



# City of Roswell

38 Hill Street  
Roswell, Georgia 30075

## Meeting Minutes Mayor and City Council

*Mayor Jere Wood*  
*Council Member Nancy Diamond*  
*Council Member Rich Dippolito*  
*Council Member Kent Igleheart*  
*Council Member Jerry Orlans*  
*Council Member Betty Price*  
*Council Member Becky Wynn*

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Monday, February 11, 2013

7:00 PM

City Hall

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### WELCOME

**Present:** 7 - Mayor Jere Wood, Council Member Nancy Diamond, Council Member Rich Dippolito, Council Member Kent Igleheart, Council Member Jerry Orlans, Council Member Betty Price, and Council Member Becky Wynn

**Pledge of Allegiance - Diane Goldsmith - Up with People**

**Girl Scout Troop #25334, Roswell**

### CONSENT AGENDA

1. **Approval of January 14, 2013 Mayor and Council Meeting minutes (detailed minutes to replace Council Brief adopted on January 28, 2013); Approval of January 28, 2013 Mayor and Council Brief.**  
*Administration*  
Approved
2. **Approval for the Mayor and/or City Administrator to sign a construction contract with PE Structures and Associates, LLC for the Old Roswell Road Sidewalk project in the amount of \$105,481.01.**  
*Transportation*  
Approved
3. **Approval to install fourteen (14) trees as part of the Hembree Road Multi-Use Path project in an amount not to exceed \$4,600.**  
*Transportation*

Approved

### Approval of the Consent Agenda

A motion was made by Council Member Diamond, seconded by Council Member Dippolito, to Approve the Consent Agenda. The motion carried by the following vote:

In Favor: 6

## REGULAR AGENDA

### Mayor's Report

1. **Reading of a Proclamation for Georgia Day.**  
  
Mayor Wood conducted the reading of the Proclamation honoring the founding of the State of Georgia 280 years ago on February 12, 1733, and acknowledging and celebrating the state's history.
2. **Recognition of Trouw Nutrition USA for donating a Kevlar Vest for the Roswell Police Department (RPD) K-9 Unit.**  
  
Trouw Nutrition USA, a supplier of specialty ingredients and nutrients to the U.S. pet food industry, teamed up with Kevlar for K9s, a non-profit organization to donate this bullet proof vest to the RPD K-9 officer, Bruno

### Administration and Finance Department - Councilmember Rich Dippolito

3. **Presentation of the Fiscal Year (FY) 2012 Comprehensive Annual Financial Report (CAFR).**  
*Presented by Keith Lee, Finance Director*  
  
Presented
4. **Approval of a Resolution to Provide Notice and Intent to Sale Bonds in the aggregate principal amount of approximately \$10,000,000.**  
*Presented by Keith Lee, Finance Director*  
  
This resolution provides the City's notice and intent to sale bonds approved by voters on November 6, 2012. This resolution will authorize the issuance of bonds for the funding of the Fire Station, Adult Recreation Center Expansion, Synthetic Turf Fields, and certain Transportation Projects. This issuance will be for an amount not to exceed of \$10,000,000, and is the first of two issues related to the approved General Obligation Bonds.

A motion was made by Council Member Dippolito, seconded by Council Member Orlans, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

Enactment No: R2013-02-07

**Community Development - Councilmember Nancy Diamond**

**5. TowerCom V. LLC (wireless facility) - 10185 Swaybranch Drive, Land Lot 501, 502.**

*Presented by Jackie Deibel, Planner III*

A motion was made by Council Member Diamond, seconded by Council Member Orlans for approval of this wireless communication facility for a 150' monopine with the following conditions:

1. The applicant/developer, Towercom, shall construct a vinyl fence with screening so the facility equipment cannot be seen through the fence. The type of fencing and color shall be approved by the Roswell Design Review Board.
2. The applicant/developer, Towercom, shall use trees and bushes to screen the compound area. The type of trees and bushes shall be approved by the City of Roswell Landscape Architect and Roswell Design Review Board.
3. The structure will adhere to all of the FCC emissions guidelines.
4. No fuel storage shall be located on the site.
5. The monopine shall resemble the picture from the email sent by Beth Harvey on January 14, 2013, the second picture from the left directly under the pencil.

Council Members Diamond, Wynn, Igleheart, Price, and Orlans voted in favor. Council Member Dippolito was opposed.

The motion carried by the following vote:

In Favor: 5

Opposed: 1

**Public Safety - Councilmember Becky Wynn**

**6. Approval for the Mayor and/or City Administrator to sign an Amendment to the North Fulton Contract with Rural Metro Ambulance (RMA) Service.**

*Presented by Ricky Spencer, Fire Chief*

A motion was made by Council Member Wynn, seconded by Council Member Orlans for approval. The current joint contract with RMA Service will be amended to include three additional Advanced Life Support ambulances in the system and the elimination of the subsidy currently being paid to RMA Service in the amount of \$132,250 annually. The subsidy will be eliminated over the next 12 months.

The motion carried by the following vote:

In Favor: 6

**Recreation and Parks Department - Councilmember Jerry Orlans**

7. **Approval for the Mayor and/or City Administrator to sign a contract with Center Brothers, Inc. to replace the bocce ball courts at the Adult Recreation Center in the amount of \$30,000 and Approval of Budget Amendment 55562000-02-11-2013 in the amount of \$30,000. (This item was deferred from the December 17, 2012 Mayor and City Council meeting)**  
*Presented by Joe Glover, Director of Recreation and Parks and Historic and Cultural Affairs*

A motion was made by Council Member Orlans, seconded by Council Member Wynn, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

**Transportation Department - Councilmember Betty Price**

8. **Approval for the Mayor and/or City Administrator to sign a design contract with McGee Partners, Inc. for the Holcomb Bridge Road Westbound Through Lane Project in the amount of \$276,656.**  
*Presented by Steve Acenbrak, Director of Transportation*

This is one of the Holcomb Bridge Road/400 Interchange bond projects. This project includes constructing a third westbound through lane between Old Alabama Road and the GA 400 Northbound On-ramp. This project will reconstruct the Market Blvd./Kimberly-Clark intersection, the Old Alabama Road intersection, install new traffic signal mast arms, upgrade lighting, and includes pedestrian improvements. Landscape improvements may be included and options will be determined as the project progresses and cost estimates are developed.

A design services proposal has been received from one of the City's on-call design firms, McGee Partners, Inc. The scope of work for this project includes engineering and environmental services and the fee is \$276,656. The consultant is prepared to begin the project immediately to keep the City current with its timeline.

A motion was made by Council Member Price, seconded by Council Member Dippolito, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

**9. Approval for the Mayor and/or City Administrator to sign a change order with CW Matthews Resurfacing Contract in the amount of \$273,751.**

*Presented by Steve Acenbrak, Director of Transportation*

This change order is necessary to accept the final quantities used for the completion of Pine Grove Road. The original contract amount of the Citywide Resurfacing Contract was \$1,801,409. Pine Grove Road was funded under the Local Maintenance and Improvement Grant (LMIG) with the Georgia Department of Transportation (GDOT) for the amount of \$451,880.50.

Since CW Matthews had been competitively selected for the Citywide Resurfacing contract, the City Council approved awarding the resurfacing of Pine Grove Road to them as a change order in the same amount of \$451,880.50. This brought the new total contract with CW Matthews to \$2,253,289.60.

During the construction (resurfacing) of Pine Grove Road, the amount of asphalt patching actually required was much more than originally estimated by GDOT. This resulted in the overrun of the contract by 12% of the new total contract amount. All required work has been completed, however, to close the contract out with CW Matthews, a contract amendment is required in the amount of \$273,751 for a final contract amount of \$2,527,040.60.

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that this Item be Approved. Council Members Orlans, Igleheart, Wynn, Dippolito, and Diamond voted in favor. Council Member Price was opposed. The motion carried by the following vote:

In Favor: 5

Opposed: 1

**10. Approval of the roadway improvement plans for the Coro Development located at Highway 92 and Hardscrabble Road.**

*Presented by Steve Acenbrak, Director of Transportation*

A motion was made by Council Member Price, seconded by Council Member Orlans to approve the roadway improvement plans for the CORO Development located at Highway 92 and Hardscrabble Road to include the four items to be provided by the developer including: 1. The raised median on Hardscrabble Road up to the second Target driveway. 2. Adding a continuous northbound lane on Hardscrabble Road with a series of right turn deceleration and acceleration lanes into and out of the subject property. 3. In lieu of the countdown timers at the Highway 92 intersection to put a pedestrian crossing north of Whittingham Place with a Z crossing as described and a Rapid Rectangular Flashing Beacon on each side of the road with signage. 4. The five foot sidewalk will instead become an eight to ten foot multi-use path on the south side of road to tie into a future trail system with the delta paid by the City, anything over five feet.

Council Member Price asked if the source of the funding from the City for those extra items has been identified. Mr. Acenbrak stated there are sidewalk

connectivity funds that will pay for that delta. Council Member Price asked what the amount is. Mr. Acenbrak stated impact fee funds or sidewalk connectivity funds could be used. He confirmed for Mayor Wood that there is sufficient money in either one of those fund accounts, he would work with the City Administrator. Mayor Wood stated that would come back to Council for final approval.

**Clarification of motion:**

Council Member Dippolito stated that the intention of the multi-use path was only to go down to the Z crossing. Mr. Acenbrak replied that is correct. Council Member Dippolito asked if it is required for the full length of the south side of Hardscrabble. Mr. Acenbrak replied that staff believes the trail will cross at that point, go behind Target and connect to the Leita Thompson park, which is better path than going down Highway 92 and crossing numerous driveways. Council Member Dippolito asked for clarification from Councilmember Price if that was her motion. Council Member Price confirmed it would be the length of that path to be as depicted in the displayed graphic. Council Member Price referring to the graphic said it would go from the crosswalk to the end of the property. Mr. Acenbrak confirmed that is correct and said it will be five-foot sidewalk down to Highway 92.

The motion carried by the following vote:

In Favor: 6

**11. Approval of the Historic Gateway Memorandum of Agreement (MOA) with the National Parks Service (NPS).**

*Presented by Steve Acenbrak, Director of Transportation*

Approval of the MOA with the NPS will help keep the project on schedule. The MOA list the requests from the NPS in return for approximately 1.1 acres of land that will be needed for the Historic Gateway project. The NPS listed nine requests in the MOA. A summary of each is listed below:

1. The new bridge(s) over Vickery Creek shall be constructed to free span the entire stream.
2. The project shall incorporate enhanced erosion control measures in areas that are adjacent to or have the potential to impact NPS property.
3. Remove the existing NPS entrance drive and parking lot off Riverside Drive, restore with native vegetation and convert to a trail with trailhead that includes a visible NPS entrance sign.
4. New trails along with new interpretive waysides and signs will be constructed along both sides of Vickery Creek to allow pedestrian access under the new bridge(s).
5. Support the long-term preservation of Ivy Mill Ruins through completion of a Cultural Landscape Inventory (CLI) to accurately inventory, map and assess the condition and significance of all features associated with Ivy Mill. In addition, the project shall incorporate measures to avoid impacts to significant components and features of the mill ruins, including the construction of a retaining wall along the southern edge of Riverside Drive and institution of special provisions to protect mill tailrace remnants on the north side of Riverside Drive
6. All bridges, walls and structures, that potentially affect the viewshed from CRNRA property shall be designed and constructed to meet NPS aesthetic standards.

7. Remove the existing NPS entrance drive and parking lot for Allenbrook Historic Site off SR 9 and close the existing curb cut. The disturbed area will be restored with native vegetation and converted to a trail with trailhead that includes a visible NPS entrance sign. A replacement parking lot containing 15-20 spaces will be constructed for Allenbrook at 275 Atlanta Street and donated to the NPS once construction is complete. A trail connecting the new parking lot to Allenbrook will also be constructed. The trail from the new parking lot shall be constructed to support occasional administrative vehicular access and include a gate to limit vehicular access.
8. Complete a thorough archeological survey on NPS property to fully document and map all features associated with Allenbrook, Ivy Mill and associated tailrace features along Vickery Creek to avoid unforeseen impacts during construction.
9. Additional trails from Allenbrook down to Vickery Creek with a bridge across Vickery Creek may be considered as a concept in the planning process.

The MOA has not been finalized to date pending the favorable conclusion of the Bull Sluice trail project with the Recreation and Parks Department. The document for Recreation and Parks is on track for a May approval/signature date which has not changed over the past several months. This project is currently progressing through the NPS regional and national offices.

Approving the MOA at this time will avoid the risk of additional requests and/or a change in personnel at the NPS. The environmental document for Historic Gateway cannot be approved until the mitigation elements are identified. Also, the design effort for these elements cannot begin until the mitigation elements are identified.

A motion was made by Council Member Price, seconded by Council Member Diamond, that this Item be Approved, with the addition on #9 to insert, if it is agreeable to the NPS, the word "shall" instead of the word "may." The motion carried by the following vote:

In Favor: 6

12.

**Approval for the Mayor and/or City Administrator to sign a contract with McGee Partners, Inc. for the design of Sun Valley in the amount of \$309,429 and approval of Budget Amendment BA35042200-02-11-2013 in the amount of \$80,000.**

*Presented by Steve Acenbrak, Director of Transportation*

McGee Partners, Inc. will prepare construction plans, right-of-way plans, and bid documents for the Sun Valley Phase I project. The project will connect the eastern end of Sun Valley Drive with the northern end of Warsaw Road, and will provide one travel lane in each direction, bicycle lanes, a sidewalk, a multi-use trail, and a center two-way-left-turn lane in front of the businesses along Sun Valley Drive. Originally the plan was to utilize in house staff to complete the design; however, acceleration of this project is a priority and an outside consultant can complete the design of the project six to eight months earlier, or in about a year from now.

A motion was made by Council Member Price, seconded by Council Member Dippolito, that this Item be Approved. The motion carried by the following

vote:

In Favor: 6

**City Attorney's Report**

**13. Recommendation for closure to discuss personnel, litigation and real estate.**

A motion was made by Council Member Dippolito, seconded by Council Member Wynn, that this Item be Approved. The motion carried by the following vote:

In Favor: 6

**Adjournment - with no further business, the Mayor and Council meeting adjourned at 9:46 p.m. Mayor and Council reconvened for a Work Session discussion of the Strategic Economic Development Plan.**