



**Meeting Minutes**  
**Public Safety and Public Works**  
**Committee**

*Mayor Jere Wood*  
*Council Member Nancy Diamond*  
*Council Member Rich Dippolito*  
*Council Member Kent Igleheart*  
*Council Member Jerry Orleans*  
*Council Member Betty Price*  
*Council Member Becky Wynn*  
*City Administrator Kay Love*

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Tuesday, August 10, 2010

5:00 PM

Room 220

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**(Immediately following the Administration and Finance and Recreation and Parks committee meeting)**

**CALL TO ORDER/ROLL CALL**

*Meeting began at 5:01 p.m.*

**Present:** 7 - Mayor Jere Wood; Council Member Nancy Diamond; Council Member Rich Dippolito; Council Member Kent Igleheart; Council Member Jerry Orleans; Council Member Betty Price and Council Member Becky Wynn

*Staff Present: Kay Love – City Administrator; Michael Fischer – Deputy City Administrator; Julia Luke – Finance Director; Joe Glover – Director of Recreation and Parks; Police Chief Ed Williams; Fire Chief Ricky Spencer; Bob Hulsey - Assistant City Attorney; Stuart Moring – Public Works Director; Keith Lee - Director of Strategic Planning & Budgeting; Julie Brechbill – Community Relations Manager; Danny Blich – Grants Manager; Alice Champagne - Water Resources Manager; and Marlee Press, Executive Assistant to Council*

**Minutes of the July 13, 2010 committee meeting were approved.**

**Fire**

**1. Monthly Mutual Aid Report**

- *Chief Spencer presented the Mutual Aid report for surrounding jurisdictions through 7/31/10.*
- *For the month of July, Roswell received mutual aid from other jurisdictions 18 times and Roswell gave 22 times. So far for 2010, Roswell received mutual aid 110 times and gave 119 times.*

**Chief Spencer will update the committee monthly on mutual aid.**

2. Consideration of a revised Fire Department Patch

- *Over the last 50+ years the patch for the Roswell Fire Department has changed very little. Prior to 1993, under the Roswell Fire & Rescue Department, the patch had a picture of Barrington Hall. From 1993 to 2006 the Roswell Fire & Rescue Department patch changed to a picture of City Hall. In 2006 up to the present, the picture stayed the same, however, the name changed to the Roswell Fire Department.*
- *The proposed new patch represents the history of the FD (world wide) as well as patriotic recognition of the United States Flag, the current City of Roswell logo, and the color Green to symbolize the Green Initiatives in Roswell. The cost per patch is \$.98 each with an order of 1,000 patches. It is a more traditional patch. It was designed by the employees of the FD.*
- *The Mayor said he doesn't have to wear the patch and if the FD is happy with it, so is he and it should be their call.*

**A motion was made by Mayor Jere Wood, seconded by Council Member Becky Wynn, that this revised Fire Department patch be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 8/23/2010. The patch the FD prefers has the City logo in Red. The patch that some of the City Council members would like to see is with the colors in our city logo. It was approved to move forward so between now and the 8/23/2010 M&CC meeting, the FD will figure out what they want to bring forward. Councilmember Betty Price voted against the motion because she said the scale size was not right. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

3. Discussion of the status of Fire Station #4 located on Holcomb Bridge Road - Guidance

- *The building will continue to be monitored for structural integrity. Evaluation of alternative sites for a new fire station is ongoing.*
- *At the 7-13-10 Committee meeting, four alternative sites were discussed: (A) Big Creek Bridge Road area, (B) Big Creek Park (city owned), (C) Terramont Subdivision (city owned), and (D) Current site of Station #4 on HBR with acquisition of some adjacent property required. A fifth site option was brought up at the Committee meeting; however, that lead did not work out. Staff is gathering construction cost information from other municipalities that have built fire stations in the last 18 months. Chief Spencer has site visits planned as well. Chief said he has plans to visit the City of Decatur's Fire Station which is LEED certified along with a Fire Station in Gainesville.*
- *Councilmember Diamond moved to proceed with Site C which is the Terramont Subdivision because that site is ready to go and trees will not have to be removed. Mayor recommended that they have a public information meeting on this location because if the city takes a position and picks this location over another location before hearing from the public, Mayor and Council will be subject to criticism that that they didn't listen to anybody. He also recommended having the meeting at East Roswell Park.*
- *Councilmember Dippolito asked when staff is thinking about starting construction and how this would be funded. Kay Love said as far as the funding, it depends on whether it is decided to go design build or whether to do an RFP for design and then construction which impacts the timing 3-6 months from a funding perspective. She said there is around \$700,000 in impact fee money. There is money currently available to proceed with design. There is not money currently available to construct an entire fire station so that funding would have to come from another source whether it be general funds, bond proceeds or some other form of funding available. She added that depending on how long the public hearing and design take, it could be at least a year before construction can begin.*
- *Mayor requested a conceptual site plan showing where the fire station would sit on that property, the approximate size and approximately where the roads are going to go. Councilmember Diamond said there has been so much good work done by other cities locally regarding building and designing Fire Stations. Kay Love said they can put all that information together along with costs and bring that to the September committee meeting and work in tandem with getting a date ready for the Public Information meeting.*

**Committee approved to proceed with working on getting a Public Information meeting set up. Staff will work on getting this set up as soon as possible by request of Council Member Diamond.**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

**Police**

4. Consideration of gifting the police service weapon and badge to retiring officers to honor their service

- *Traditionally the City of Roswell has made a gift of the service weapon and badge to retiring officers in honor of their service. This has been done when an officer makes a full retirement. The Police Department requests permission to transfer ownership of the officer's department issued side arm and badge to this year's retiring officers.*
- *The cost of each Glock model 22 service weapon was \$409. The cost for each badge was \$80. If approved, the equipment can be replaced from the Confiscated Assets Fund. This fund consists of money seized from illegal activities and awarded to the police department by the courts. The fund is used for the purchase of police equipment. There would not be any General Fund Impact.*
- *The exact number of retiring officers is not known at this time; however, the Chief's best estimate is five. The replacement costs for five weapons and badges are approximately \$2,500.*

**A motion was made by Mayor Jere Wood, seconded by Council Member Kent Igleheart, that gifting the service weapons and badges to retiring officers be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 8/23/2010. It was also approved to replace the equipment from the Confiscated Assets Fund. The motion carried by the following vote:**

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orfans; Council Member Price and Council Member Wynn

5. Discussion of the Street Renaming Project - Guidance

- Staff from Community Development, Fire, Police, and Transportation Departments have been reviewing issues arising from the city's street naming convention process. The issues have been identified by "type" and solutions proposed based on least number of people impacted. The first priority for making changes is for public safety purposes.
- As directed by M&CC, staff conducted three public hearings to receive input from residents that may be affected by the proposed street name changes. Approximately 33 streets in Roswell and Mountain Park have been identified as the most problematic for public safety. Twenty-nine streets have been identified as moderately problematic. The input from residents was constructive and mostly in opposition to the proposed changes. Staff is seeking guidance from M&CC as to how to proceed from here.
- Mayor said the Chief said the city has not demonstrated a loss of life but he said we have lots of problems. He added that they do not want to wait until a life is lost or a house burns down before taking action. He said that if the Chief believes there is a problem from a public safety standpoint, they should be listening to the Chief. Mayor added that when it comes to Public Safety vs. inconvenience he is going to have to go with Public Safety.
- A resident, Jean Dyndur, who lives on Richfield Ct which has 10 homes, questioned why her street name should be changed instead of Ridgefield Court which has 6 homes. She doesn't understand how changing the street name is going to solve the problem. She understands that cell phones can cause a little more problem so the priority should be educating the public that the priority should be on using a landline if possible and secondary would be using a cell phone. She suggested that the dispatchers be better trained in which Chief said they are very well trained but the dispatchers many times are unable to understand what the people are saying which slows down their calls. Ms. Dyndur added that it would be inconvenient for them to have to change all forms of legal documents. She was told by the Mayor and the Chief that mail would still be delivered, they do not have to change the driver's license until they renew and the Mayor added that deeds would not have to be changed.
- Councilmember Price agreed that changing the name could create even more problems and that staff has not demonstrated that there is a problem. She said we should make more of an effort of education with regard to telephones and also with regard to identifying the house. She added that if the city is really serious about our responders getting to where they need to go, there is a lot of things that the city can do to minimize that difficulty aside from street renamings where it hasn't been demonstrated that there are any problems.
- Barbara Durham who lives on Brooksglen Drive said there is technology regarding cell phones and their locations and the burden should be put on the city to update the technology. She was told that it was up to the cell phone carriers to upgrade the equipment. Kay Love said that the city has the ability to accept the data that is transmitted to us but the cell phone companies have to make it work in their system in order to transmit but right now it doesn't seem that the cell phone companies want to step up to the plate.
- Council Member Igleheart said one thing they talked about throughout the process is whatever change they do, to make sure that timeline is long enough so people will have plenty of time to replace items they need (ex. – if they have a home business and need to change envelopes, papers, documents, etc.).

**The street renaming item was deferred to the 09/14/2010 Public Safety and Public Works committee. Chief was requested to check with the Post Master and get clarification on how long they will forward the mail. Mayor also**

requested that Chief find out if the Post Office can set up a special procedure if we do go forward with name changes and have some special instructions to try to extend that period. Councilmember Orlans requested that they get that information from the Post Office in writing. Councilmember Orlans also asked that if there has been a list of issues that have been presented, maybe each of those can be addressed and M&CC can get copies of that information as well. Councilmember Price asked that staff insert a column in the street renaming list that shows the feedback of support or opposition of those changes.

**In Favor:** 7 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans; Council Member Price and Council Member Wynn

**Public Works**

6. Consideration of installation of seven shallow test borings within the floodplain deposits

- *The shallow well geophysical surveys and mapping have been completed and based on the results it is recommended to install shallow test borings in the sand and gravel in order to develop a short-term yield analysis. If sufficient water is produced, a water quality sample will be collected and analyzed. The geotechnical engineers have identified seven (7) sites through their geophysical surveys and staff requested to go to the next phase of doing test borings. There are four (4) sites along the Chattahoochee and three (3) sites along Big Creek.*
- *A summary report will also be prepared for these seven locations. The cost to perform the seven test borings is \$35,000. Stu Moring said they may not necessarily do all those sites but it is up to \$35,000 for the seven sites. This effort is part of the overall water supply master plan for obtaining sufficient amounts of water through groundwater exploration.*
- *Council Member Dippolito asked why staff is requesting the shallow wells. Stu Moring said it is additional supplemental supply. Deep wells are not going to provide all of the needs that the city has to supplement our surface supply plus the shallow wells are in closer proximity to our treatment system.*
- *Funding of \$17,840.93 is remaining in the approved FY10 for Groundwater Supply Options. The \$17,159.07 balance needed for this project is available in the FY11 budget.*

**A motion was made by Council Member Becky Wynn, seconded by Council Member Rich Dippolito, that performing the seven shallow test borings in the amount of \$35,000 be approved for the Regular Agenda and placed on the Mayor and City Council agenda for 8/23/2010. The motion carried by the following vote:**

**In Favor:** 6 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orleans; Council Member Price and Council Member Wynn

7. Consideration of continued participation with the Metropolitan North Georgia Water Planning District (MNGWPD) on seeking Federal funding assistance for essential water resources projects

- *Previously the City has participated in this MNGWPD program at a level of \$10,000, and received approximately \$31,000 in grant credits from State and Tribal Assistance Grants during FY 2010. Roswell is a potential beneficiary of the \$20 Million authorization for the metro area under the Water Resources Development Act of 2007 (WRDA). It is in the City's best interest to continue participation with MNGWPD to seek appropriations under the WRDA authorization. Our share could be between \$150,000 to \$200,000.*
- *Funding in the amount of \$10,000 was appropriated for this activity in the FY 2011 budget.*

**A motion was made by Council Member Becky Wynn, seconded by Council Member Rich Dippolito, that participation continue with MNGWPD to seek appropriations under the WRDA authorization be placed on the Mayor and City Council Regular agenda for 8/23/2010. The motion carried by the following vote:**

**In Favor:** 6 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Orlans; Council Member Price and Council Member Wynn

*Meeting adjourned at 7:22 p.m.*