*
- *At the 6/15/10 committee meeting this item was discussed regarding the letter from Frank Brown dated March 8, 2010. Frank Brown requested opening up the area around City Hall more so it is more like a park. The Committee directed staff to work with the Arborist and Frank Brown to come up with a thinning plan and bring back for discussion in July.*
- *The two Landscape Architects along with the arborist from Caldwell Landscaping worked on a plan to show what would be needed to open the area up and then went and marked the trees that would need to be removed. The areas to be opened up would be along the walks/trails. Andy Pittner said if the objective is to open up the area, they are going to have to sacrifice some of the trees. They looked at the 3 areas with dense vegetation/trees: 1) Corner of Hill Street/Alpharetta; 2) Right behind the War Memorial; and 3) Area by Smith Plantation.*
- *Mayor suggested just taking out the trees that are not healthy first and see what that does. He would like to start with thinning trees and limbing up the trees.*

There was no action taken on this item. Staff will continue working on a plan for the landscaping. Staff took some of the City Council members out for a site visit on the City Hall grounds.

Meeting adjourned at 7:01 p.m.