



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Mayor and City Council

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn

Monday, October 24, 2011

7:00 PM

City Hall

WELCOME

Present: 7 - Mayor Jere Wood, Council Member Nancy Diamond, Council Member Rich Dippolito, Council Member Kent Igleheart, Council Member Jerry Orlans, Council Member Betty Price, and Council Member Becky Wynn

Staff Present:

City Administrator Kay Love; Deputy City Administrator Michael Fischer; City Attorney David Davidson; Director of Environmental/Public Works Director Stu Moring; Fire Chief Ricky Spencer; Police Chief Dwayne Orrick; Transportation Director Steve Acenbrak; Director of Recreation and Parks and Cultural Affairs Joe Glover; Finance Director Julia Luke; Assistant Director of Recreation and Parks Morgan Rodgers; Administrator of Park Services Jeff Pruitt; Community Relations Director Julie Brechbill; RCTV Producer/Director Amy Kargus; Deputy Director of Transportation David Low; Director of Strategic Planning and Budgeting; Deputy Director of Environmental/Public Works Mark Wolff; Keith Lee; Environmental Programs Manager Janet Liberman; Land Development Manager Clyde Stricklin; Historic and Cultural Affairs Manager Morgan Timmis; Transportation Administrative Assistant Kim Weber; Bulloch Historic Site Coordinator Pam Billingsley; Executive Assistant to the Mayor Robyn Kenner; Building Operations Tim Thompson; City Clerk Marlee Press.

Pledge of Allegiance

Metro Atlanta Young Marines - Unit Commander Sergeant Bennett and the Young Marines Alex Clemons, Gage Bennett and Athan Bennett

Presentation of the Flags

Sons of the American Revolution and Centennial High School ROTC.

CONSENT AGENDA

1. **Approval of September 26, 2011 Mayor and Council Meeting Minutes (detailed minutes to replace Council Brief minutes adopted on October 10, 2011); Approval of October 10, 2011 Mayor and Council Meeting Brief.**
Administration
Approved
2. **Approval for the Mayor and/or City Administrator to sign a contract with Lanier Contracting Company for replacement of transmitters at the Water Plant in the amount of \$43,417.**
Public Works/Environmental
Approved
3. **Approval of a Resolution to adopt the Fulton County Multi-Jurisdictional Hazard Mitigation Plan.**
Public Safety
Resolution No. 2011-10-40
Approved
4. **Approval of a Resolution to accept a FY2011 Edward Byrne Memorial Justice Assistance Grant (JAG) and approval of Budget Amendment 3210G1-10-24-11 in the amount of \$17,952.**
Public Safety
Resolution No. 2011-10-41
Approved
5. **Approval of an Intergovernmental Agreement (IGA) between the City of Roswell and the City of Alpharetta for serious accident investigations involving City of Roswell/Alpharetta employees, officials, and vehicles.**
Public Safety
Approved

6. **Approval of Budget Amendment #7345-10-11 for facilities maintenance at Leita Thompson Memorial Park in the amount of \$20,000.**

Recreation and Parks and Historic and Cultural Affairs

Approved

Approval of the Consent Agenda

A motion was made by Councilmember Wynn, seconded by Councilmember Dippolito, for Approval of the Consent Agenda with some corrections requested to the September 26, 2011 minutes by Councilmember Price. The motion carried by the following vote:

In Favor: 6

REGULAR AGENDA

Mayor's Report

1. **Reading of a Proclamation for Veterans Day.**

Mayor Wood read the proclamation that stated that the 11th day of November each year will be a legal holiday – a day to be dedicated to the cause of world peace and a day of celebration to honor America's Veterans for their patriotism, the love of our country, and willingness to serve and sacrifice for the common good; and Veterans Day is a day to thank our veterans for their service to our country and acknowledge their contributions to our national security; and The City of Roswell is proud to acknowledge the veterans employed by the city.

Mayor Wood then proclaimed November 11, 2011, as Veterans Day in the City of Roswell and urged all citizens to recognize the sacrifices and dedication of our Veterans today and throughout the year. He recognized all the veterans in attendance.

2. **Reading of a Proclamation for National Red Ribbon Week.**

Mayor Wood read the proclamation, stating that communities across America have been plagued by the numerous problems associated with illicit drug use; and there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Young Marine of the Marine Corps League to foster a healthy, drug-free lifestyle; and governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities.

Mayor Wood proclaimed October 23rd through October 31st as National Red Ribbon Week which encourages Americans to wear a red ribbon to show their support for a drug-free environment and urged all the citizens of the City of Roswell to join in this special observance. Mayor Wood thanked the Young Marines for bringing this before the City.

He then recognized the ROTC Cadets Kristian Balli, Kevin Miguel, Anatoly Abramayn and the Sons of the American Revolution, Allen Greenly, Paul Prescott, Jack Ferguson, Bob Sapp and George Thurmond and thanked them for presenting the flags.

3. **Reading of a Proclamation for Administration and Finance Appreciation Week.**

Mayor Wood recognized the City's Administration and Finance Department. He read the proclamation, stating that the week of October 24, 2011 through October 28, 2011 will be recognized as Administration and Finance Appreciation Week. He asked all the citizens of the City of Roswell to recognize the talents and dedication of our employees in these two departments who strive for excellence to provide the best customer service for our citizens.

4. **Reading of a Proclamation for Family Month.**

Mayor Wood said there were many families in attendance tonight and invited all the children to come forward. Mayor Wood read the proclamation, stating that the City of Roswell recognizes the family as the fundamental unit of society and an essential part of cultural, social and spiritual fabric that comprises our communities. Mayor Wood then proclaimed November 2011, as FAMILY MONTH in Roswell and urged all citizens of the City of Roswell to spend quality time with family members to strengthen relationships between parents and children.

Mayor Wood invited Daken Skousen on behalf of The Church of Jesus Christ of Latter Day Saints to come forward to speak about Family Month.

Mr. Skousen thanked the Mayor and City Council for their service to the community and for keeping Roswell a great place to raise families. He said each of us came from a father and mother and we each belong to a family; although some families may be different from the traditional. He then spoke about the principles each of us could work on throughout the month of November to strengthen our families and relationships. He added that each of us should resolve to do something to make a difference in our family, neighborhood and work in the month of November and support this proclamation.

5. **Reading of a Proclamation for America Recycles Day.**

Mayor Wood read the proclamation that stated that the recycling market infrastructure in Georgia makes it one of the most prominent recycling states in the nation and that viable markets exist in the state for paper, aluminum and steel, plastics, glass, tires, organics and electronics; and recycling creates jobs and has a positive economic impact on communities throughout Georgia. The proclamation included the events that will take place at the Roswell Recycling Center that will observe America Recycles Day. It also stated that the City of Roswell and Keep Roswell Beautiful encourage all citizens to complete a pledge form promising to recycle more at the Recycling Center and at curbside.

Mayor Wood proclaimed November 15, 2011, as AMERICA RECYCLES DAY in the City of Roswell and encouraged all citizens to participate in various recycling efforts today and everyday throughout the year.

Janet Lieberman discussed the Facebook Contest, the light bulb recycling program and the document shredding onsite service available for Roswell residents only.

Mayor Wood said Keep Roswell Beautiful does an excellent job of protecting the environment and recycling.

6. **Recognition of the Queen of Angels Catholic School as the world record holder for the largest game of hide and seek by the Guinness World Records™.**

A teacher from the Queen of Angels Catholic School came forward and said the game was part of a video journalism class and the assignment was to research world records and find out what it takes to break a world record. She said about 16 students in the class did the research on the largest game of hide and seek and there was a lot of criteria and standards. She said only because of the support of the local community were they able to achieve this record. She thanked Councilmembers Jerry Orlans and Nancy Diamond and Morgan Rodgers from the Recreation and Parks Department for being a key part of putting in the verification, witnessing and giving professional statements in order for their school to get through the process and officially become a part of the Guinness World Records. She said over 236 children that included all of the middle school and kindergarten students played for over an hour.

7. **Recognition of the City of Roswell winning a SAVVY award from the City County Communications Marketing Association (3CMA) for the CORE Administration Video.**

Deputy City Administrator Michael Fischer said the City of Roswell has a CORE program for new employees and existing and long term employees which is an orientation that consists of several half-day sessions. He said the employees go to different departments and learn how each of them operates. He said the Administration department had put together a video that was a story introducing the Administration department heads and division managers and announced that the City of Roswell had won a SAVVY award for the CORE Administration Video. The video was shown for the audience.

Community Relations Director Julia Brechbill presented the award stating that the SAVVY award is a big award for any communications person that works in government. She said it is a national organization that recognizes excellence in communications and the City of Roswell won for the educational video category this year. She asked Amy Kargus to come forward and congratulated her for all the work she put into writing, shooting and editing the video and presented the award to her.

8. **Recognition of Friends of Bulloch, Inc. & Magnolia Ball Committee.**

Historic and Cultural Affairs Manager Morgan Timmis gave recognition and thanks to all of the volunteers that make up the board of the Friends of Bulloch Hall, Inc. and the Magnolia Ball Committee and for their ongoing contributions to the enhancement and preservation of Bulloch Hall over many years. She said they had devoted many hours to raise funds for and build awareness about Bulloch Hall over the past 14 years. The results include the reconstruction of two well houses, two privies, a summerhouse, and two slave cabins. The second reconstructed slave cabin style structure was just completed and the ribbon cutting occurred on September 14, 2011. This meticulous new structure will serve as the administrative offices and meeting space for the site. The slave cabin project is part of the overall reconstruction of the Service Yard area which will allow for a more authentic interpretation of the 1839 site.

Mayor Wood thanked the group on behalf of The City of Roswell for everything they have done. He said Bulloch Hall has never looked better in his lifetime.

Chairman of the Friends of Bulloch committee, Bill Gray came forward and thanked all those volunteers and board members and thanked of those who contributed all the money over the years. He said that Mayor Wood had been involved with them since their inception and they appreciate everything that the Mayor and Council have done for them. The Mayor and City Council presented the plaque to the Friends of Bulloch, Inc. and the Magnolia Ball Committee. Bill Gray added that they will be building a carriage house on the original site. Mayor Wood said they continue to do a great job every year and thanked them.

Environmental / Public Works Department - Councilmember Becky Wynn

9. **Presentation by the Willow Springs Subdivision Homeowners Association to Keep Roswell Beautiful (KRB) and the Drake House in the amount of \$1,000 for each organization from the proceeds of the Annual Chili Cook-Off. Presented by Stuart Moring, Director of Public Works/Environmental**

Paul Beiber and Frank Hasty, co-chairs of the Chili cook-off came forward for the presentation. They said this year's proceeds were raised by the Red Hot Chili Society and thanked Willow Springs Subdivision for donating the use of their park for the Cook-Off.

They said they had chosen two organizations to receive the proceeds, KRB and the Drake House and presented each organization with checks for \$1,000.

10. **Approval of a change order to the Corps of Engineers for additional costs for the installation of the well house, water treatment system, and distribution line in the amount of \$51,000.**

Presented by Stuart Moring, Director of Public Works/Environmental

Director of Public Works/Environmental Stuart Moring said this is for the construction of the well house to draw water from a well found on property off Willeo Road. This would reduce the city's annual purchased water cost by approximately \$200-\$250,000 or more. The contract with the Corps of Engineers requires the City to pay 25% of the cost and with this addition that would be a total shared cost of \$377,000. The estimated cost if this project was built without assistance would be \$650-\$700,000.

Mr. Moring said the payback for this investment would be two years. He added that the well itself would have an indefinite life cycle and the pump station would be estimated at 25-30 years although minor maintenance would be required along the way. Mayor Wood said that was a great return on the investment.

Council Comment:

Councilmember Wynn asked if this would be coming from the Enterprise Fund. Mr. Moring replied the money was already budgeted for the ground water well project and this was just a change order on this particular project.

There was no public comment.

A motion was made by Councilmember Wynn, seconded by Councilmember Diamond, for Approval of a change order to the Corps of Engineers for additional costs for the installation of the well house, water treatment system, and distribution line in the amount of \$51,000. The motion carried by the following vote:

In Favor: 6

Recreation and Parks Department - Councilmember Kent Igleheart

11.

Approval for the Mayor and/or City Administrator to sign a contract with Progressive Roofing for the roof replacement of the East Roswell Park Recreation Center in the amount of \$276,495.

Presented by Joe Glover, Recreation and Parks and Historic and Cultural Affairs

Councilmember Igleheart introduced the item and said this would be done with an environmentally sustainable white roof and they are also looking at using solar panels.

Administrator of Park Services Jeff Pruitt said they had worked with Richard Brownlee from the Purchasing (Finance) Department through The Cooperative Purchasing Network (TCPN) nationwide for this bid and four bids were received. The roofing system is a white membrane roof. There are also addendums to possibly add solar panels in the near future. Staff recommends approval to sign a contract with Progressive Roofing for the roof replacement in the amount of \$276,495.

Mayor Wood asked if money had been set aside in the budget for this maintenance. Mr. Pruitt replied yes.

Public Comment:

Janet Russell, 260 Willow Springs Drive, Roswell thanked the City for installing a white roof on the center. She said she had put a white roof on her house three years ago that had cut her power bill by 40% in the summer. She suggested that the City of Roswell offer an incentive and encourage homeowners and business owners to use white roofs when it becomes necessary to replace their roofs. She said historically roofs in the South were white.

Council Comment:

Councilmember Price said she was curious in the differential in just the straight cost of that roof and the solar panels and Mayor Wood said it wouldn't have solar panels. Councilmember Price said they were talking about putting solar panels on it. Mr. Pruitt replied they were not considering putting solar panels on. He said they did an alternate in the event that they might use the energy grant that the City has under the Administration Department. He said Dennis Miller in Building Operations was going through all of the City buildings now assessing the replacement of the lighting system and there may be funding left over from that. He said they put the bid out there so

they might be able to piggyback and they also talked with Danny Blitch about a possible additional grant if the funding from this one is not available at the end of this grant cycle. He added that that Mr. Fischer should know something by the end of November. Councilmember Price said then that is not part of this. Mr. Pruitt replied no. Councilmember Price asked how many years would it take to pay off the roof. Mr. Pruitt replied the city's consultant has that information and it supposedly is a quick turnaround with the HVAC and power bills. He added it was the original roof that was on the building in 1989 and it was not a white membrane and there have been tears due to the weather over the last years. He said it came to the point that something had to be done and being on the Go Green committee, they need to do something that was LEED certified and would be sustainable for the City. Councilmember Price thanked Mr. Pruitt.

A motion was made by Councilmember Igleheart, seconded by Councilmember Orlans, for Approval for the Mayor and/or City Administrator to sign a contract with Progressive Roofing for the roof replacement of the East Roswell Park Recreation Center in the amount of \$276,495. The motion carried by the following vote:

In Favor: 6

Transportation Department - Councilmember Rich Dippolito

12.

Approval to purchase a needed Permanent Easement from Glenridge Warsaw CVS, LLC for the MARTA Offset - Bus Stop Amenities Project in the amount of \$3,750.

Presented by Steve Acenbrak, Director of Transportation

Councilmember Dippolito said this was a difficult issue to solve and was glad to see it on the agenda.

Director of Transportation Steve Acenbrak said Roswell is a strong supporter of multi-modal mobility or the use of alternative forms of transportation including mass transit. There was a small parcel of land that the city purchased a permanent easement for one of the 25 bus shelters. Bus shelters are being put in all over the city and one of the places they are putting a bus shelter is a high traffic location. It is at Holcomb Bridge and Warsaw Roads where there is a CVS pharmacy that gets a lot of use. He said the city provided a permanent easement for a bus shelter at that location at a fair market value of \$3,750. It did take a little while to negotiate this contract but he is happy to report that the city was successful at that negotiation and is requesting the Mayor and Council to complete this transaction.

There was no public comment.

A motion was made by Councilmember Dippolito, seconded by Councilmember Wynn, for Approval to purchase a needed Permanent Easement from Glenridge Warsaw CVS, LLC for the MARTA Offset – Bus Stop Amenities Project in the amount of \$3,750. The motion carried by the following vote:

In Favor: 6

13.

Approval of a change order to AT&T for utility relocation services for the Oak Street Streetscape Project in the amount of \$321,178 for AT&T.

Presented by Steve Acenbrak, Director of Transportation

Director of Transportation Steve Acenbrak said this is a two-part item. He said they are proud of the transformation recently undertaken on Oak Street. They are trying to bring some of the beauty and economic vitality from Canton Street into another quadrant of the City. One key component of the Oak Street Streetscape was a fairly radical utility relocation process that had to occur before the actual streetscape was installed. That was a combination of working with Georgia Power, Meer Electric, Charter Communications and AT&T. In some cases, estimates were made that ended up over the budgeted amount and they received a refund and some estimates actually cost more to complete the work than was originally budgeted. He said that was the case with AT&T. He said the original phase I of the project was going from SR9 to Bush Street. In order to make all of the utility connections work, AT&T actually had to connect to some of its existing infrastructure actually outside of the first phase of the city's project. They made the connections that they needed to in order to make all of these wires that were running on the poles actually go underground which is what staff asked them to do. They did that. However, the cost for that work exceeded the budget. It exceeded the budget for two primary reasons. One was that the underground utilities AT&T had to work around were more extensive once they opened up the ground and some modifications had to be made in the field. He said that also contributed to the fact that in some cases, we wanted some of the ducts to run under the sidewalks. There was no room under the sidewalk so they had to be run under the road. In order to run them under the road, they had to be encased in concrete so the weight of the vehicles running on the road would not crush them. They had a difference of the actual alignment and then the actual location of the facilities. Staff is asking for approval for this change order to finalize the contract with AT&T.

Mayor Wood asked what was the total budget for the entire Oak Street Streetscape project. Mr. Acenbrak said the entire streetscape project was in the range of \$1.4 million. Mayor Wood asked if that was what was budgeted or was that the final cost. Mr. Acenbrak said that almost \$1 million was paid by Community Development Block Grant money so the City's contribution is going to be around \$400,000. Mayor Wood asked if they expect to come close to the budgeted amount. Mr. Acenbrak replied yes and based on all the information they have to date with all the bills that have come in from all the contracts, there would still be approximately \$9,000 left over and they are ahead of budget. Mr. Acenbrak clarified that they are under budget even with this change order.

There was no public comment.

A motion was made by Councilmember Dippolito, seconded by Councilmember Igleheart, for Approval of a change order to AT&T for utility relocation services for the Oak Street Streetscape Project in the amount of \$321,178 for AT&T. The motion carried by the following vote:

In Favor: 6

14. **Approval for the Mayor and/or City Administrator to sign an agreement with Comcast for the removal of an overhead line in the amount of \$14,527.77 as part of the Oak Street Streetscape Project.**

Presented by Steve Acenbrak, Director of Transportation

Director of Transportation Steve Acenbrak said this was the second part of the Oak Street item. He said while working with the various utility companies, where the poles were on lines or standing on the ground, there were a lot of wires that were hanging up there. There was just about every utility company that services the city. When they changed the location of the power poles, it turned out that there was one lone wire there belonging to Comcast. They worked out a deal with AT&T for them to use most of their underground duct bank to relocate that wire, however there is a little bit of boring and a little bit of boxes that they need to connect. With this \$14,527.77 they will be able to bury this non-electrified wire so that the poles that carry the power lines will be basically void of any other lines on them and give them a much cleaner look to the streetscape project. He added that even with this expense, the City would still be under on the overall budget.

There was no public comment.

A motion was made by Councilmember Dippolito, seconded by Councilmember Price, for Approval for the Mayor and/or City Administrator to sign an agreement with Comcast for the removal of an overhead line in the amount of \$14,527.77 as part of the Oak Street Streetscape Project. The motion carried by the following vote:

In Favor: 6

City Attorney's Report

15. **Approval of an Ordinance to annex the Broadwell property by the 100% method. (First Reading)**

City Attorney David Davidson said this property was actually in Cobb County and the property owner got Cobb and Fulton Counties to agree to move the county line and therefore the property moved into Fulton County and became the only parcel that was left available for the City to annex. The owner has applied for the 100% method for the City to annex this property.

City Attorney David Davidson then conducted the first reading of an ORDINANCE TO ANNEX BROADWELL PROPERTY, stating this Ordinance is to annex certain real property into the City of Roswell, Georgia, and therefore the Mayor and Council do hereby adopt the following Ordinance.

1.

The City of Roswell does hereby annex the property described in Exhibit "A" attached hereto and incorporated herein and more particularly described below into the corporate limits of the City of Roswell:

ALL THAT TRACT OR PARCEL OF LAND lying and being in Land Lot 46 of the 1st District, 2nd Section, of Cobb County, Georgia.

Tract described herein containing 2.13 acres (92,639 square feet) of land, more or less, described on a survey by Frontline Surveying & Mapping, Inc., job number 43916, dated 12/09/2009, last revised 12/2/2009.

Mr. Davidson noted that if approved, this would be the first reading.

Mayor Wood asked for a plat of the property be displayed for the audience and he said it was two residential lots on West Road. He said it was in Cobb County and now in Fulton County and can only be reached by public access from Fulton County and the City of Roswell. Mr. Broadwell requested that the County line be moved because his children go to school in Roswell and all of his connections are in Roswell. These are two residential lots adjacent to the City of Roswell in Fulton County and the last unincorporated part of Fulton County north of Atlanta. Mayor Wood added for full disclosure, he was Mr. Broadwell's private attorney in handling the changing of the county boundary line.

There was no public comment.

A motion was made by Councilmember Wynn, seconded by Councilmember Orland, for Approval of an Ordinance to annex the Broadwell property by the 100% method on First Reading and be placed on the Mayor and City Council Agenda for 11/24/2011. The motion carried by the following vote:

In Favor: 6

16.

Recommendation for closure to discuss acquisition of real estate and litigation.

A motion was made by Councilmember Wynn, seconded by Councilmember Price, for closure to discuss real estate and litigation. The motion carried by the following vote:

In Favor: 6

Adjournment

After no further business, the Mayor and City Council meeting adjourned at 8:04 p.m. to reconvene for a Work Session to discuss Recreation and Parks matters.