



City of Roswell

38 Hill Street
Roswell, Georgia 30075

Meeting Minutes Administration and Finance & Recreation and Parks Committee

Mayor Jere Wood
Council Member Nancy Diamond
Council Member Rich Dippolito
Council Member Kent Igleheart
Council Member Jerry Orlans
Council Member Betty Price
Council Member Becky Wynn
City Administrator Kay Love

Tuesday, July 12, 2011

5:00 PM

Room 220

CALL TO ORDER/ROLL CALL

Present: 6 - Mayor Jere Wood; Council Member Nancy Diamond; Council Member Rich Dippolito; Council Member Kent Igleheart; Council Member Betty Price and Council Member Becky Wynn

Absent: 1 - Council Member Jerry Orlans

Approval of the Minutes of the June 14, 2011 Committee Meeting

A motion was made by Council Member Wynn, seconded by Council Member Igleheart to approve the Minutes from the June 14, 2011 Committee Meeting. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Price and Council Member Wynn

ACTION ITEMS

Administration

1. Discussion of video-taping Mayor and Council meetings - Guidance

A motion was made by Council Member Diamond, seconded by Council Member Wynn, as amended, to purchase one camera in the amount of \$9,000, to contract with a production company or employee to assist Roswell's video production staff person with the technical directing and indexing of the meetings in the amount of \$12,000 per year for a total of \$21,000, and to explore and investigate the availability and feasibility of live broadcasting. Staff will also conduct a review and analysis of the average amount of time utilized by speakers during Mayor and City Council and Zoning meetings and will provide a report at the 8/9/2011 Committee Meeting. The purchase of the camera and contract with a production company or employee was approved to be placed on the Mayor and City Council agenda for 7/25/2011. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Price and Council Member Wynn

2. Consideration of the 2011/2012 City of Roswell Employee Benefits Recommendations for the period October 1, 2011 to September 30, 2012

A motion was made by Council Member Dippolito, seconded by Council Member Diamond to place this item on the Mayor and City Council agenda for 7/25/2011. The motion carried by the following vote:

In Favor: 4 - Council Member Diamond; Council Member Dippolito; Council Member Igleheart and Council Member Price

3. FY11 Monthly Budget Status Report

The May 2011 budget report (eleventh month of the fiscal year) was provided including the General Fund, Water and Sewer Fund, Solid Waste Fund, Hotel/Motel Fund. and Recreation Participation revenues. Overall, the City's revenues and expenditures meet or exceed expectations.

4. Discussion of a Resolution supporting the continuation of population based distribution of Local Option Sales Tax (LOST) - Guidance

This discussion was deferred to the Administration and Finance & Recreation and Parks Committee Meeting on 8/9/2011.

Finance

5. June 2011 Investment Report

The Investment Report and activities, July 31, 2010 through June 30, 2011, were provided including Investments, Security Portfolio Yield Summary, and Trades.

Recreation and Parks

6. Consideration to submit a Technical Assistance Grant from the National Parks Service for Blue Trails

A motion was made by Mayor Wood, seconded by Council Member Wynn to place this Grant on the Mayor and City Council agenda for 7/25/2011. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Price and Council Member Wynn

7. Consideration to award a contract for design services for the Adult Recreation Center expansion project to Wright Mitchell & Associates

A motion was made by Council Member Price, seconded by Council Member Wynn to place this Contract on the Mayor and City Council agenda for 7/25/2011. The motion carried by the following vote:

In Favor: 6 - Mayor Wood; Council Member Diamond; Council Member Dippolito; Council Member Igleheart; Council Member Price and Council Member Wynn

8. Consideration to partner with Roswell Rotary Club on a Walk of Valor Memorial project on City Hall grounds - Guidance

Staff will move forward with this conceptual project to expand the existing Faces of War Memorial and will come back to Committee with additional details, projected goals, and a formalized plan for further review and discussion.