



# City of Roswell

38 Hill Street  
Roswell, Georgia 30075

## Meeting Minutes Public Safety and Public Works Committee

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Tuesday, May 5, 2009

5:00 PM

Room 220

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(Immediately following the Administration and Finance and Recreation and Parks Committee Meeting)

### CALL TO ORDER/ROLL CALL

**Present:** 7 - Mayor Jere Wood; Council Member Rich Dippolito; Council Member Lori Henry; Council Member Kent Igleheart; Council Member Jerry Orlans; Council Member David Tolleson and Council Member Becky Wynn

*Staff Present: Kay Love – City Administrator; Stu Moring – Director of Public Works; Police Chief Ed Williams; Fire Chief Ricky Spencer; Julia Luke – Finance Director; Kimberly Johnson – Community Information Coordinator; Bob Hulse – Assistant City Attorney; Alice Champagne - Water Resources Manager; Janet Liberman - Environmental Programs Manager; and Marlee Press, Executive Assistant to Council.*

**Minutes from the April 7, 2009 committee meeting were approved.**

**A motion was made by Council Member David Tolleson, seconded by Mayor Jere Wood, that this Item be Approved. The motion carried by the following vote:**

**In Favor:** 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Tolleson and Council Member Wynn

## Fire

### 1. Monthly Mutual Aid Report

#### *Monthly Mutual Aid Report*

- Chief presented his Mutual Aid report for surrounding jurisdictions through 4/28/09. Roswell received mutual aid from other jurisdictions 11 times and Roswell gave 10 times.
- Councilman Orlans asked that since we are giving much more mutual aid to Sandy Springs than receiving, if we should be trying to encourage them to do something or should we be trying to work with them on this.
- Chief said he talked to the Sandy Springs Chief several times about building fire stations. They definitely need a fire station by Spaulding Drive area near HBR. That is where a majority of their calls are. Chief said we have had to deny their calls several times because it would have left our city uncovered.
- Councilwoman Henry said one of her concerns regarding Sandy Springs is that there is clearly a deficiency and they will not do anything as long as we are providing the services. She asked the Chief if we should start charging them for the service. Councilman Orlans suggested that when the aid gets to a certain point we start charging them.
- Chief said they can come up with a fee schedule for Sandy Springs.
- Mayor suggested that maybe Sandy Springs can put their fire truck in our station on Holcomb Bridge Road and lease the space from us.
- Mayor suggested working with the other surrounding jurisdictions to see if they are having the same issue with Sandy Springs. If the other jurisdictions work on this problem with Roswell, maybe they can come up with a solution. Councilwoman Henry requested that staff give the other jurisdictions a heads up on tracking their mutual aid with Sandy Springs.

**Chief will look into this issue with the other jurisdictions and bring this back to committee.**

## Public Works

### 2. Consideration of a change order to Reynolds Inliner, Inc. for the Mimosa Boulevard 42-inch CMP Storm Pipe repair in the amount of \$40,000

- During the construction of the Mimosa Boulevard road extension, staff of the Public Works/Environmental and Transportation departments have identified a need for rehabilitating or replacing 120-feet of a 42-inch corrugated metal storm pipe which has a badly rusted pipe invert. It was outside the original project scope, but is under the planned parking area, so it requires attention at this time. The current pipelining contract, which was recently awarded has a provision for other pipe rehabilitation/replacement projects to be identified and therefore can be amended to include this rehabilitation work. PW/Env. Dept will manage the pipe repair project.
- Staff has determined that the new pipe lining process is an appropriate approach. The budget request for the change order is \$40,000.

**A motion was made by Council Member David Tolleson, seconded by Council Member Rich Dippolito, that this change order be approved for the Consent Agenda and placed on the Mayor and City Council agenda for 5/18/2009. The motion carried by the following vote:**

**In Favor:** 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Tolleson and Council Member Wynn

3. Consideration to sign a contract with Dewberry and Davis LLC in the amount of \$90,000 for Phase I of the Floodplain Mapping

- *An RFP was issued for the future floodplain mapping requirements of our Stormwater permit and 12 proposals were received. The top 25% were short-listed for further consideration based on a qualifications-based selection system. Dewberry and Davis LLC submitted the most responsive, responsible proposal for a three-phased project. The full project cost is \$184,689, and Phase I will be funded at \$90,000. The remaining 2-Phases will be funded over the next two fiscal years (FY10 and FY11) as funding is approved. Future-conditions floodplain delineation is required for the existing and future 100-yr. floodplain in accordance with the Metropolitan North Georgia Water Planning District (MNGWPD). This will be done with modeling and mapping and based on the best estimate of future land use conditions within a watershed.*
- *Councilwoman Henry asked staff that if Phase 2 and 3 were not completed, would the city still benefit from Phase 1. Staff said it would still be a benefit and Phase 1 can stand alone.*

**A motion was made by Council Member David Tolleson, seconded by Council Member Becky Wynn, that this contract be approved for the Consent Agenda and placed on the Mayor and City Council agenda for 5/18/2009. The motion carried by the following vote:**

**In Favor:** 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Tolleson and Council Member Wynn

4. Consideration of a Budget Amendment to fund additional solutions to repair Elkins Road drainage and culvert maintenance in the amount of \$100,000

- *The Public Works/Environmental Department has identified a need for maintenance and repairs to a double 72-inch culvert under Elkins Road for which \$100,000 has been budgeted. Inadequate road drainage has caused a section of the pipe to separate from the adjacent pipe section due to undermining.*
- *During monthly coordination meetings with Transportation, a solution has been developed which may involve rehabilitation of the pipe, limited areas of slope stabilization, replacing the flumes with inlets, adding storm pipe and a new headwall, replacing a failed retaining wall and associated sidewalk repairs. Part of the needed repairs relate to the stormwater conveyance system, and part to drainage of the road.*
- *PW/Env. and Transportation have estimated the cost for design and construction at \$200,000. PW/E currently has \$100,000 in the FY09 approved budget for this project, however, this project is not on Transportation's prioritized list and therefore there is no identified funding to complete the road portion.*
- *PW/Environmental staff has requested moving forward with the project solutions to implement as much as possible with the funding available. Therefore, it is requested to move unused stormwater project money of \$50,000 to supply partial money for the road drainage problems. Transportation has identified some unused project funding. Staff requested additional funding from available balances of non-used transportation funds of \$50,000 to fund the remaining portion so the project can be completed in full.*

**A motion was made by Council Member Becky Wynn, seconded by Mayor Jere Wood, that this budget amendment be approved for the Consent Agenda and placed on the Mayor and City Council agenda for 5/18/2009. The motion carried by the following vote:**

**In Favor:** 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Tolleson and Council Member Wynn

5. Consideration to award a contract to Cues, Inc. for the purchase of a Stormwater Inspection Camera and Trailer in the amount of \$144,600

- *Staff went back and rebid this project because there were only 2 bids the first time around.*
- *Four bids were received for a stormwater inspection camera and trailer ranging from \$144,600 to \$174,000. Cues, Inc. submitted the lowest responsive, responsible bid. The camera will allow the Stormwater Services staff to more efficiently inspect stormwater pipes to determine problems and prioritize solutions.*
- *The money is budgeted in the amount of \$169,572.98.*

**A motion was made by Mayor Jere Wood, seconded by Council Member Becky Wynn, that this contract be approved for the Consent Agenda and placed on the Mayor and City Council agenda for 5/18/2009. The motion carried by the following vote:**

**In Favor:** 5 - Mayor Wood; Council Member Dippolito; Council Member Henry; Council Member Tolleson and Council Member Wynn

6. Presentation of the Georgia Association of Water Professionals (GAWP) Gold Award to the City honoring the Cecil Wood Water Treatment Plant

- *The City of Roswell has received the GAWP Gold Award in recognition of the Cecil Wood Water Treatment Plant having met all award requirements as outlined under both the Safe Drinking Water Act and the National Pollutant Discharge Elimination System (NPDES) permit requirements for 2008. This is the third consecutive year for Roswell's treatment plant to receive this top honor. A GAWP representative will present the award at the May 18th Mayor and Council meeting.*

**Committee approved that this presentation be placed on the 5/18/09 Mayor and City Council Regular Agenda.**

7. **Stormwater Management Program**

- *A letter was received from GA EPD covering our annual program review and encouraging the implementation of the remaining steps to implement a Stormwater Utility in Roswell.*

*The second committee meeting adjourned at 6:48 p.m.*